

**Tender for Supply of Cisco Switches for Local Area  
Network (LAN) Upgrade Project**



**MR 64/2022**

**Supply of Cisco Switches for Local Area Network (LAN)  
Upgrade Project**



## PUBLICITY

*NO PUBLICITY OR DETAILS ABOUT THIS PROJECT ARE TO BE DISCLOSED BY ANY BIDDER OR ANY OTHER ASSOCIATED PARTY WITHOUT THE WRITTEN PERMISSION OF EFL PRIOR TO, DURING OR AFTER THE PROJECT IS AWARDED. IN GENERAL ANY PUBLICITY OR MEDIA ENQUERIES WILL BE DEALT WITH BY EFL.*

*ALL THOSE WHO REQUEST TO UPLIFT A COPY OF THIS TENDER HAVE AGREED NOT TO DISCLOSURE ANY INFORMATION REGARDING THIS TENDER.*

## Glossary

- i. EFL – Energy Fiji Limited
- ii. CBM – stands for "cubic meter" in shipping. This measurement is calculated by multiplying the width, height and length together of one's carton.
- iii. DIFOTIS - Delivery in Full on Time in Spec
- iv. VAT – Value Added Tax
- v. VIP – VAT Inclusive Price
- vi. SBA – Strategic Business Area



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## 1. GENERAL

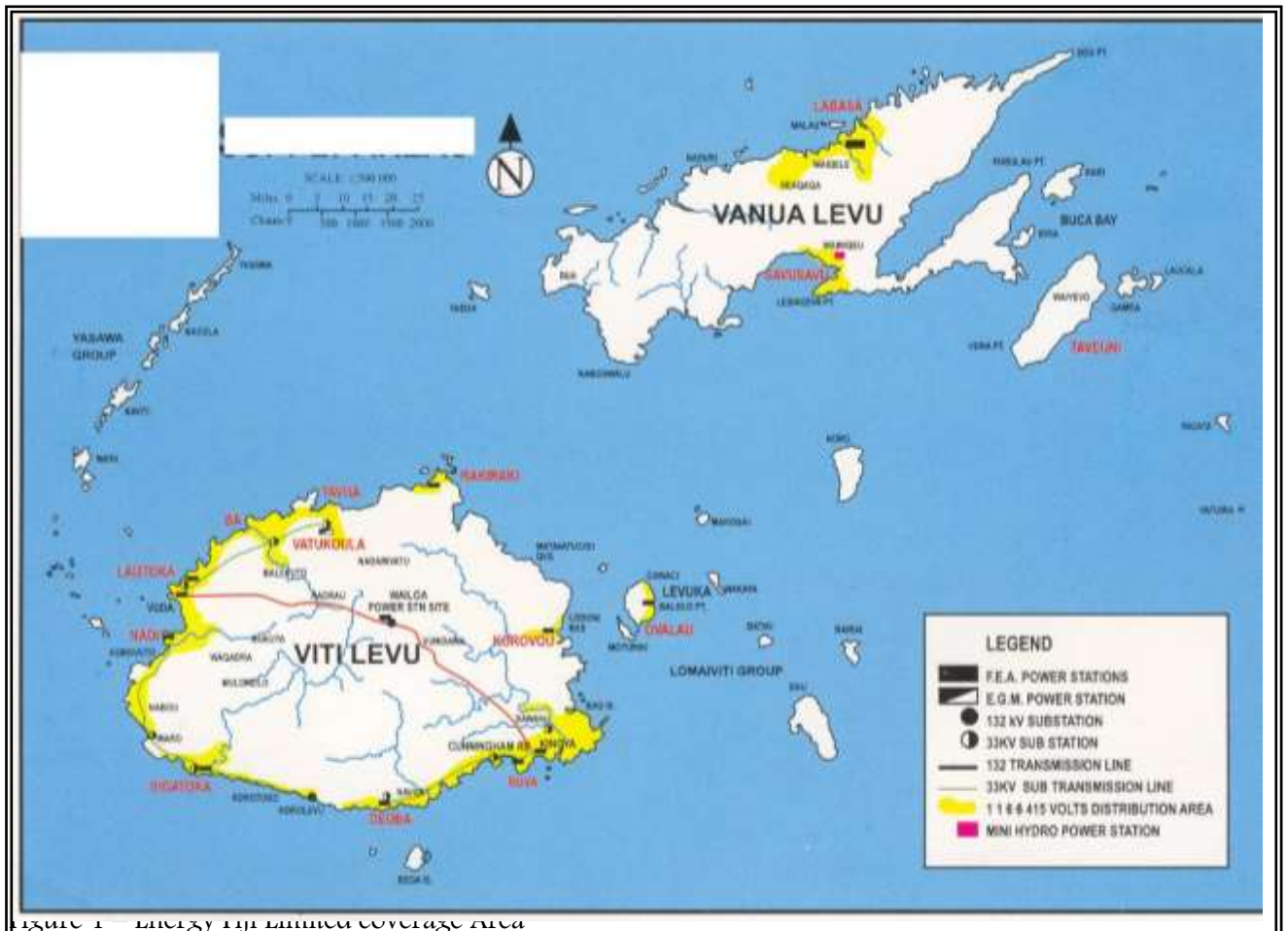
### 1.1 The Company – EFL

Energy Fiji Limited (EFL) is a public company limited by shares is solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

- Central Eastern Division based in the capital Suva
  - Suva, Lami, Navua, Tailevu, Levuka and part of the Coral Coast
- Western/Northern Division based in Lautoka
  - Lautoka, Tavua, Ba, Sigatoka, Vatukoula, Northern Division (Labasa, Savusavu, Taveuni)

EFL provides electricity services to most parts of the country especially in the Viti Levu and Vanua Levu area and its electricity grid is shown in the map below.



EFL's official website is [www.evl.com.fj](http://www.evl.com.fj).



## **2. PURPOSE AND DESCRIPTION OF THE TENDER**

Energy Fiji Limited plans to replace the existing Cisco Switches at the following sites:

- 1) Suva (Head Office),
- 2) Kinoya and
- 3) Navutu.

The replacement of existing switches is intended for:

- Better reliability – the existing switches are obsolete.
- Cater for growing demand for faster communication.

The Energy Fiji Limited (EFL) is requesting for bids from reputable Companies for the supply of Cisco Switch Network SBA for its switch upgrade project for the communication system.

## **3. PROJECT SCOPE**

Project scope are as follows:

- Supply of Cisco Switches

