



**TENDER FOR THE SUPPLY OF CABLE MARKERS AND  
ACCESSORIES FOR CABLING AND WIRING OF THE WAILOA  
GENERATOR REFURBISHMENT**

**TENDER NO. MR 210/2021**

# **1 INSTRUCTIONS TO TENDER**

## **1.1 GENERAL**

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The Energy Fiji Ltd is a statutory body vested with the responsibility for the provision of electricity supply throughout Fiji. The EFL is currently implementing an upgrade of the Wailoa hydroelectric generating facility. The scope for this tender is for the supply of control and power cables as per specification attached.

## **1.2 TYPE OF TENDER**

The Tenderer shall submit a fixed price tender. This requirement shall apply equally to the conforming tender as well as any alternative tender.

## **1.3 COMPLIANCE WITH INSTRUCTIONS**

The Tender shall be submitted in accordance with these Instructions and the letter of invitation to tender. All the necessary forms and schedules need to be completed and submitted with the tender.

## **1.4 ADDENDA TO TENDER**

Where the EFL finds it necessary to make amendments to or clarify the requirements of the tender documents during the period of tendering three copies of each Addendum will be forwarded. In the Appendix to Tender shall state the reference number and description of each of the aforesaid Addenda which has been considered during preparation of the Tender.

## **1.5 COMPLIANCE WITH SPECIFICATION**

The tender shall be based on the equipment and work specified and shall be in accordance with the Technical Specification. It should be noted that unless departures from specifications are detailed in Schedule I of the Technical Specification, the tender would be taken as conforming to the Specification in its entirety. The Tenderer shall tender for the whole of the Works included in the Specification.

## **1.6 DELIVERY PERIODS**

The Tenderer shall submit his tender on the basis which will permit the Scope of Supply to be completed under normal circumstances by the delivery dates stated in Schedule 3 of the Technical Specification. The Cable Markers and Accessories should be supplied CIF Nadi Airport.

## **1.7 CURRENCY AND CURRENCY EQUIVALENT**

The tenders shall be in the currency of the Tenderer's home country. Preference will be given to Australian and New Zealand dollar currency. For Tender comparison purposes the currency or currencies in which the tender is offered will be valued in terms of Fijian dollars at the exchange rate quoted for the sale of the foreign currency for Fijian dollars quoted by the Reserve Bank of Fiji on the day the tenders are opened. All local companies registered in Fiji shall bid in VIP and Duty inclusive.

## **1.8 SIGNATURE OF TENDERER**

A tender submitted by a Partnership shall be signed by one of the members of the Partnership and shall be accompanied by a certified authorization of all the partners authorizing the individual partner to sign on behalf of the Partnership. A tender submitted by a Corporation to

the Contract and shall be accompanied by a certified resolution of the Board of Directors authorizing the individual to sign on behalf of the Corporation.

### **1.9 INFORMATION FORMING PART OF THE TENDER**

The Tenderer shall supply with each set of the tender copies of the technical, price and information schedules of the Tender Documents duly completed with all missing information and shall also supply any requisite drawings. A copy of the Tenderer's covering letter (if any) shall be submitted with each tender and each tender shall be accompanied by a full set of supporting matter which the Tenderer wishes to have considered by the Authority as supporting information for his tender. It is a mandatory requirement to submit the following documents as part of the tender proposal:

1. Tender Covering Letter with signature/seal of EFL signatory
2. Price & Payment Schedule
3. List of Experience
4. Confirmation of Insurance Policies

### **1.10 CONFORMING AND ALTERNATIVE TENDERS**

No alternative bids shall be accepted.

### **1.11 NON CONFORMING TENDERS**

A tender which does not comply with the Conditions of Tendering or in which the technical price information schedules requiring information to be inserted by the Tenderer have not been completed in all respects may be considered informal will be rejected for these reasons.

