

- Noumea-based position
- Attractive expatriate package
- Join the principal development organisation in the region

*The Pacific Community (SPC) invites applications for the position of **Project Manager – Unlocking Pacific Prosperity Campaign** within its Partnerships, Integration and Resource Mobilisation Office. This position will be located at its headquarters in Noumea, New Caledonia.*

Description

The **Pacific Community (SPC)** is the principal scientific and technical organisation in the Pacific region, supporting development since 1947. We are an international development organisation owned and governed by our 27 country and territory members. In pursuit of sustainable development to benefit Pacific people, our unique organisation works across more than 25 sectors. We are known for our knowledge and innovation in such areas as fisheries science, public health surveillance, geoscience, and conservation of plant genetic resources for food and agriculture.

The **Partnerships, Integration and Resource Mobilisation Office (PIRMO)** is a newly established function at SPC, in 2021.

The role – the Project Manager – Unlocking Pacific Prosperity Campaign will develop and implement a four-month campaign strategy to secure a multi-party commercial deal involving public and private parties by December 2023. It will drive the delivery of key-stone sub-contracted products and services to ensure milestones are met on time. This position will lead multifaceted coordination efforts across international external stakeholders, support coordination efforts internally and within the CROP, and oversee the campaign launch and implementation. He/she will generate new resourcing sources and/or solutions to fund the campaign and manage the campaign budget as well as monitor and evaluate the campaign progress and results.

The key responsibilities of the role include the following:

Plan and develop a campaign strategy designed to achieve targeted commercial and legal results.

- Devise and define campaign goals and objectives, ensuring alignment to key regional strategies including the 2050 Strategy for the Blue Pacific and SPC's Strategic Plan 2022-2031.
- Develop a campaign strategy that articulate the campaign's value proposition for differentiated stakeholders, identify key stakeholders and work with Director PIRMO and allied internal stakeholders to develop a stakeholder engagement plan, and create a communications plan to effectively reach key stakeholders.
- Develop deal terms to enable Director PIRMO and SPC's Executive to establish an informed view of what a "good deal" looks like.

Manage the day-to-day delivery of the campaign plan, including tailored communication, stakeholder engagement, identifying and managing risks to the commercial outcome and/or key relationships.

- Lead the planning of the weekly schedule and agenda to ensure PIRMO team efforts and champion efforts are optimized.
- Drive delivery of sub-contracted key-stone products.
- Proactively liaise with all key stakeholders to coordinate and advance campaign goals.
- Support the establishment of the "Pacific Taskforce" to enable effective communication and shared understanding across key Pacific Stakeholders.
- Establish and maintain internal protocols on information and document management, risk management, and budgetary/resourcing processes.
- Review all documentation developed by SPC and the region-wide "pacific taskforce" and learn to the level of "expert" the history of all campaign-efforts to date.

Manage the campaign budget and generate resourcing solutions to support the campaign and post-campaign period through to the end of 2024.

- Develop a campaign budget from an existing program budget.
- Develop a resourcing plan identifying and communicating all campaign-needs.
- Manage the day-today campaign budget.
- Support payment and expenses processes relating to sub-contractors as required.

Monitor and evaluate campaign progress, including key results, relationship dynamics, and mapping likelihood for securing pre-determined targets.

- Define key performance indicators (KPIs), aligned to the campaign strategy goals, to ensure a shared understanding of the metrics used to measure the success or failure of the campaign.
- Identify risks and challenges and ensure these are clearly documented and communicated.
- Advise Director PIRMO where adaptive or corrective should be taken.
- Oversee data collection on KPIs and other relevant data sets and ensure data is documented and stored for future analysis.
- Present ideas about how resource mobilisation lessons and experiences throughout the campaign may be captured in a way that enables CROP members to utilize and apply.

For a more detailed account of the key responsibilities, please **refer to the online job description**.

Key selection criteria

Qualifications

- Master's degree in Science, Political Science, Economics, or Law is required.

Technical expertise

- At least 15 years-experience in a related field of work, including at least 3 years management experience.
- Proven track record leading a successful campaign or leading a successful multi-party integrated effort at the national or international level across any sector/s delivering on SDGs.
- Demonstrated experience in politics or diplomacy at a national or international setting.
- Proven track record of achieving targeted results across both the public and private/NGO sector, preferably using integrated or people-centred approaches.
- Proven track record of strategic leadership of projects and oversight of delivering targeted results.
- Demonstrated experience of effective liaison with senior representatives of key stakeholders such as Heads of Governments, Government Ministers and CEO's.
- Demonstrated experience managing budgets with a good understanding of performance and planning processes.
- Proven track record of resilience in complex or pressured working environments.

Language skills

- Exceptional communication skills, including excellent written and spoken English and the ability mobilise and engage people.

Interpersonal skills and cultural awareness

- Demonstrated capacity to work with people from different technical skills and cultural backgrounds.

Salary, terms and conditions

Contract Duration – This vacant position is budgeted for 5 months.

Remuneration – the **Project Manager – Unlocking Pacific Prosperity Campaign** is a band 13 position in SPC's 2023 salary scale, with a starting salary range of 5,438–6,701 SDR (special drawing rights) per month, which currently converts to approximately XPF 823,681–1,015,022 (USD 7,286–8,979; EUR 6,902–8,506). An offer of appointment for an initial contract will normally be made in the lower half of this range, with due consideration being given to experience and qualifications. Progression within the salary scale is based on annual performance reviews. SPC salaries are not presently subject to income tax in New Caledonia.

Benefits for international staff employees based in New Caledonia – SPC provides subsidised housing in Noumea and will reimburse excess accompanied luggage of up to two additional bags. Airfares, medical and life insurance are available for eligible employees. Employees are entitled to 25 days of annual leave per year of contract and access to SPC's Provident Fund (contributing 8% of salary, to which SPC adds a matching contribution).

Languages – SPC's working languages are English and French.

Recruitment principles – SPC's recruitment is based on merit and fairness, and candidates are competing in a selection process that is fair, transparent and non-discriminatory. SPC is an **equal-opportunity employer**, and is committed to cultural and gender diversity, including bilinguism, and will seek to attract and appoint candidates who respect these values. Due attention is given to gender equity and the maintenance of strong representation from Pacific Island professionals. If two interviewed candidates are ranked equal by the selection panel, preference will be given to the **Pacific Islander**. Applicants will be assured of complete confidentiality in line with SPC's private policy.

Application procedure

Closing date: 24 July 2023 – 11:00 pm (Noumea time)

Job Reference: SH000336

Applicants must apply online at <http://careers.spc.int/>

Hard copies of applications will not be accepted.

For your application to be considered, you must provide us with:

- an updated resume with contact details for three professional referees
- a cover letter detailing your skills, experience and interest in this position
- responses to all screening questions

Your application will be considered incomplete and will not be reviewed at shortlisting stage if all the above documents are not provided.

Applicants should not attach copies of qualifications or letters of reference. Please ensure your documents are in Microsoft Word or Adobe PDF format.

SPC does not charge a fee to consider your application and will never ask for your banking or financial information during the recruitment process.

Screening questions (maximum of 2,000 characters per question):

1. How would you approach a resource mobilisation deal, factoring in gender equity?

2. Name key challenges and/or opportunities involved in including gender when it's not the core focus of the work.
3. Initiating, Planning, Executing, and Monitoring and controlling the project are key tasks involved in project management. Which is your strength and why?