## **4. ELIGIBILITY / SELECTION CRITERIA OF THE BIDDER**

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied the Cisco Switches.

**All relevant test reports, product standard certificates, and product specification as a table form / drawings are required to be supplied in the tender as part of their bid.**

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Method of replacement or reimbursement of faulty / defective or damaged goods
3. Lead time including manufacturing time and shipping duration.
4. The bidder must provide the weight or CBM of the products
5. Previous EFL experience with the Bidder and supplier DIFOTIS (Delivery in Full on Time in Spec)
6. It is mandatory for the Bidders to provide full specification of the equipment and submitted as part of the bid.
7. The bidder should provide a 'Quality Assurance Certificate' (QAC) from the manufacturer stating that this equipment supplied is in conformity with the specifications requirements in the Tender.



## 5. DELIVERY & TIMEFRAME

All required equipment & accessories shall be addressed/delivered to **Telecom Workshop, EFL Navutu, Lautoka, Fiji.**

Delivery timeframe shall be clearly stated in the bid.

## 6. BIDDER DETAILS

The Bidder shall provide all the necessary information specified in the table below:

General
<b>The registered name of the Bidder:</b>
<b>Business address for correspondence:</b> <i>(Location, Street, Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
<b>Contact name of the Authorised Person:</b>
<b>Contact's position:</b> <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
<b>Business structure:</b>
<b>Include the organisations years of experience in this field and reputation in the market place.</b>

## 7. OTHER VALUE ADDED SERVICES

The bidder is open to include any other information that may add value to their product or after installation and commissioning services.

## 8. TECHNICAL SUPPORT

- i. Bidder should provide details of what technical support is available to EFL to make better use of product.
- ii. Include relevant manuals and instructions for proper care and handling of the equipment and accessories, and operations.

## 9. PRODUCT INFORMATION

Bidders must include the following document together with their Bid:

- Full Product Specification



- Relevant Test Certificates
- Standard Compliance Certificate.

