



**MR 324/2024**

**Tender Name: Preferred Supplier for Supply of Standard  
Overalls and Live Line Overalls**

## **THE COMPANY - EFL**

Energy Fiji Limited (EFL) is solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the commercial centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores**.

## **Purpose and description of the Tender**

The Energy Fiji Limited (EFL) is inviting Request for Proposal [RFP] for supply of Overalls from suitable Companies.

## **Tender Term – [3 Years]**

### **1. Product Information**

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied this material to.

All relevant test reports, product standard certificates and product specification / drawings are required to be supplied in the bid as part of their proposal.

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Relevant Test Reports
3. Standard compliance certificate.
4. The bidder must provide the weight or CBM of the products
5. Previous EFL/FEA experience with the Bidder and supplier DIFOTIS

### Lead Time

The successful bidder has to supply the overalls within 4 – 6 weeks from the date of receipt of EFL's Purchase Order. Failure to meet the specified lead-time, delay damages will be applied at the rate agreed during contract negotiation.

## 2. Delivery – Kinoya, Navutu, Labasa

**4. INCOTERMS AND PRICING – The bidder must clearly state the price of their product with INCOTERMS associated with the price.**

## 5. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

<b>General</b>
<b>The registered name of the Bidder:</b>
<b>Business address for correspondence:</b> <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
<b>Contact name of the Authorised Person:</b>
<b>Contact's position:</b> <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
<b>Business structure:</b>
<b>Include the organisations years of experience in this field and reputation in the market place.</b>
<b>Financial standing</b> (Information designed to give client confidence in the financial competence of the BIDDER.) Audited financial accounts for past three years shall be included in appendix.
<b>Company Profile(s)</b>

## **6. Other value added services.**

The bidder is open to include any other information that may add value to their product / Services or after sales services.

## **7. Stock Availability.**

1. Size of stock holding and ability to meet the required quantity.

## **8. Technical Support**

1. Bidder may provide any detail or information of what technical support is available to EFL to make better use of supplier product.

**9. Evaluation Criteria of the Bidders** – The Tender submissions will be evaluated based on the technical and financial compliance.

**10. Nominated Agent** - Respondents shall state if it is their intention, if successful, to appoint an agent for any portion of the services offered.

- i) Respondents shall provide at least the following details of the proposed Agent in the appropriate schedule:
  - (a) Name and address of the Agent
  - (b) Location of factory/premises / Warehouse
  - (c) Number of people employed
  - (d) Quality Assurance status of proposed Agent; and
  - (e) Relevant experience
- ii) Respondents shall guarantee that all services provided by Agent and furnished under this Tender shall be free from deficiencies in design, performance, materials and workmanship.

## 11. Product Description and Usage.

No.	Description	Unit of Measure	3 Year Usage
I03475	OVERALLS - SIZE 30	Each	18
I03475A	OVERALLS - SIZE 32	Each	80
I03475B	OVERALLS - SIZE 34	Each	508
I03475C	OVERALLS - SIZE 36	Each	1165
I03475D	OVERALLS - SIZE 38	Each	1345
I03475E	OVERALLS - SIZE 40	Each	1077
I03475F	OVERALLS - SIZE 42	Each	524
I03475G	OVERALLS - SIZE 44	Each	268
I03475H	OVERALLS - SIZE 46	Each	85
I03475I	OVERALLS - SIZE 48	Each	14
I03475J	OVERALLS - SIZE 50	Each	12
I03475K	OVERALLS SIZE 54	Each	8
I03475L	Overall Size 56	Each	3
I03468	LIVE LINE OVERALL SIZE 36	Each	25
I03469	LIVE LINE OVERALL SIZE 38	Each	42
I03470	LIVE LINE OVERALL SIZE 40	Each	46
I03471	LIVE LINE OVERALL SIZE 42	Each	61
I03472	LIVE LINE OVERALL SIZE 44	Each	40
I03473	LIVE LINE LINEMEN OVERALLS 46	Each	28
I03473A	LIVE LINE OVERALL SIZE 48	Each	6

**Forecast** – EFL will provide/discuss yearly forecast to the successful bidder

## 12. Specifications

### **Standard Overall**

- Heavy duty cotton contrast (navy/orange) two-way zipper front overall with 25mm 3M8910 Silver reflective Tape Across chest and back and down both sleeves and now on legs around above and around below the knees.
- Embroidery “EFL” small logo on wearer’s LHS chest pocket and Take 5” embroidery on RHS chest pocket.
- “Large “EFL” embroidery on upper back between the shoulder blades

### **Standards**

**AS/NZS 1020:1995 - Static Electricity**

**AS/NZS 4399:1996 - Sun protection.**

### **Live Line Overall**

- EFL Live Line poly cotton contrast (navy/orange) Raglan Sleeve Two way zipper front overall with embroidery “EFL” small logo on wearer’s LHS chest pocket and Take 5” embroidery on RHS chest pocket.
- “Large “EFL” embroidery at upper back between the shoulder blades

### **Standards**

**AS/NZS 1020:1995 - Static Electricity**

**AS/NZS 4399:1996 - Sun protection.**

### **Bidders to Provide Pricing for the following Material Types**

- 100% Cotton – 310gsm
- 65% Polyester and 35% Cotton
- 100% Cotton – 190gsm

**The Bidders must provide a sample of each overall (Standard and Live Line) together with their bid submission, both to be size 36.**

- **The bidders are to note that all the raw materials left at the end of the contract period, will be the responsibility of the bidder and not EFL.**

**13. Product Warranty Period – The bidders to provide warranty period**

## 14. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per EFL's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process

The successful bidder will enter into a **3 years contract with EFL** as mutually agreed. All terms & condition, and pricing details will be stipulated in contract documents.

## TENDER CHECKLIST

***The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid***

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company / Business Name: \_\_\_\_\_

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number: \_\_\_\_\_

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))**

9. FNPF Employer Registration Number: \_\_\_\_\_ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: \_\_\_\_\_

I declare that all the above information is correct.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_



## **Tender submission**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

**This tender closes at 4.00pm (1600hrs) on Wednesday 16<sup>th</sup> October, 2024.**

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360 or (+679) 9992400** or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act. Bidders are to clearly state the percentage of VAT that is applicable to the bid prices.**

The lowest bid will not necessarily be accepted as the successful bid.

**The Tender Bids particularly the “Price” must be typed and not hand written.**

**Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.**

**Tender Submission via email or fax will not be accepted.**