

REQUEST FOR EXPRESSIONS OF INTEREST

(INDIVIDUAL CONSULTING SERVICES)

Country: FEDERATED STATES OF MICRONESIA

Name of Project: Sustainable Energy Development and Access Project (P165183)

Grant No: IDA-D3970

Assignment Title: Project Manager 2023

Reference No. FM-DORD-336057-CS-INDV

The Government of The Federated States of Micronesia (FSM) has received financing from the World Bank toward the cost of the FSM Sustainable Energy Development and Access Project (SEDAP), and intends to apply part of the proceeds for consulting services

The consulting services ("the Services") include: to lead, manage, and/or coordinate the implementation of all SEDAP activities. The Project Manager (PM) will report to the Assistant Secretary of the Energy Division (within the DoRD) and to the Project Steering Committee. He/she will work closely with the CIU for effective management of procurement, financial management, and environmental & social aspects of the project. The PM's duties and responsibilities include the following (but not limited to): Planning; Implementation and Monitoring; Reporting; Communication and Outreach.

The Department of Resources and Development, now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.). Firms' staff may express interest through the employing firm for the assignment and, under such situation, only the experience and qualifications of individuals shall be considered in the selection process.

The criteria for selecting the Consultant are:

Mandatory Qualifications

- Bachelor/university degree in a relevant field/discipline such as engineering, energy, business administration, finance
- At least 10 years of relevant experience, out of which 5 years as Project Manager, or Team Leader, or similar assignment
- Experience managing donor-funded projects
- Demonstrated experience or knowledge/exposure on the energy sector
- Good interpersonal and communication (report writing and English speaking) skills
- Ability to work in a multicultural environment

The selection criteria will be used to make a short list of candidates for interviews. Interested applicants are required to clearly highlight how they meet the following selection criteria in both their CVs and cover letters:

- Has managed a project financed by the World Bank or the Asian Development Bank, or any other multilateral or bilateral development agency (yes / no)
- Has managed a project in the energy sector (yes / no)
- Number of years of experience in at least one of the following areas: (i) power generation, (ii) transmission or distribution grids, (iii) mini grids, (iv) solar PV plants, or (v) battery energy storage system
- Number of years of relevant experience on procurement of goods and/or works
- Number of years of relevant experience in preparing work plans, overseeing work, and drafting reports
- Has demonstrated experience working across units or departments and with various stakeholders (yes / no)
- Has worked in a multicultural team/environment (yes / no)

The attention of interested Consultants (including firms) is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank's *Procurement Regulations for IPF Borrowers, July 2016, Revised November 2017, August 2018* ("the Regulations"), setting forth the World Bank's policy on conflict of interest.

Further information can be obtained at the address below during office hours. The detailed Terms of Reference (TOR) for the assignment are attached here.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by 5:00 pm Pohnpei Time, February 24, 2023.

Secretary, Department of Department of Resources and Development

Attn: Charlie Butts (Mr
Project Manager,
Sustainable Energy Development and Access Project

P.O. Box PS-12
Paliker, Pohnpei FM 96941
Tel: +691 9320-2620/2646/5133
E-mail: sedap@rd.gov.fm
and copy to: ciu.sedap@gov.fm

Federated States of Micronesia – Sustainable Energy Development and Access Project Terms of Reference for a Project Manager

Background

The Federated States of Micronesia (FSM) is an archipelagic nation in the Western Pacific Ocean, with a relatively small land area of just over 700 km² spread over 607 islands, of which 74 are inhabited. The Federation consists of four semi-autonomous states: Yap, Chuuk, Pohnpei and Kosrae. The population of the FSM is estimated to be approximately 105,000, with 45% living in Chuuk, 37% in Pohnpei, 11% in Yap and 7% in Kosrae. Each of the four states consists of a main island surrounded by numerous outer islands, except for Kosrae, which has no outer islands. The outer atolls tend to be much less developed, creating challenges for building resilience, as they are not served by the nation's main water and energy systems, nor are they frequently served by national transportation systems.

The FSM's Department of Resources and Development (DoRD) is assisting the states in developing their economies by focusing on the four priority sectors: energy, fisheries, agriculture, and tourism. Within the DoRD, the Energy Division of the DoRD (ED/DoRD) oversees the energy sector and has been leading the implementation of the World Bank-financed Sustainable Energy Development and Access Project (SEDAP – US\$30 million financing), which became effective on April 08, 2019. DoRD's Energy Division implements the project in collaboration with the Pohnpei Utility Corporation (PUC), the Chuuk Public Utility Corporation (CPUC), the Kosrae Utilities Authority (KUA), and the Yap State Public Service Corporation (YSPSC) and with support on procurement, financial management, and environmental & social safeguards from the Centralized Implementation Unit (CIU) within the FSM Department of Finance (DoFA).

