



# Palau Public Utilities Corporation

## REQUEST FOR PROPOSAL PUCW26-001 New Waterline Project at Ngkeklau, Ngaraard

**Issued on** : **March 6, 2026**  
**Close on** : **April 10, 2026**  
**Request For Proposal No. (RFP No.)** : **PUCW26-001**  
**Employer** : **Palau Public Utilities Corporation (PPUC)**  
PO Box 1372, Oldiais Building, Medalaii, Koror  
Republic of Palau 96940  
**Country** : **Republic of Palau**

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## 1. EXECUTIVE SUMMARY

This Request for Proposals (RFP) invites qualified contractors to submit proposals for the installation of a new waterline at Ngkeklau, Ngaraard. Cost proposals will be accepted from March 6, 2026, **until 4:00 P.M. Palau time on April 10, 2026**. Sealed proposals must be submitted to the PPUC Main Office, located on the 2nd Floor of the Oldiais Building in Medalaii, Koror, Palau.

A mandatory pre-bid conference will be held on **March 17, 2026, at 9:00 a.m.** (*location to be confirmed upon attendance confirmation*), followed by a **site inspection at Ngkeklau, Ngaraard State. Confirmation of attendance must be sent via email by March 13, 2026.** Please be advised that failure to attend the pre-bid conference will result in disqualification from submitting a proposal.

For inquiries, please contact Johanny Kurihara at (680) 488-3870 ext. 2046 or via email at [j.kurihara@ppuc.com](mailto:j.kurihara@ppuc.com).

This Request for Proposal is seeking qualified contractors to undertake this installation, ensuring the construction meets specified standards and requirements. The successful execution of this project is a critical component of the broader infrastructure development plan aimed at fostering sustainable growth and ensuring access to safe, reliable water supply for the Ngkeklau community.

This project involves the installation of approximately 2,860 linear feet of new 4-inch diameter PVC S80 waterline in Ngkeklau, Ngaraard. The purpose of this initiative is to enhance the existing water distribution infrastructure in the area, supporting ongoing development and improving water service reliability for residents and stakeholders. The new waterline will facilitate better water flow, reduce service disruptions, and accommodate future growth within Ngkeklau.

## 2. BACKGROUND

The Palau Public Utilities Corporation (PPUC) is responsible for providing power, water, and sewerage services to Koror and other areas in the Republic of Palau. Established in 1994, the same year Palau gained independence as a sovereign nation, PPUC has operated as the national electric utility. The corporation oversees approximately 47 linear miles of 34.5 kV transmission lines and 114 linear miles of 13.8 kV distribution lines.

On June 6, 2013, the Palau Water and Sewer Corporation, which managed water and wastewater services in Palau, was dissolved, and its operations were merged with PPUC.

Currently, PPUC serves approximately 7,200 customers and handles an average monthly billing of about 5.5 million kilowatt-hours (kWh) and 45.2 million gallons of water. Our services extend throughout Koror (the economic capital), Babeldaob, and three outlying island states. PPUC employs 292 staff members and operates from one administrative office, five power plants, and several water and sewer stations

### **3. SCOPE OF SUPPLY**

#### **A. Installation Works:**

- Install approximately 2,860 linear feet of new 4-inch diameter PVC S80 waterline with 12-inch diameter traffic-type steel covers for each gate valve.
- Install two (2) sets of new 3-inch standpipes (fire hydrants) with 12-inch diameter traffic-type steel covers.
- Install one (1) set of a new air relief valve, including a steel manhole (24-inch diameter) with traffic-type steel cover.
- Install one (1) set of a new 3-inch diameter D.I. steel blow-off valve with a 12-inch diameter traffic-type steel cover.
- Install eight (8) sets of lateral connections (both sides of the road), each 2-inch diameter with 12-inch diameter traffic-type steel covers.
  - Refer to attached sketch plan for detailed layout. (Attachment A)
  - All pipes and fittings shall meet or exceed the requirements of AWWA standards (e.g., AWWA C150, AWWA C900, etc.) as applicable.

