



**SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT
PROGRAMME**

TENDER APPLICATION FORM

RFT: PWP-128-CON

File: AP_6/5/8/4

THIS APPLICATION IS FOR THE FOLLOWING TENDER:

Remove and dispose of existing asbestos containing material (ACM) stockpiles at the NCR landfill and Regional processing centre in Nauru

*Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).*

For the Technical and Financial proposals you may attach these separately.

1. DETAILS			
NAME OF FIRM <i>(if applicable)</i>			
NAME OF PRINCIPAL CONTRACTOR			
LIST OTHER PROPOSED PERSONNEL <i>(if applicable)</i>			
NATIONALITY			
POSTAL ADDRESS		E-MAIL ADDRESS	
TELEPHONE WORK		MOBILE NUMBER	
TELEPHONE HOME		FAX NUMBER	
2. ACADEMIC BACKGROUND (PRINCIPAL CONTRACTOR & PROPOSED PERSONNEL)			
Dates	Institution/Country	Qualification Attained	
3. WORK EXPERIENCE			
Dates	Employer	Position (briefly list core functions)	
4. PROFESSIONAL AFFILIATIONS/AWARDS			
Dates	Organisation	Member/Award Status	

5. PROFESSIONAL REFEREES (Provide three references relevant to this tender submission, including the most recent work completed)		
Name	Position	Organisation & Contact Details
6. STATE HOW YOU MEET EACH SELECTION CRITERIA		
CRITERIA 1 (5%)		
Previous experience executing work [specifically field activities] in Pacific Island Countries and Territories or equivalent locations. Specific experience in Nauru and with Nauru Government is preferable		
CRITERIA 2 (10%)		
International qualifications equivalent to that required in one of the SPREP metropolitan countries [United States, France, the United Kingdom, Australia, or New Zealand] to lawfully conduct asbestos abatement activities for both friable and non-friable asbestos and knowledge of best practice asbestos management and disposal protocols and techniques,		
CRITERIA 3 (15%)		
Demonstrated 5 years or more of experience in conducting friable and non-friable (ACM) asbestos abatement activities, including international transport and disposal, in accordance with international standards and best practices. Experience in conducting this work in the Pacific, or equivalent remote environments is necessary.		
CRITERIA 4 (10%)		
Demonstrated experience in delivery of local training and assessment (experience in training people from diverse language and cultural backgrounds and with low literacy skills is desirable)		
CRITERIA 5 (5%)		
Experience with documenting and developing case studies based on abatement activities and community engagement actions		

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CRTITERIA 6 (25%)
 Proposed project methodology noting schedule, activities, concurrent or sequential development, engagement with country representatives, etc.

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CRTITERIA 7 (30%)
 Value for Money – please complete the financial proposal form provided.

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7. GENERAL INFORMATION	
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Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.	
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Declaration Tenderer has no association with exclusion criteria, including bankruptcy, insolvency or winding up procedures, breach of obligations relating to the payment of taxes or social security contributions, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, grave professional misconduct including misrepresentation, corruption, participation in a criminal organisation, money laundering or terrorist financing, child labour and other trafficking in human beings, deficiency in capability in complying main obligations, creating a shell company and being a shell company.	
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Declaration Tenderer (and other proposed personnel) have not been charged with any child related offences	
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Discipline Record (list past employment disciplinary cases or criminal convictions, if any)	
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8. ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT	
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9.	HOW DID YOU LEARN ABOUT THIS TENDER?
10.	<p>CERTIFICATION & AUTHORISATION: All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.</p> <p>By signing this application form you are indicating your agreement to SPREP’s Standard Terms and Conditions outlined in the Contract for Services (attached). SPREP Standard Terms and Conditions are non-negotiable.</p>
Signature	Date

The following documents must be attached to this Tender application form:

- Curriculum Vitae – Principal Contractor & Proposed Personnel
- Detailed Financial Proposal
- Business Licence
- Conflict of Interest Form
- Any other relevant information to support this tender application.

CONFLICT OF INTEREST FORM

Request for Tender (RFT) – AP 6/5/8/4 – Remove and dispose of existing asbestos contaminated material (ACM) stockpiles at the NCR landfill and Regional processing centre in Nauru.

Indicate which is relevant

1. I confirm that I, my family members, and the organisation or company that I am involved with are independent from SPREP. To the best of my knowledge, there are no facts or circumstances, past or present, or that could arise in the foreseeable future, which might call into question my independence.
2. If it becomes apparent during the procurement process that I may be perceived to have a conflict of interest, I will immediately declare that conflict and will cease to participate in the procurement process, unless or until it is determined that I may continue.

OR

1. I declare that there is a potential conflict of interest in the submission of my bid [please provide an explanation with your bid]

Name, Signature

Date

Title_____