

ENERGY FIJI LIMITED

MR 98/2026

**Tender Specification:
Preferred Contractor for EFL Power Pole
Replacement**

Central Division

TENDER CLOSING: WEDNESDAY 02nd SEPTEMBER 2026

NOTE: TENDER BIDS ARE TO BE SUBMITTED ONLINE ONLY (ON EFL TENDER LINK PORTAL)

1. Introduction

Energy Fiji Limited (EFL) requires a preferred contractor arrangement for power pole replacement works in the Central Division. The arrangement is intended to support safe, timely and compliant replacement of defective, damaged, rotten, leaning, overloaded or otherwise unsafe poles on the EFL overhead distribution network.

The successful contractor shall provide competent labour, supervision, tools, plant, equipment, transport, safety controls, traffic management arrangements and completion documentation for pole replacement works issued by EFL.

2. Tender Overview

Item	Requirement
Tender scope	Provision of labour, supervision, tools, plant, equipment, transport, PPE, traffic management and other resources required for EFL power pole replacement works.
Contract model	Preferred contractor arrangement. Work will be issued through EFL approved job files, purchase orders or written instructions.
Work location	Central Division, including Suva, Nausori, Navua, Pacific Harbour and other EFL Central Division network areas as instructed. (Matanipusi - Navuso)
Network voltage levels	33kV, 11kV, 415/240V and associated overhead distribution structures, where applicable and as authorised by EFL.
Materials	EFL will normally supply approved poles and line materials unless otherwise stated. Contractor shall supply labour, tools, plant, equipment, PPE, transport and non-technical consumables unless otherwise instructed.
Standards	All works shall be done in accordance with EFL standards, approved work instructions, safety requirements and applicable statutory requirements.
Contract Duration	Three (3) years from the contract commencement date, subject to satisfactory performance and continued compliance with EFL requirements.

3. Main Scope of Works

The contractor shall provide all labour, supervision, tools, plant, equipment, transport, PPE, permits, traffic management arrangements and other resources necessary to complete EFL power pole replacement works in accordance with EFL standards, approved work instructions and site requirements.

3.1 Scope Clauses

- Training and Competency:** The contractor shall arrange required training for all personnel carrying out the works and provide proof of training completion to EFL prior to commencement.
- PPE and Safety Requirements:** The contractor shall provide and use appropriate PPE in accordance with EFL standards and ensure all personnel comply with EFL safety requirements at all times.
- Site Visit and Work Planning:** The contractor shall carry out site visits prior to commencement to confirm access, site conditions, pole size, materials required, plant requirements, customer impacts, permits and any other requirements necessary to complete the works.

4. **Material Cartage:** The contractor shall transport poles and materials from the EFL Kinoya Depot to the work site. Cartage shall be charged per vehicle kilometre based on the actual two-way road distance from the EFL Kinoya Depot to the work site and return to Kinoya Depot. The rate shall include the vehicle, driver, fuel, loading, securing, transportation and unloading of materials. Where multiple poles or materials are transported in one vehicle trip, cartage shall be charged once for that trip and shall not be charged separately for each item.
5. **Plant, Equipment and Traffic Management:** The contractor shall arrange all required plant and equipment including TMP, crane, cherry picker, excavation equipment and other lifting/handling tools as required for the works.
6. **Manual Pole Erection:** Where manual pole erection is required due to site access or other constraints, the contractor shall arrange sufficient manpower and plan the work accordingly.
7. **Pole Sizes Covered Under the Scope:** The contractor shall carry out replacement and/or installation works for 10.2 m concrete poles, 11 m concrete poles, 10.2m wooden, 11 m wooden poles, 15.5 m wooden poles and 17 m wooden poles as instructed by EFL.
8. **Pole Installation Works:** The contractor shall dig, install, align, backfill, compact and reinstate new poles in accordance with EFL standards and approved work instructions.
9. **Stay, Fly Pole and Anchor Works:** Where required, the contractor shall dig and install ground stays, fly poles, stays and anchor screws in accordance with EFL standards.
10. **Conductor Transfer and Stringing Works:** The contractor shall remove overhead conductors from the existing pole and string HV/LV conductors onto the new pole as required.
11. **Earthing Replacement / Transfer:**
The contractor shall inspect, remove, transfer, replace or reinstate the existing pole earthing arrangement onto the new pole as required by EFL. Any damaged, corroded, undersized or non-compliant earthing components shall be replaced in accordance with EFL standards. The earthing system shall be properly connected, secured and made safe before the pole is commissioned or energised.
12. **Transmission Pole Structures:**
For 15.5 m and 17 m wooden transmission poles, the contractor shall carry out pole replacement works in accordance with the applicable EFL transmission structure requirements. This may include single pole structures, H-pole structures, suspension structures and strain structures as instructed by EFL.
13. **Suspension and Strain Structures:**
Where suspension or strain structures are required, the contractor shall install the required poles, crossarms, insulators, conductor supports, strain fittings, stays, anchors and associated hardware in accordance with EFL standards. The contractor shall ensure that the structure is suitable for the conductor loading, line angle, tension and site conditions before completion.
14. **Crossarm Replacement and Dressing:**
The contractor shall replace the crossarm on the new pole and reinstate the same dressing arrangement as the existing pole, including all associated fittings, insulators, brackets and conductor supports, in accordance with EFL standards.
15. **Service Main Works:** Where service mains are present, the contractor shall remove service mains from the existing pole, re-pull service mains back to the new pole and arrange aerial clamps where required.
16. **Short Service Main Replacement:** If any service main becomes short due to pole relocation, the contractor shall install new longer service mains and aerial clamps as required.
17. **Customer Permit and Reconnection Requirements:** The contractor shall arrange/launch permits for all customers affected by service main disconnection and ensure timely reconnection after completion of works.
18. **Riser Works:** Where a riser is required, the contractor shall arrange and install the riser in accordance with EFL standards.