### **CONTENT OF THE WORK**

#### **Mobilization and Demobilization**

- Conduct site reconnaissance prior to mobilization.
- Submit work program, implementation schedule, and specifications for approval.
- Provide all necessary materials, equipment, and labor to complete the project per specifications.
- Remove all equipment, materials, and debris upon completion, and restore the site to its original condition or better.

#### **Tools and Equipment**

- Supply all required equipment, including but not limited to excavators, compactors, jumping jacks, etc.

#### **Securing Permits and Clearances**

- Responsible for securing all permits and clearances before commencing work.
- Work shall not start without approved permits.
- Costs for permits are borne by the contractor.

#### **Transportation**

- Provide all vehicles and transportation required for construction activities, including associated costs.

## **Work Composition**

### **Earthworks:**

- Marked locations by PPUC personnel for existing utility connections.
- Cutting and breaking of concrete or asphalt (widths from 12” to 24” for service connections).
- Excavation depths depend on existing site conditions.
- Lay service pipes at minimum 12” depth plus 10” sand bedding.
- Lay distribution pipes at minimum 18” depth under gravel roads and 36” under concrete roads, with at least 6-12” sand bedding.
- Minimize demolition of existing concrete and asphalt swales/ditches.
- Report any utility damages immediately; coordinate utility clearance at least 48 hours prior to excavation.

### **Backfilling and Reinstatement:**

- Compact in layers max 12” thick.
- Reinstall pavements to original condition using appropriate materials and thicknesses.

### **Piping and Plumbing Installation**

- All piping and fittings must meet AWWA standards.
- Service pipes and fittings: Schedule 80; Distribution pipes: AWWA C900 or equivalent.
- Use PVC solvent cement with primer suitable for wet/live connections.
- Connect pipes as per attached sketch plan.
- Conduct pressure tests on each connection before backfilling.
- Contractor bears costs for any excess materials purchased.

### **Water Pressure Testing**

- Conduct pressure tests and pipeline flushing before backfilling.
- Submit test results within 3 days of testing.

### **Reporting and Documentation**

- Weekly progress reports, including schedules and work accomplishments.
- Results of compaction and concrete strength tests.
- As-built drawings indicating pipe layouts and existing utilities.
- Photographic documentation (before, during, after).

## **Completion Reports**

- Submit one (1) original, three (3) copies, and one (1) soft copy (USB) of all reports and as-built drawings.

## **Additional Requirements Post-Contract:**

### **1. Pre-Construction Deliverables:**

- Gantt chart with S-curve.
- Construction documents, materials submittals, and procurement plans.
- Permits (including historical, building, and environmental).
- Mobilization plan and temporary facilities.
- Implementation of environmental and quality requirements.
- Final demobilization and site cleanup.

### **2. During Construction:**

- Daily reports, testing results, weekly activity forecasts, and progress reports.
- Monthly safety and housekeeping reports.

### **3. Post-Construction:**

- As-built drawings (3 hard copies + 1 soft copy).
- Final completion report with photographs.
- Warranty and indemnification letters.

## **Deliverables Upon Project Completion:**

- One-year warranty letter.
- Indemnification letter from suppliers.
- As-built drawings.
- Operation manual and equipment specifications.

## **4. PROPOSAL DETAILS**

To facilitate review of the proposals, interested suppliers are invited to submit their proposals in response to this RFP and should in conformance with the following:

**The Statement of Qualifications/Cost Proposal (together) for supplying and construction work shall meet the following:**

**A. Format of proposals**

1. A cover page with a table of contents
2. An executive summary page that identifies:
  - Product specification and Pricing
  - Concepts summary
  - Payment Terms
  - Delivery Timelines
  - Any relevant certifications or qualifications
3. Corporate Bio and History of technical expertise.
  - Company's experience
  - Key personnel (*for construction*)
  - Organizational Chart showing Personnel to be assign to the project. (*for construction*)
4. Provide quality control procedures during transit, and product and services quality assurances during the duration of the contract.
5. Other Proposal features which are unique and will contribute to the overall value of the offer or proposal.

