



Yap State Public Service Corporation

P.O. Box 667, Colonia, Yap, FSM 96943

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REQUEST FOR QUOTE (RFQ)

FOR THE SUPPLY OF GOODS

Project Title:	Ifalik and Lamotrek Solar PV Minigrids
Nature of the goods	Supply and delivery of (1) PV Modules Support Structures, (2) Cables and Associated Sundries, (3) Combiner Boxes and Associated Sundries, Termination Kits, and (4) other PV Minigrid Accessories to Yap, Federated States of Micronesia
Buyer Location:	Yap, FSM
Date of Issue:	July 16, 2025
Bid Closing Date:	August 18, 2025
Bid Reference Number:	YSPSC-RFQ-12-2025
Issuance of Purchase Order(s)	TBD

A handwritten signature in blue ink, appearing to read "V. Nabeyan", is positioned above the printed name of the General Manager.

Victor Nabeyan
General Manager
Yap State Public Service Corporation

Part 1: INTRODUCTION

1.1 YSPSC's Request for Quote (RFQ)

This RFQ invites the submissions of quotes for the supply and delivery of (1) PV modules support structures, (2) cables and associated sundries, (3) combiner boxes and associated sundries, termination kits, and (4) other PV minigrid accessories. PV modules, BESS, electronics, and had main equipment for the minigrid projects have already been procured.

This RFQ is for the accessories which are specified 3 lots. See attached specifications and bills of quantity (hereinafter "the Goods") for Lot 1, Lot 2, and Lot 3.

Participation and submission of quotes will be deemed as acceptance of the conditions, terms, and requirements of this RFQ. The bidder must fully complete all the required submission forms, and make an offer that meets all requirements, technical, legal or otherwise, stated in this RFQ. By participating in this RFQ and submitting a bid, the bidder is deemed as having accepted the conditions, terms, and requirements of this RFQ, and the responsibility for the supply and delivery of the Goods in compliance with the technical specifications and bills of quantity.

Part 2: INSTRUCTIONS TO BIDDERS

2.1 Submission instructions

- a. To participate in this RFQ, all bidders are required to register via email an intent to bid by email notification to Belinda R Gilmatam at b_renmog@yspsc.org by no later than the close of business on August 18, 2025.
- b. This RFQ is for three separate Lots (Lot 1, Lot 2, and Lot 3). A bidder may submit quote for one or more Lots. YSPSC reserves the right to award bids by lots to either one or several bidders, depending on technical compliance and cost considerations.
- c. Bid submission must be made using the Bid Submission Form provided as follows:
 - (1) Annex 1 for Lot 1,
 - (2) Annex 2, for Lot 2, and
 - (3) Annex 3 for Lot 3.
- d. Bids must be delivered to Belinda R Gilmatam, the Purchasing Officer, by mail or email as follows:
 - (1) By email to: b_renmog@yspsc.org, copying j_chieng@yspsc.org
 - (2) By mail or hand delivery in a sealed envelope bearing the name and address of the bidder and clearly labeled "**YSPSC-RFQ-12-2025, Bid for Solar PV Accessories**" addressed to

Yap State Public Service Corporation
Attn: Belinda R Gilmatam
P.O. Box 667
Power Plant Rd #1
Colonia, Yap, FM 96943

- e. All bids must be received no later than YSPSC's close of business on August 18, 2025, the Bid Closing Date.
- f. Bids must comply with the Technical Specifications and Bill of Quantity specified under Part 3 of this RFQ.
- g. Bids must include CIF freight cost for delivery to Colonia, Yap, Federated States of Micronesia.
- h. All bid offers must be in USD, and must have a validity period of no less than 120 days following the Bid Closing Date. No price variation due to price escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during this period.
- i. Bids will be opened and evaluated at YSPSC's main office in Colonia, Yap, Federated States of Micronesia at 10:00 AM on August 19, 2025. Interested bidders may attend the bid opening in person with advance notice to YSPSC.
- j. All bids must be for brand new products and must offer available basic manufacturer warranties. The bidder shall provide a complete set of manufacturer documents that describe product brand, technical product details, and product lifetime, and any other datasheets or information that YSPSC may further request relating to the technical specifications of the goods, their warranties, and/or their origin of manufacture.

2.2 Delivery Specification, Inspection, and Acceptance

The bidder is required to deliver the Goods to the main wharf in Yap, FSM, via the latest CIF Incoterms. Upon arrival in Yap Proper, the Goods will be transported to a location suitable for inspection and acceptance.