19. **Streetlight, Telecom and FRA Asset Handling:** The contractor shall remove streetlights, telecom attachments and FRA assets from the existing pole where required. FRA and telecom assets shall be returned to the appropriate outlets or owners as instructed by EFL.
20. **Footpath Reinstatement:**
Where a pole is located on a footpath, the contractor shall reinstate the affected footpath area after completion of works, including backfilling, compaction, surface restoration and site clean-up, to a safe and acceptable condition.
21. **Site Clean-Up and Completion:** The contractor shall clear the work site after completion, remove debris, reinstate the work area and cart materials back to the depot or other nominated location.

4. EFL Responsibilities and Exclusions

EFL Responsibility	Contractor Responsibility
Issue work instructions, job files, POs, priorities and technical requirements.	Carry out works strictly in accordance with EFL instructions and standards.
Provide approved poles and line materials unless otherwise stated.	Collect, transport, handle, protect and return materials as required.
Arrange shutdown, and switching where applicable.	Comply with all permits, switching instructions and site safety controls.
Inspect and accept completed works.	Rectify defects due to workmanship or non-compliance within the required timeframe.

5. Technical Requirements

- All pole replacement works shall comply with EFL standards, EFL approved drawings, approved work instructions and the applicable requirements of the EFL Standard Overhead Line Design & Construction Manual.
- Pole excavation, installation depth, alignment, backfilling, compaction, reinstatement and associated stay requirements shall comply with EFL standards.
- Clearances to ground, roads, buildings, vegetation, telecommunications assets and other services shall be maintained in accordance with EFL requirements.
- HV/LV conductors, service mains, aerial clamps, risers, stays, fly poles, anchors and associated fittings affected by the works shall be restored to a safe and compliant condition.
- The contractor shall protect existing underground and overhead services and immediately report any conflict, damage, obstruction or unsafe condition to EFL.
- No departure from EFL standards or approved work instructions shall be made without written approval from EFL.

6. Safety, Environment and Public Protection

- The contractor shall submit and implement site-specific Job Safety Analysis / Risk Assessment for each work activity.
- All personnel shall be trained, competent and equipped with required PPE before commencing works.
- The contractor shall implement traffic management, pedestrian control, excavation protection, lifting controls and public safety measures where required.

- The contractor shall maintain safe working distances from live conductors and comply with approved permits, isolation and switching instructions.
- Incidents, near misses, unsafe conditions, environmental spills and damage to property or assets shall be reported immediately to EFL.
- The contractor shall keep the work site clean and reinstate disturbed areas after completion.

7. Contractor Eligibility and Returnable Documents

No.	Required Submission
1	Completed tender form and signed offer.
2	Company profile, business registration details and relevant licences/permits.
3	Evidence of previous overhead line construction and/or power pole replacement experience.
4	List of key personnel, roles, training records and authorisations.
5	List of vehicles, plant, lifting equipment, tools and equipment available for the works.
6	PPE arrangements, safety management plan, JSA process and safety record.
7	Method statement for power pole replacement works.
8	Completed pricing schedule with VAT-exclusive rates clearly stated.
8	Insurance certificates, including Public Liability Insurance, Contractor's All Risk Insurance, workers compensation and vehicle/plant cover where applicable.

8. Work Execution Requirements

1. The contractor shall not commence any work without EFL instruction, approved job file, purchase order or written authorisation.
2. The contractor shall attend site inspections, pre-start meetings and toolbox meetings as required by EFL.
3. The contractor shall verify site access, ground condition, customer impacts, third-party services and work hazards before starting work.
4. All works shall be supervised by a competent person nominated by the contractor.
5. The contractor shall maintain communication with the nominated EFL representative during the works.
6. The contractor shall report material shortages, site access issues, permit issues, customer issues or design conflicts before proceeding with affected work.
7. Completed works shall be left safe, tidy and ready for EFL inspection and energisation where applicable.