**B. Proposal Addendums**

1. Capability and Qualifications
  - Provide annual reports that contain performance data that demonstrate Offeror's ability to fulfill the terms of the proposal.
  - Provide evidence of experience providing similar services in the area or the Pacific Rim.

In addition to the above and as part of the evaluation process, the Contracting Officer (CO) may require from the Offerors additional information in connection with any inquiry to determine responsibility. Failure to provide information may be a ground for determination of non-responsibility. For the purposes of determining responsibility the Contracting Officer may request inspection of the plant or place of business of the bidder or offeror at a reasonable time, and the Contracting Officer may request the bidder or offeror to submit documents or other records for inspection. Failure to comply promptly with such requests shall be grounds for determination that the bidder or offeror has failed to meet the standards of responsibility and shall be disqualified from the selection.

**C. Proposal Submission**

The PPUC shall have the full right and authority to use any and all information

contained in the RFP submittals for any other purpose it deems appropriate in its sole discretion, unless the offeror clearly specifies the information in the offeror's RFP which shall be used only for the limited purpose of evaluating the RFP, and so specifies in writing such information with the following statement: "This particular data/information furnished in connection with our proposal shall not be disclosed to any third party or for any such data to the extent provided in the contract or as ordered by the Court.

**All responses to the RFP will be held by PPUC in strict confidence until the contract to the successful offeror has been executed, whereupon PPUC shall have ownership rights to all proposals received, as constrained.**

In preparing the technical proposal, you are expected to examine all terms and instructions included in the Documents. Failure to provide all requested information shall be at your own risk and may result in rejection of your proposal.

## **5. OBTAINING RFP**

Electronic copies of the RFP may be obtained by emailing the nominated Contact Officer below, or from the PPUC website [www.ppuc.com](http://www.ppuc.com). All prospective bidders are requested to provide their contact details (company name and website, contact person, email and telephone number) to ensure they receive any updates to the RFP.

PPUC will also issue hard copies of the RFP on request at Palau Public Utilities Corporation (PPUC), Oldiais Building, Medalaii, Koror PO Box 1372, Republic of Palau 96940.

### **Contact Officer:**

The contact officer for this RFP is:

**Ms. Johann Kurihara**  
*Chief Procurement Officer*  
Oldiais Building, Medalaii, Koror  
PO Box 1372  
Republic of Palau 96940  
Telephone No. (680)-488-3870/3872  
E-mail Address: [j.kurihara@ppuc.com](mailto:j.kurihara@ppuc.com)

## **6. SUBMISSION OF PROPOSALS**

Interested Contractors may submit their sealed Proposal hardcopy to PPUC- Main Office, 2<sup>nd</sup> Floor, Oldiais Building, Medalaii, Koror, Palau 96940, or by email to the nominated Contact Officer. For inquiries regarding submission of quotations, please contact Ms. Kurihara as noted above.

## 7. PAYMENT TERMS

- A. Payment terms shall be determined as follows:
  - a. After evaluation per proposal
  - b. After negotiations with the winning offeror.
  - c. All payments shall be made after receipt of original invoice from contractor for each work phase, certified by a duly authorized PPUC representative

## 8. EVALUATION AND SELECTION PROCESS

**PPUC retains the right to award any or all portions of the work if it is in its best interest to do so. PPUC will select the firm that in its sole opinion best meets its requirements. Criteria:**

Each proposal will be evaluated initially by a specially convened committee in line with the criterion set forth in this section. All proposals and their separate components will be subjected to the same evaluation criteria and process.

The criteria used to evaluate the RFP responses will include, but not be limited to the following:

### 1. **Compliance with Proposal Requirements (20%)**

Proposals will be evaluated based on adherence to the instructions outlined in this RFP, including completeness of submission, clarity of technical and logistical details, and demonstration of the contractor's ability to meet project specifications, safety standards, and regulatory requirements.