- a. The estimated delivery date shall be stated clearly in the offer, and may be subject to negotiation between the parties. The agreed delivery period will be specified in the Purchase Order to be issued to the successful bidder. After 30 days of delay without prior notification or explanation from the supplier as to justifiable reasons for delay, YSPSC will have the right to cancel the bid award.
- b. The Goods shall be transported in a proper manner to prevent any transportation-related damage, and delivered without shipping damage and in the condition as per reasonable expectation. It is the responsibility of the bidder to ensure that the Goods are insured until such time the delivery is cleared and accepted by YSPSC.
- c. The bidder will be responsible for settling any transportation-related damage claims and will be responsible for the timely replacement of any part of the Goods damaged during shipping. The bidder must also provide basic marine insurance coverage for the Goods.
- d. Following award notification, and during negotiation leading to the issuance of Purchase Order, the bidder will further be expected to finalize and submit the shipping schedules, including ETD from country of supply and ETA at final destination, for YSPSC's approval.
- e. The bidder must keep YSPSC informed on each stage of the delivery process and schedule. Once the Goods leave the country of supply, the bidder shall immediately submit the export invoice, Bill of Lading and marine insurance cover.

Part 3: Technical Specifications and Bills of Quantity

- 3.1 Lot 1 Specifications and Bill of Quantity** – See Appendix 1.
- 3.2 Lot 2 Specifications and Bill of Quantity** – See Appendix 2.
- 3.3 Lot 3 Specifications and Bill of Quantity** – See Appendix 3.

Part 4: Evaluation

Each bid will be assessed for compliance with the submission requirements and conditions. At this stage, basic due diligence will also be undertaken. To assist in the examination, evaluation and comparison of bids, YSPSC may ask the bidder for clarification of its proposal or additional information. The request for clarification will be in writing.

Part 5: Legal

- 5.1** The successful bidder(s) will be issued bid award(s) for one or more Lots, subject to subsequent issuance of Purchase Order(s).
- 5.2** YSPSC is financing this procurement through the drawdown of grant funding. To this extent, the supplier shall NOT place orders for any of the goods, NOR undertake any work, NOR incur any expense or charges attributable to any bid award issued under this procurement PRIOR TO HAVING RECEIVED FROM YSPSC A PURCHASE ORDER for the Lot for which the supplier was issued a bid award.
- 5.3** In case of substantial change in cost of supplies occurring before the issuance of the Notice to Proceed under Part 5.2 hereof due to increased costs of raw material or manufacturer labor at the point of origin or other increased costs in the supply chain, the supplier shall provide sufficient documentation to support such price increase. The parties shall then negotiate and endeavor in good faith to reach an agreement regarding price adjustment, provided that either party may elect to terminate this procurement, without liability to the other party, if the parties fail to reach an agreement on price adjustment after good faith efforts.
- 5.4** The price adjustment clause in Part 5.3 above shall not apply where the Purchase Order is issued and emailed by YSPSC to supplier within 120 days following the Bid Closing Date.
- 5.5** Under no circumstances will YSPSC be liable for any proposal submission costs, expenditure, work or effort that a bidder may incur in connection with the preparation and provision of a bid (even where the procurement process is terminated or amended by YSPSC).
- 5.6** YSPSC reserves the right to: (1) amend, add to or withdraw all or any part of this RFQ at any time, or to re-invite quotes on the same or any alternative basis; (2) seek clarification or documents in respect of any bidder's submission; (3) choose not to award any bid as a result of this RFQ; (4) make whatever changes it sees fit to the timetable, structure or content of the procurement process, depending on approvals processes or for any other reason. Note that while YSPSC will not change the evaluation criteria set out in the RFQ without the RFQ process being re-issued,

YSPSC does reserve the right at the time of bid award to vary the quantity of the goods specified in this RFQ, and to accept or reject any bid at any time prior to bid award without incurring any liability to the affected bidder/s or any obligation to inform the affected bidder/s of the grounds for YSPSC's action.

5.7 YSPSC reserves the right to disqualify

- (a) any bidder that does not submit a bid in accordance with the instructions in this RFQ;
- (b) any bidder that misrepresents information to YSPSC; and
- (c) or any bidder that directly or indirectly canvasses any YSPSC employee concerning bid award.

YSPSC reserves the right to exclude from consideration any bid not received by the deadline, to mark down or exclude any bid received with incomplete information, with ambiguity, or in incorrect form, provided however, that YSPSC may, in its sound judgment, waive any defect or irregularity in any bid.

Part 6: Performance Security Bond

6.1 Based on the total value of the Goods, a performance security bond may be required until delivery and acceptance. If required, the performance security bond will be in the form of:

- a. a bank guarantee or irrevocable letter of credit equal to the value of the Goods, issued by a reputable bank; or
- b. 10% of the total Purchase Order price held as retention money until acceptance of the Goods.

Part 8: Payment Milestones

Indicative Schedule of Payments (subject to contract negotiation)

Milestone/Outputs	Deadline	% Payment
(a). Upon Issuance of Purchase Order by YSPSC	TBC	20%
(b). Upon submission of supply plan from sourcing, packing, and freighting.	2-4 weeks after signing of contract	20%
(c). Upon submission of shipping bill of lading, export invoice and other required documents to YSPSC.	16 weeks after signing of contract	25%
(d). Upon confirmation by YSPSC that the Goods have been delivered and accepted.	26 weeks after signing contract	25%
(e). If 10% of payment retained as performance security bond, payment will be released upon acceptance of the Goods. If letter of credit is issued for performance security instead of the 10% retention, Payment Milestone (d) above will be 35%.	TBC	10%