## **10. DOCUMENTATION**

- a). Bid prices shall be typed; bids with handwritten prices shall be disqualified.
- b). The submitted tender documentation together with submitted technical documentation shall be neatly sorted in adequate sections and bound. All costs of preparing the submission shall be borne by the Bidder.
- c). The response to the specification is required to be comprehensive with a completed Compliance table as set out.
- d). Tenderers are encouraged to offer the existing baseline products that are compliant with or equivalent to all mandatory requirements.
- e). The offered product shall have at least the same or better technical characteristics as requested in this tender.
- f). The Compliance table included in each chapter of this document provides an entry for each requirement.
- g). The Tenderer shall also provide additional remarks if they are considered helpful for assessing the response (column Remarks in the Compliance table). Each remark shall be uniquely referred to corresponding document (Clause, Chapter, and Paragraph).

## **11. REFERENCE DOCUMENTS**

Wherever reference is made in the technical specification to specific regulations, standards and codes, the provisions of the latest current edition or revision of the relevant regulations, standards or codes in effect shall apply unless otherwise expressly stated in the technical specifications. Where such standards and codes are national or related to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

## **12. PACKAGE SIZE**

The successful bidder will be required to pack and dispatch the item as per EFL's requirement. The package size and quantity will be determined by EFL unless the product is a standard factory package. All packages must be clearly marked with the quantity content in the crate or pallet. The bidder must ensure proper and suitable packing of the item before dispatch to avoid damages during transit.

## **13. DEFECTS WARRANTY PERIOD**

All goods shall be supplied with a Warranty Period of **not less than 12 months** from the date of the receipt of the Goods by EFL. During the Warranty Period, defective parts shall be returned to the supplier for replacement on a pick-up exchange and return-delivery basis. The cost of the freight and repairs shall be borne by the supplier/bidder.

## **14. PRICE VALIDITY**

The price shall remain valid for acceptance within **120 working days** from the date of opening of bids and bidders shall not withdraw or amend their proposal prior to the expiration of the validity period. Price Validity of more than 120 working days is highly accepted.



In exceptional circumstances prior to expiry of the original validity period, the authority may request the supplier for an extension in the period of validity. The request and the response thereto shall be in writing. A supplier agreeing to the request will not be permitted to amend his tender price.

## **15. PAYMENT TERMS**

EFL shall pay overseas bidders the invoice amount in foreign currency to the bank account nominated by the successful supplier within 30 days of receipt of the invoice subject to the full delivery of ordered goods, and payment terms as per the contractual agreement. The local bidders will be paid in Fijian dollars.

Any supplier requesting for advance payment shall provide EFL with a **bank guarantee** from EFL preferred commercial banks for the sum of the advance payment amount. The cost of arranging Bank guarantee shall be the responsibility of the bidder. Failure to accept the above payment terms will render the bid non-compliance.

Highest preference will be given to bidders who do not accept advance payment and willing to accept 30 days credit term.

Contract payments will be made according to the table below.

<b>Payment Details</b>	<b>Description</b>	<b>Percentage payment</b>
Payment	Successful delivery of all equipment's as per tender requirements.	100%



## 16. TECHNICAL SPECIFICATION AND REQUIREMENT

### 16.1 Cisco Switches

- a). Bidders are required to supply brand new (not refurbished) Cisco switch with the following model numbers:

- 1) C9500-24Y4C (IP Service license)
- 2) C9300L-24P-4X (IP service license)
- 3) C9200L-24P-4X (LAN base)

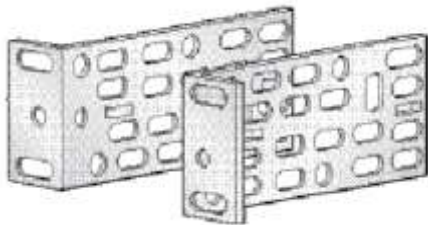
The switch shall be supplied with mounting accessories and Australia AC Type A Power Cable.

Quantity of the switch to be supplied is stipulated in **Section 18**

- b). The 240V AC power plug (male) for the power supply cable shall be of Australian and New Zealand AS/NZS 3112 standard.



- c). The Cisco Switch should come with two 19-inch rack mounting brackets for each switch.





## 17. TENDER EVALUATION

After the bids are received, it will go through a normal tender evaluation process as per EFL's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process.