### 2. **Technical Specification and Performance Quality (30%)**

Proposals will be assessed on the clarity, completeness, and feasibility of the proposed technical approach for installing approximately 2,860 linear feet of new 4-inch PVC S80 waterline. This includes methods for excavation, pipe installation, backfilling, testing, and quality assurance measures, ensuring compliance with relevant standards and best practices.

### 3. **Supplier's Delivery & Support Capabilities (30%)**

Proposals will be reviewed for the contractor's relevant experience in waterline installation projects of similar scope and complexity. Additionally, the contractor's capacity to meet the project schedule, provide technical support during and after installation, and ensure safety and environmental compliance will be evaluated.

### 4. **Cost Proposal (20%)**

Proposals must include a detailed cost estimate covering all aspects of the project, including materials, labor, equipment, transportation, installation, testing, project management, and any post-installation support. Cost competitiveness, payment terms, and potential additional costs will also be considered.

*Note: Provide your TIN number if your company is registered for the Palau Goods and Services Tax (PGST). Applies to Businesses in Palau only.*

## 9. GENERAL CONDITIONS

A. Contractors/Suppliers are required to submit their proposals in accordance with the conditions outlined in these instructions.

- i. **Assignment of Contract:** The contract shall not be assigned to any party without prior written consent from PPUC.
- ii. **RFP Modification:** This RFP does not commit PPUC to award a contract, to pay any costs incurred in the preparation of the proposal under this request, or to procure or contract for services. PPUC also reserves the right to accept or reject any or all proposals received under this request, to negotiate with qualified Bidder, or to cancel in whole or in part this RFP, if it is in the best interest of PPUC to do so. Prospective Bidder under this RFP may be required to participate in negotiations and to submit any price, or technical revisions to their proposals as may result from the negotiation process.
- iii. **Performance Bond:** A performance bond involving construction project contracts in excess of \$50,00.00 requires all contractors to acquire performance bond from a reputable surety company to the PPUC Chief Executive Officer. This bond shall ensure the successful completion of the contract in accordance with its terms, scope of work and specification and shall be in an amount equal to or greater than 50% of the contract price. The bond shall be valid for the duration of the contract, including any extensions or modifications.

Contracts involving construction projects over \$500,000 require performance bonds tendered in a manner and through a surety acceptable to the Chief Executive Officer and shall not be less than 100% of the price specified in the contract.

- iv: **Payment Security:** PPUC requires all construction contracts in excess of \$500,000 to acquire payment bond through a surety acceptable to the PPUC Chief Executive Officer and shall be in amount equal to or not be less than 100% of the price. This bond must guarantee payment to all subcontractors, labourers and other parties who perform work or provide materials under the subcontract agreement. The bond shall be valid for the duration of the contract, including any extensions or modifications.

**Transfer of property:** All proposals shall become PPUC property.

- i. **Conformity:** The PPUC procurement regulations shall apply to all proposals and winning contractor shall be bound by them.
- ii. **Bid Bond:** Each project cost proposal must be accompanied by a certified check, cashier's check or proposal bond made payable to PPUC, in the sum of 10% of the aggregate cost of the proposal; such guarantee to be forfeited should the offeror to whom

the work is awarded fail to execute and deliver contract and for the payment of all persons performing labour or furnishing materials in connection therewith, and in all other respects perform the agreement created by the PPUC's acceptance of said proposal.

**v. Submission of the Proposal:**

1. Include a cover page with a table of contents.
2. Provide an executive summary outlining corporate history, the contractor's ability to meet RFP requirements, project cost, project duration, and salient details.
3. The proposals should be sealed and included in a package that contains:
  - a. The contractor's information (i.e., name, address, and contact) on the outside of the package.
  - b. The RFP# prominently displayed on the outside of the package. Submissions must be received NO LATER THAN 4:00 PM on the April 10, 2026 (4PM Palau Time).