### **1.12 VALIDITY PERIOD OF TENDERS**

Tenders shall remain valid for acceptance within **60 days** from the date of opening of tenders and a Tenderer shall not withdraw or amend his tender prior to the expiration of the Validity Period. In exceptional circumstances prior to expiry of the original tender validity period, the Authority may request the Tenderer for an extension in the period of validity. The request and the response thereto shall be in writing. A tenderer agreeing to the request will not be permitted to amend his tender price.

### **1.13 EXTENSION OF CLOSING TIME FOR TENDERS**

The right is reserved to amend the date set for the opening of tenders to any late date. If it is decided to extend the time for submission of tenders all prospective Tenderers to whom tender documents have been issued will be promptly notified.

### **1.15 DEADLINE FOR SUBMISSION OF BIDS**

***Due to the present COVID 19 Pandemic only Electronic Tender Bids will be accepted and should be uploaded in the Tender Link Portal no later than 1600 hours (Fiji Time) Wednesday 03<sup>rd</sup> November, 2021.***

### **1.16 TENDER EVALUATION**

After a preliminary analysis to ascertain whether or not the tender is in accordance with the requirements of the tender documents each tender will be considered with particular reference to its eligibility as being a manufacturer, offer testing facilities in its workshop, price, completion date, design capability, evidence of past performance on contracts of a similar nature, supply of reliable quality equipment and all other matters affecting the Tenderers ability to complete the Contract in accordance with the Authority's requirements.

### **1.17 ADJUSTMENT OF ERRORS**

The Authority reserves the right to adjust arithmetical or other errors in the Tender. Any adjustments made by the Authority to a Tender will be stated to the Tenderer prior to acceptance of the Tender. In the event of discrepancies appearing between words and figures in the Tender, the words shall prevail.

### **1.18 ACCEPTANCE OF TENDERS**

The Authority shall not be bound to accept the lowest or any tender not to assign any reason for the rejection of a tender and reserves the right to waive any informality in a tender.

#### **LANGUAGE OF TENDER**

All Tenders together with any documents submitted by the Tenderer as part of any Tender shall be written in the English language.

### **1.19 PAYMENT SCHEDULE**

The contract shall be on a lump sum fixed price basis. The payment schedule will be broken down as follows:

- a) 95% upon receipt of goods by EFL.
- b) 5% upon expiry of the warranty period (24 months from receipt of the goods)

### **1.20 CONDITIONS OF CONTRACT**

The Conditions of Contract shall be the AS/NZS 4911:2003 - General Conditions of Contract for the Supply of Equipment without Installation.

### **1.21 INSURANCE**

The Contractor is to confirm that they have in effect the insurance policies below:

1. Public and Products Liability Insurance
2. Industrial Special Risk Insurance
3. Insurance for Workmen's Compensation

## 2 GENERAL SPECIFICATIONS

### 2.1 SCOPE OF SUPPLY

The scope of supply for the contract is the Supply, packing and shipping (CIF to EFL Lautoka Depot) of the following:

#### Material List

Part No.	Description	Color	For Cable Size	Unit	Qty	
<b>Printer accessories</b>						
115158	BMP71 Printer With Label Software Complete with the following accessories			1Pack	2	
114881	Hardcase					
871843	AC Adapter					
871844	Quick Charger					
114885	Battery					
114886	Cleaning Kit					
103788	USB Cable					
<b>Ribbons</b>						
114547	Ribbons Cartridge			1 pack	70	
<b>Cable &amp; Core marker/Sleeve</b>						
620316	Cable Marker	Yellow	65mm Length	100/box	30	
13262	Dura Sleeves	Normal	1.3 - 3mm sq.	500/box	30	
13263	Dura Sleeves	Normal	2.5 - 5mm sq	500/box	50	
13265	Dura Sleeves	Normal	4 - 10mm sq.	200/box	40	
872148	Wire/Core Marker	White	15mm length	3000/roll	20	
872149	Wire/Core Marker	White	30mm length	3000/roll	50	
853671	Wire/Core Marker	Yellow	15mm length	3000/roll	20	

### **2.2.1 QUALITY OF MATERIALS AND WORKMANSHIP**

All cables supplied by the company under this contract shall be new and of the high quality and class most suitable for working under the conditions specified and shall withstand the variations of temperature, atmospheric conditions arising under working conditions without distortion or deterioration or the setting up of undue stresses in any part and also without affecting the strength and suitability of the various parts of the work which they have to perform.