The evaluation of the tender submissions will be weighted as such:

No.	Components	Weighting (%)
1	Financial Components	35 %
2	Technical capability	40 %
3	Delivery timeframe.	10 %
4	Proven background on products quoted	5 %
5	Warranty, backup service and spare parts.	10%

## 18. COST DETAILS

Bidders shall use the table below to list summary of cost associated with this tender. For **OVERSEAS** bidders their prices must be **quoted in their currency with CIF freight term** and the port of delivery is LAUTOKa. For **LOCAL** bids, price must be quoted in FJD (VIP)

Part Number	Description	QTY Required			Total Qty	Unit Net Price (VIP)	Total (VIP)	Comments
		Suva HQ	Kinoya	Navutu				
<b>C9500-24Y4C</b>	Catalyst 9500 24x1/10/25G and 4-port 40/100G, Advantage (IP service)	2	0	2	4			
C9500-DNA-24Y4C-A	C9500 DNA Advantage, Term License	2	0	2	4			Optional
C9500-DNA-L-A-3Y	Cisco Catalyst 9500 DNA Advantage 3 Year License	2	0	2	4			Optional
<b>C9300L-24P-4X</b>	Catalyst 9300L 24p PoE, Network Essentials ,4x10G Uplink (IP service)	1	1	1	3			
CAB-TA-AP	Australia AC Type A Power Cable	1	1	1	3			
C9300L-DNA-E-24	C9300L Cisco DNA Essentials, 24-port license	1	1	1	3			Optional
C9300L-DNA-E-24-3Y	C9300L Cisco DNA Essentials, 24-port, 3 Year Term license	1	1	1	3			Optional
<b>C9200L-24P-4X</b>	Catalyst 9200L 24-port PoE+, 4 x 10G, Network Essentials (LAN Base)	19	9	15	43			
CAB-TA-AP	Australia AC Type A Power Cable	19	9	15	43			
C9200L-DNA-E-24	C9200L Cisco DNA Essentials, 24-port Term license	19	9	15	43			Optional
C9200L-DNA-E-24-3Y	C9200L Cisco DNA Essentials, 24-port, 3 Year Term license	19	9	15	43			Optional
<b>GLC-TE=</b>	1000BASE-T SFP transceiver module for Category 5 copper wire	21	16	18	55			
SFP-10G-T-X	Cisco SFP Multimode fiber transceiver (10G) <300m	3	1	2	6			
<b>GLC-SH-SMD</b>	1000BASE-LX/LH long-wavelength; with DOM (Multimode) <300m range	0	5	4	9			
<b>Total FJD VIP</b>								

## 19. SUBMISSION OF TENDER

### 19.1 Bidders

Electronic copies of the tender bid must be uploaded in the **TENDER LINK** Electronic Tender Box no later than **4:00pm (1600hrs Fiji Time)**, on **Wednesday 6<sup>th</sup> April, 2022**.

To register your interest and tender a response, view 'Current Tenders' at: [www.efl.com.fj](http://www.efl.com.fj) and TenderLink website <https://www.tenderlink.com/efl>

The tender bid shall be addressed as follows:

- **Tender – MR 64/2022 – Tender for Supply of Cisco Switches for Local Area Network Upgrade Project**  
**The Secretary, Tender Committee**  
**Energy Fiji Limited**  
**Supply Chain Office**  
**Private Mail Bag**  
**Suva**

Tenders received **after 4:00pm (1600hrs Fiji Time)** on the closing date of **Wednesday 6<sup>th</sup> April, 2022**.

Lowest bid will not necessarily be accepted as successful bid.

For further information or clarification please contact our Supply Chain Office by e-mail [tenders@efl.com.fj](mailto:tenders@efl.com.fj) ; or by phone (+679) 3224360 or (+679) 9992400.



## 20. Compulsory Submission Forms

### 20.1 Submission Forms

The following information has to be filled by the bidder and submitted with Tender Documents:

1. Company Name: \_\_\_\_\_
2. Director/Owner(s): \_\_\_\_\_
3. Postal Address: \_\_\_\_\_
4. Email Address: \_\_\_\_\_
5. Phone Number: \_\_\_\_\_
6. Fax Number: \_\_\_\_\_
7. Office Location: \_\_\_\_\_
8. Facsimile & Skype: \_\_\_\_\_
9. Web Address: \_\_\_\_\_
10. After Sales Contact details: \_\_\_\_\_  
\_\_\_\_\_
11. TIN Number (local bidders only): \_\_\_\_\_
12. Company Registration Number(local bidders only): \_\_\_\_\_
13. FNPF Employer Registration Number (local bidders only): \_\_\_\_\_
14. Number of Branches & locations: \_\_\_\_\_
15. Years of Experience & reputation in the market : \_\_\_\_\_  
\_\_\_\_\_
16. Area of business Specialization:  Manufacturer & Supplier  
*[Please tick where applicable]*  Retailer  
 Licensed Agent  
 Others, please specify \_\_\_\_\_  
\_\_\_\_\_
17. Business Structure :

I hereby, declare that all the above information is correct.