9. Response Priority

Priority	Typical Condition	Required Contractor Response
Emergency	Pole failure, broken pole, public safety risk, road hazard or supply restoration support.	Mobilise as instructed by EFL.

Priority	Typical Condition	Required Contractor Response
High	Severely rotten, leaning, storm-damaged or safety-critical pole requiring planned work.	Attend site inspection and carry out replacement according to EFL priority.
Planned	Routine replacement identified through inspection, maintenance or project works.	Complete within agreed programme and resource plan.

10. Pricing Schedule

Tenderers shall complete the pricing schedule below. Rates shall include labour, supervision, tools, plant, PPE, transport, traffic management, equipment, overheads, profit and all costs required to complete the works unless otherwise stated. Tenderers shall submit VAT-exclusive pricing clearly in their offer.

Item	Description / Scenario	Unit	Rate VEP
1	Replace 10.2 m concrete pole, including excavation, installation, backfilling, compaction and reinstatement	Each	
2	Replace 11 m concrete pole, including excavation, installation, backfilling, compaction and reinstatement	Each	
3	Replace 10.2 m wooden pole, including excavation, installation, backfilling, compaction and reinstatement	Each	
4	Replace 11 m wooden pole, including excavation, installation, backfilling, compaction and reinstatement	Each	
5	Replace 15.5 m wooden pole (single pole structure), including excavation, installation, backfilling, compaction and reinstatement	Each	
6	Replace 17 m wooden pole (single pole structure), including excavation, installation, backfilling, compaction and reinstatement	Each	
7	Replace / install H-pole transmission/distribution structure, including both poles, cross members, bracing, fittings and alignment, insulators and associated hardware for H-pole structure.	Structure	
8	Manual pole erection where crane/cherry picker access is not available (10.2m poles)	Each	
9	Manual pole erection where crane/cherry picker access is not available (11m poles)	Each	
10	Manual pole erection where crane/cherry picker access is not available (15.5m poles)	Each	
11	Manual pole erection where crane/cherry picker access is not available (17m poles)	Each	
12	Manual pole erection where crane/cherry picker access is not available (H-pole structures)	Structure	
13	Remove and re- pull service main from existing pole and reconnect to new pole	Service	

Item	Description / Scenario	Unit	Rate VEP
14	Install ground stay, including excavation, installation, backfilling and reinstatement	Each	
15	Install fly pole and stay in accordance with EFL standard	Each	
16	Install anchor screw in accordance with EFL standard	Each	
17	Replace / reinstate pole earthing arrangement/ lightning arrester on new pole in accordance with EFL standard	Each	
18	Cartage of poles and materials from EFL Kinoya Depot to the work site and return, based on the actual two-way distance travelled	km	

Pricing Note: The above rates may be applied individually or in combination depending on the actual site condition, pole size, plant requirement, service main arrangement, customer impact, conductor transfer requirement, stay/anchor requirement and EFL work instruction. Tenderers shall clearly state any assumptions, exclusions or limitations in their offer.

Cartage Measurement: Cartage shall be measured using the actual two-way road distance from the EFL Kinoya Depot to the work site. The contractor shall not charge for travel from its own depot, office or yard to the EFL Kinoya Depot.

Invoicing for Payment – the contractor shall submit invoices of appropriate value for payment. The invoice shall be accompanied by a copy of the latest project status report from the Contractor. Payment shall not be processed unless the invoice is submitted together with the Contractor’s Project Status Report.

11. Inspection, Testing and Acceptance

- EFL may inspect any work at any stage.
- Pole alignment, planting depth, compaction, backfill, conductor transfer, service mains, stays, clamps, risers and attachments shall be checked before completion.
- Any defect identified by EFL shall be rectified by the contractor at no additional cost where the defect is due to contractor workmanship or non-compliance.
- Acceptance by EFL shall not relieve the contractor from responsibility for defective workmanship discovered later within the applicable defects period (6 months), if any.

12. Contract Duration

The preferred contractor arrangement shall be valid for a period of **three (3) years** from the contract commencement date, subject to satisfactory performance, continued compliance with EFL requirements, and the terms and conditions of the contract.

13. Evaluation Criteria

Criterion	Indicative Assessment Considerations
Technical compliance	Relevant experience, ability to carry out all pole sizes, plant/tools, trained personnel and compliance with EFL standards.
Safety compliance	Safety management, PPE, JSA process, incident record, traffic management and public safety controls.
Commercial offer	Completeness and competitiveness of pricing schedule, clarity of inclusions/exclusions.
Capacity and responsiveness	Crew availability, vehicles, crane/cherry picker arrangements, emergency response and ability to complete planned works.
Past performance	Previous utility or EFL experience, quality of work, reliability and compliance record where available.

