



Commonwealth Utilities Corporation

Office of the Executive Director



INVITATION FOR BIDS

CUC-IFB-25-004

CARBON CHANGE OUT OF GRANULAR ACTIVATED CARBON FILTERS FOR FOURTEEN (14) SITES ON SAIPAN, CNMI

The Office of the Executive Director, Commonwealth Utilities (CUC) is soliciting competitive sealed bids from qualified firms for the Carbon Change Out of Granular Activated Carbon Filters for 14 Sites on Saipan, Commonwealth of the Northern Mariana Islands.

The intent of the contract is for the Contractor to provide all labor, equipment, supplies, and materials necessary for the removal and installation of GAC and Gravel media replacement, disposal of spent GAC and Gravel media, possible sample collection, transportation and the possible supply of gravel media, analyses of spent media and additional waste containers/drums for disposal. If necessary, CUC requires the project to be completed within 1095 calendar days from the date of a written Notice to Proceed (NTP).

This project is funded by the U.S. Department of the Interior.

The Bid Package may be obtained, upon receipt of a non-refundable payment from the CUC Treasury Section, by cash, check, or credit card in the amount of \$100.00 for an electronic bid package at the CUC, Procurement & Supply Office, 3rd Floor, Room 3, Joeten Dandan Commercial Building, Dandan, Saipan, between 7:30 AM to 11:30 AM and 12:30 PM to 4:00 PM, Monday through Friday, except on government observed holidays.

A Pre-Bid Conference followed by a Site Visit is scheduled on **June 09, 2025 at 10:00 AM (ChST)** at the CUC Main Conference, Room, 3rd Floor, Room No.17, Joeten Dandan Commercial Building.

One (1) original and five (5) hard copies must be submitted in a sealed envelope marked “**Carbon Change Out of Granular Activated Carbon Filters for 14 Sites**” to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, no later than **10:00 AM (ChST) on July 03, 2025**, at which time they will be publicly opened and read aloud. Bid shall be submitted on the provided Bid Forms. Bidders are required to complete all Bid Forms. Bidders may supplement the form as appropriate. Bids will be required to be submitted under a condition of irrevocability for a period of 60 days after submission. Late submissions and conditional bids will not be considered.

A Bid Guarantee of not less than fifteen (15%) percent of the total bid price must accompany the bids. The security deposit may be in cash, certified check, cashier's check, or bid bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of One Hundred (100%) percent and a *Performance Bond* of one hundred (100%) of the total bid price will be required upon the execution of the contract by the successful bidders. The payment and Performance bond must be executed by a surety company

holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. Surety Company must be authorized to do business in the Commonwealth of the Northern Mariana Islands.

All insurers' questions, concerns and qualification shall be handled by the Department of Commerce Office of the Insurance Commissioner (OIC). The OIC is tasked with regulating and monitoring compliance to the CNMI's Insurance Code (Title 4, Division 7). *Bidders are required to submit a clearance from the OIC certifying their insurer of choice is in compliance with the CNMI's Insurance Code*

This Invitation for Bids does not commit CUC to the award of a contract or contracts, nor to pay any cost incurred in the preparation and submission of bids in anticipation of a contract. Bidders are advised that CUC assumes no responsibility in any act of omission on the part of the bidders due to lack of information or understanding of the bid requirements in the course of Contractor's preparation of a bid under the contract.

Bidders are required to comply with all CNMI and applicable Federal Laws. This bid and the ensuing contract shall be executed pursuant to the CUC Procurement Regulations.

All questions or request for clarification regarding this project must be submitted in writing no later than **10:00 AM (ChST) on June 12, 2025** to Manny B. Sablan, Jr., CUC Purchasing Administrator, via email – manny.sablan@cucgov.org with a copy to Rodolfo Rodriquez, Acting Deputy Executive Director for Water & Wastewater Division – via email rodolfo.rodriquez@cucgov.org and Marcela Tenorio, Procurement & Supply, Administrative Specialist I – via email marcela.tenorio@cucgov.org.

CUC reserves the right to reject any or all bids for any reason and to waive any defects in said bid, if in its sole opinion, to do so would be in the best interest of CUC. All bids shall become the property of CUC.

KEVIN O. WATSON
Executive Director

MANNY B. SABLAN
Purchasing Administrator