*Sign:* \_\_\_\_\_

*Name:* \_\_\_\_\_

*Position:* \_\_\_\_\_

*Date:* \_\_\_\_\_



**General Requirement**

#	<u>General Requirement</u>	Describe in detail by citing evidence such document number, clause and page number (s).
a).	Warranty details and warranty period of <b>EACH</b> item stated thoroughly.	
b).	Willing to accept Purchase Order and provide a minimum of 30days credit account.	
c).	Willing to accept payment within 30days after successful delivery of items to EFL.	
d).	Does not require advance payment before delivery of items.	
e).	Be able to provide back up support, spare parts and manual for basic maintenance.	
f).	Delivery time frame stated.	
g).	Proven background on VHF Band Pass Duplexer & Accessories quoted.	
h).	Validity period of the price.	
i)	Letter from Manufacturer to state that the bidder is the authorised distributor/reseller of product offered.	
j).	Any other Value Added Services.	

**Technical Requirement**

#	<u>Technical Requirement</u>	Describe in detail by citing evidence such document number, clause and page number (s).
a).	Brand/part/model number	
b).	Country of Manufacture	
c).	Products are Brand New.	
d).	Data sheet for all the items provided in the bid.	
e).	Date of Manufacture stated. Preference will be given to those items whose date of manufacture is <b>less than 6 months</b> .	
f).	Any other prominent feature	



## 20.2 Cost

### Local Bidders

Currency: FJD				
No.	Description of Item	Unit Price	Quantity	Price, VIP
1.				\$
2.				\$
3.				\$
4.				\$
5.				\$
6.				\$
	<b>Total</b>			<b>\$</b>

**NB:** The bidders are requested to furnish with their best price after discount. The quantity required by EFL will be decided during the time of ordering.

All local bidders are to provide with the VIP price which is inclusive of freight, duty, taxes, customs clearance and delivery charges to *Telecom Workshop, EFL Navutu, Lautoka*.

Delivery Timeframe: \_\_\_\_\_ Weeks



Overseas Bidders

Currency: .....				
No.	Description of Item	Unit Price	Quantity	Price, VIP
1.				
2.				
3.				
4.				
5.				
6.				
7.	Freight (CIF Nadi Airport Port).	\$		\$
	<b>Total</b>			<b>\$</b>

**NB:** The bidders are requested to furnish with their best price after discount. The quantity required by EFL will be decided during the time of ordering.

All overseas bidders are to provide with the CIF price (Nadi Airport).

Delivery Timeframe: \_\_\_\_\_ Weeks

**20.4 Checklist**

No.	Item
1.	Offer Letter
2.	Overall Bid
3.	Cost
4.	Compulsory Submission Forms
5.	Data Sheet for all Cisco switches offered
6.	Letter: authorized manufacturer/distributor/ reseller of Cisco products offered.
7.	Contact details for reference check of past supply of items
8.	Appendices: Any other information and Value Added Service
9.	<b>Local Bidders</b> are to supply the following along with their bid: <ul style="list-style-type: none"> <li>• FRCS Compliance Letter</li> <li>• FNPF Compliance Letter</li> <li>• FNU Compliance Letter (this is in place of the Workman's Compensation)</li> </ul>





## TENDER CHECKLIST

*The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid*

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company / Business Name: \_\_\_\_\_

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number: \_\_\_\_\_

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))**

9. FNPF Employer Registration Number: \_\_\_\_\_ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: \_\_\_\_\_

I declare that all the above information is correct.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_



## **Tender submission**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**This is due to COVID 19 restrictions on movements. Therefore, EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

**This tender closes at 4.00pm (1600hrs) on Wednesday 6<sup>th</sup> April, 2022.**

For further information or clarification please contact our Supply Chain Office on phone **(+679) 3224360** or **(+679) 9992400** or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.**

The lowest bid will not necessarily be accepted as the successful bid.

**The Tender Bids particularly the “Price” must be typed and not hand written.**

**Any request for the extension of the closing date must be addressed to EFL in writing three (3) working days prior to the tender closing date.**

**Tender Submission via email or fax will not be accepted.**