14. Mandatory Conditions

- Tenderers shall submit a complete bid with all required schedules and supporting documents.
- Tenderers shall attend any compulsory site visit. Failure to attend a mandatory site visit may result in disqualification.
- Tenderers shall declare all deviations from the specification. Undeclared deviations may be treated as non-compliance.
- No work shall be subcontracted.
- EFL reserves the right to accept or reject any tender in accordance with EFL procurement requirements.

15. Returnable Schedules

Schedule	Title	Tenderer to Complete
A	Technical compliance checklist	Yes
B	Personnel and training schedule	Yes
C	Plant, vehicles and equipment schedule	Yes
D	Safety records and HSE documents	Yes
E	Pricing schedule	Yes

Appendix A: Technical Compliance Checklist

No.	Requirement	Comply?	Comments / Evidence
1	Experience in overhead line construction and/or power pole replacement works.		
2	Ability to replace 10.2 m concrete, 11 m concrete, 10.2m wooden, 11 m wooden, 15.5 m wooden and 17 m wooden poles.		
3	Competent supervisor and trained overhead line workers available. (provide Line mechanic certificate)		
4	Suitable PPE arrangements provided in accordance with EFL standards.		
5	Suitable vehicles, excavation equipment, crane/cherry picker arrangements, lifting tools and safety equipment available.		
6	Method statement submitted for power pole replacement works.		
7	JSA / risk assessment and TMP process submitted.		
8	OHS Compliance (HSE41C02, HSE41C04, HSE41C11, HSE41C12) submitted		

Appendix B: Mandatory Compliance Checklist**COMPLIANCE CHECKLIST**

Mandatory Compliance - The following documents are to be provided with the tender bid:

No.		Check (v)
1	Tax Compliance Certificate from FRCA	
2	Business Registration details	
3	FNPF Certificate	
4	Evidence of manpower employment (e.g. payroll listing, etc.)	
5	Insurance cover details – Public Liability, Contractor's all risk	
6	Evidence of 1% Grant Levy to FNU	
7	Contractors risk (\$500,000) and Public liability (\$500,000)	

Bidders are to ensure that the above item are included as part of their bid. Failure to provide documentation for the above will disqualify the bid.

16 Insurance Requirements – The Contractor will be required to possess valid insurance policies as shown below :

Policy type	Value
Public Liability	\$500,000
Contractors All Risk	\$500,000

Accident Compensation Insurance

It is understood that under the **Accident Compensation Act 2017** it is a **no fault based system** and as such these are the maximum amounts payable by the Accident Compensation Commission of Fiji (**ACCF**) for **personal injuries** and **death arising out from Motor Vehicle Accidents** are as follows:-

- Permanent Partial incapacity FJ\$75,000;
- Permanent Total Incapacity FJ\$150,000;
- Any other cases (other than the above) FJ\$75,000;
- Deaths FJ\$75,000.

It would be prudent that the Contractor have in place safe working and driving mechanisms to equip their employees with survival skills so as to avoid Personal Injuries at work or Motor Vehicle Accidents for that matter.

Comprehensive General Liability Insurance

Comprehensive general liability insurance, covering Contractor, its employees and Third Party for all of Contractor's operations hereunder, including all activities at the Work Site, including, but not limited to, bodily injury, property damage, premises operations, elevators, products, completed operations and blanket contractual coverage with limits of not less than FJD\$500,000.00 combined single limit.

Automobile Liability

Coverage for claims for bodily injury, including death, and property damage by any person, arising from the use of any automobile while engaged in the performance of Work hereunder, will be purchased locally in accordance with local statutory requirements.

Professional Indemnity ('PI') Insurance Cover

For the contracts with the various monetary amounts listed below signed with EFL, the Contractor is required to obtain their PI covers (as applicable to them for the contract amount) which are as follows:-

- For EFL Contracts up to FJD\$100K – **\$250,000 PI Cover** is required;
- For EFL Contracts > FJD\$100K up to \$500K – **\$1.5M PI Cover** is required;
- For EFL Contracts > \$500K up to \$1M – **\$2.5M PI Cover** is required; and
- For any EFL Contracts above \$1M and up to \$2M - **\$5M PI Cover** is required.

TENDER CHECKLIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name: _____

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory)

9. FNPF Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Tender submission

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.

This tender closes at 4.00pm (1600hrs) on Wednesday 02nd September, 2026.

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9992400** or email us on tenders@efl.com.fj

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.

The lowest bid will not necessarily be accepted as the successful bid.

The Tender Bids particularly the “Price” must be typed and not hand written.

Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.

Tender Submission via email or fax will not be accepted.