The development objective for the Sustainable Energy Development and Access Project (SEDAP) is to improve reliability of electricity supply, expand access to electricity, and scale up renewable energy generation. To achieve the objective, the project funds several activities grouped in five components (more information on the project can be found at the following link <https://projects.worldbank.org/en/projects-operations/project-detail/P165183>):

1. Component 1 seeks to reduce power outages in Pohnpei State and facilitate PUC operations by funding (i) the replacement of obsolete power generator and waste oil tanks by new medium-speed generators, associated monitoring software (SCADA), and waste oil tanks, (ii) the supply of operational and maintenance equipment, and (iii) technical assistance for supervision and operation.
2. Component 2 aims to increase access to electricity in Chuuk State by financing the (i) the design, supply, construction, and supervision of renewable mini grids in the islands of Udot and Satowan, and (ii) the supply and installation of stand-alone solar home systems in areas far from the grids.
3. Component 3 seeks to increase energy generated from renewables in three states by financing the design, supply and installation of (i) a 2 MW solar PV plant in Weno, Chuuk State, (ii) battery energy storage (about 1 MWh) and monitoring software (SCADA) in Kosrae, and (iii) a diesel generator (830 kW) and associated mechanical and electrical parts in Yap State.

4. Component 4 seeks to address utility operational efficiency and promote clean cooking by (i) assisting PUC to set up an operation & maintenance fund and implement a performance contract, and (ii) supporting the Department of Resources and Development to study and develop a program to disseminate clean and efficient cookstoves.
5. Component 5 provides funds to (i) execute, monitor, and evaluate the project, (ii) offer expert assistance on policies and strategies, and (iii) support utilities on the project implementation and monitoring.

The project implementation has been significantly delayed mainly by the COVID 19 pandemic. Many major activities are still at the procurement stage, and the pace of implementation needs to be improved.

Duties and Responsibilities

The FSM seeks to recruit a Project Manager to lead, manage, and/or coordinate the implementation of all SEDAP project activities. The Project Manager (PM) will report to the Assistant Secretary of the Energy Division (within the DoRD) and to the Project Steering Committee. He/she will work closely with the CIU for effective management of procurement, financial management, and environmental & social aspects of the project. The PM's duties and responsibilities include the following (but not limited to):

Planning

- Prepare the annual work program and budget
- update the procurement plan as needed and lead the implementation of the procurement plan. Implementing the procurement plan involves: (i) initiating procurement notices, (ii) leading bids evaluations and negotiations with support from technical experts and CIU's procurement advisor, (iii) drafting contracts, (iv) monitoring contract signatures/effectiveness with the CIU, and ensuring effectiveness of contracts. As the procurement is done via the World Bank's online STEP platform, a training will be provided on STEP, and the PM is expected to use STEP for procurement.
- Prepare, implement, and monitor work plans to implement the project effectively.
- Manage the project budget and finances in collaboration with the CIU. This involves ensuring adequate asset registry.
- Assist the Energy Division in related tasks as needed

Implementation and Monitoring

- Monitor progress in project activities (with support from the Project Implementation Officer) and propose corrective measures
- Oversee the implementation of contracts for design, supply, installation, and works with support from engineering firms, utility staff, and CIU's environmental and social development specialists (in compliance with the Environmental and Social Management Plan)
- oversee the implementation of consultancy services and non-consultancy activities
- supervise the work of staff recruited under the project implementation unit
- solve problems and address issues promptly
- ensure timely payment of invoices in collaboration with the CIU
- estimate disbursement projections for every quarter and monitor its achievement

Reporting

- Provide briefs to the Assistant Secretary (bi-weekly) and to the Secretary of DoRD upon request or as needed
- Draft monthly updates and semestrial progress reports (which includes updates of the project results indicators) in consultation with the state utilities and other relevant stakeholders. Monthly updates and semestrial progress reports should include sections on environmental and social aspects with inputs from the CIU's advisors.
- Provide updates to the Project Steering Committee prior to meetings and to the World Bank task team prior to supervision missions.
- Ensure the preparation of the project implementation completion report prior to the project closing date.

Communication and Outreach

- Ensure effective communication and working relationships with the Secretaries of both the DoDR and DoFA, the Energy Division, the CIU, and utility managers/engineering units
- Communicate adequately with project affected communities, relevant citizen organizations/NGOs, and interested Government agencies to ensure successful implementation

Mandatory Qualifications

- Bachelor/university degree in a relevant field/discipline such as engineering, energy, business administration, finance
- At least 10 years of relevant experience, out of which 5 years as Project Manager, or Team Leader, or similar assignment
- Experience managing donor-funded projects
- Demonstrated experience or knowledge/exposure on the energy sector
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Selection Criteria

The selection criteria will be used to make a short list of candidates for interviews. Interested applicants are required to clearly highlight how they meet the following selection criteria in both their CVs and cover letters:

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- Has managed a project in the energy sector (yes / no)
- Number of years of experience in at least one of the following areas: (i) power generation, (ii) transmission or distribution grids, (iii) mini grids, (iv) solar PV plants, or (v) battery energy storage system
- Number of years of relevant experience on procurement of goods and/or works
- Number of years of relevant experience in preparing work plans, overseeing work, and drafting reports
- Has demonstrated experience working across units or departments and with various stakeholders (yes / no)
- Has worked in a multicultural team/environment (yes / no)

Duration of the Assignment and Estimated Time Input

This is a full-time assignment that will initially be for a period of one year, based in Pohnpei, FSM. Domestic travels will be required. Based on satisfactory performance and mutual agreement between the DoRD and the PM, the position may be extended for additional years till the implementation of the project is complete. DoRD will provide office space, office supplies and equipment.