**[Note: The RFP # should be in large font.]**

- c. Include two (2) copies (one original and one copy) and one (1) USB drive. Deliver to the address noted above, or for overseas suppliers/contractors send via USPS or email to [j.kurihara@ppuc.com](mailto:j.kurihara@ppuc.com) ONLY.

vi. **Inquiries:** Any inquiries, requests for clarification, or requests for additional information regarding this RFP must be submitted in writing via email to the provided contacts.

ix. **PPUC Rights:** PPUC reserves the right to extend the closing date and to cancel or modify this notice and the RFP in any manner.

## 10. CONTRACT CLAUSES

A. All contracts shall, at a minimum, contain the following clauses:

- |   |                          |
|---|--------------------------|
| 1. Governing Regulations                                      | 13. Commencement of Work |
| 2. Penalties for Violation of Regulations                     | 14. Liquidated Damages   |
| 3. Contract Disputes  | 15. Schedule             |
| 4. Gratuities   | 16. Clear Title          |
| 5. Kickbacks  | 17. Taxes                |
| 6. Representation of Contractor<br>Concerning Contingent Fees | 18. Force Majeure        |
| 7. Changes  | 19. Relationship         |
| 8. Stop Work Order  | 20. Entire Agreement     |
| 9. Termination for Defaults or Convenience                    | 21. Assignment           |
| 10. Approvals, Certificates, Permits and Licenses             | 22. Subcontract          |
| 11. Laws and Regulations                                      | 23. Contracting Officer  |

12. PPUC's right to inspect

## 11. CONTACT DETAILS

<b>Donna M. Titiml</b> PPUC Water Operation Manager Water Operation Tel: (680)488-3870 Fax: (680)488-4499 Email: <a href="mailto:d.titiml@ppuc.com">d.titiml@ppuc.com</a>	<b>Johanny Kurihara</b> PPUC Chief Procurement Officer PPUC Administration Department Tel: (680) 488-5320 Fax: (680) 488-4499 Email: <a href="mailto:j.kurihara@ppuc.com">j.kurihara@ppuc.com</a>
<b>Sofronio B. Mahor</b> PPUC Water Operation Civil Engineer PPUC – Water Operation Tel: (680)488-3870 Fax: (680)488-4499 Email: <a href="mailto:s.mahor@ppuc.com">s.mahor@ppuc.com</a>	

**Appendix 1: Bid Form**

**Letter of Quotation**

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**RFP No.: PUCW26-001**

**New Waterline Project at Ngkeklau, Ngaraard**

To: **The Chief Executive Officer  
Palau Public Utilities Corporation**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the RFP, including Addenda issued in accordance (if any);
- (b) The price of our Bid, excluding any discounts offered in item (d) below is the sum of: *[amount of local currency in words], [amount in figures]*
- (c) Our bid shall be valid for a period of . . . . . days from the date fixed for the bid submission deadline in accordance with the RFP, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (e) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive; and
- (f) We accept full responsibility for the health and safety of persons employed by us in completing the works under this Quotation.

Name .....

In the capacity of .....

Signed .....

Duly authorized to sign the Bid for and on behalf of .....

## **Appendix 2: Schedules of Rates and Prices**

### **Price Schedules**

#### **General**

1. The Request for Proposal will be an itemize cost for completion of all specified works.
2. The Schedules generally describe the works to be performed. Bidders shall be deemed to have read the RFP and visited the sites to ascertain the full scope of the requirements prior to filling in the price. The entered price shall be deemed to cover the full scope as aforesaid, including overheads and profit.
3. If bidders are unclear or uncertain as to any item, they shall seek clarification in writing prior to submitting their bid.

#### **Pricing**

4. Prices shall be entered in indelible ink, and any alterations necessary due to errors, etc., shall be initialled by the Bidder.
5. Bid prices shall be quoted in United States Dollars, in the manner indicated in the Bid Form of the RFP. For each item, bidders shall complete each appropriate column in the respective Schedules, giving the price breakdown as indicated in the Schedules.
6. Payments will be made to the Contractor in United States Dollars.
7. When requested by the Employer for the purposes of making payments or partial payments, valuing variations or evaluating claims, or for such other purposes as the Employer may reasonably require, the Contractor shall provide the Employer with a breakdown of any composite or lump sum items included in the Schedules.