## **3.0 STANDARDS**

NA

### **3.1 PACKING**

Printers and accessories shall be carefully packed for transport and shipment in such a manner that it is protected from all dust and climatic conditions during loading, transport, unloading and subsequent storage in the open.

### **3.2 WARRANTY**

The Contractor shall provide warranty for cables supplied for a Period of twenty four [24] months after delivery of the equipment.

### **3.3 CONTRACTORS REQUIREMENT**

- 3.3.1 Completed Tender Form 1 – Letter of Tender**
- 3.3.2 Completed Tender Form 2 - Price and Delivery Schedule**
- 3.3.3 Completed Tender Form 3 - Technical Schedule**
- 3.3.4 Completed Tender Form 4 – Statement of Conformance**

**Tender Form 1 – Letter of Tender**

**Name of Contract:** SUPPLY OF CABLE MARKERS AND ACCESSORIES FOR CABLING AND WIRING OF THE WAILOA GENERATOR REFURBISHMENT

**Tender To:** Energy Fiji Limited  
2 Marlow St  
Private Mail Bag  
Suva  
Republic of the Fiji Islands

1. This tender is made by \_\_\_\_\_  
*[insert full name and registered address of tenderer].*

2. Capitalised terms used in this letter have the meaning given to them in the Instructions to tenderers dated *[insert date]* (“**Instructions**”) unless otherwise defined.

3. Having examined and understood the Tender Documents relating to the Works (including the Instructions and all documents attached thereto we, the undersigned, hereby offer to manufacture, test and deliver the equipment in conformity with the said documents for the sum of:

.....  
....., (\$.....),

Exclusive of VAT, WHT or such other sum as may be ascertained in accordance with the Contract.

4. This offer is made on the terms and conditions set out in this Tender and the Instructions.

5. We attach the following documents which form part of this tender:

- (a) Completed tender forms;
- (b) Technical description of the plant offered;
- (c) Proposed programme;
- (d) Any supplementary information;

6. We agree to abide by this Tender for a period of 60 days after the Tender Closing Date and that this Tender it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

7. We confirm that you may rely upon all statements made by us in response to the Instructions or in subsequent correspondence, discussions or negotiations with you.

8. We certify that:

- (a) The entry into, and performance of the obligations under, the Contract by us will not violate any laws provided that you obtain all consents and authorisations you are required to obtain under the Contract;
- (b) We have corporate power to enter into and perform our obligations under the Contract and we have taken all necessary corporate action to authorise the entry into, and execution of, this offer and (if required) entry into, and execution of, the Contract;

- (c) The rates and prices in our offer have been arrived at independently, without consultation or agreement with any other tenderer; and
  - (d) No attempt has been made, nor will be made, by us to influence any other tenderer to submit or not submit a tender or to alter the proposed content of that tenderer's tender.
9. We acknowledge that this tender, and any contract arising upon its acceptance, shall be governed by and construed in accordance with the laws of The Fiji Islands.
10. Unless and until a formal agreement is prepared and executed, this Letter of Tender, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_

duly authorised to sign Tenders for and on behalf of: \_\_\_\_\_

Witness \_\_\_\_\_

Address \_\_\_\_\_

Occupation \_\_\_\_\_



Guaranteed time from date of Purchase Order issuance to arrival in EFL Lautoka Stores  
\_\_\_\_\_ (days).

Signature .....  
Name .....  
Position .....  
Company .....  
Address .....  
Date .....



### **Tender Form 3 – Technical Details**

	<b>Purchasers Requirements</b>	<b>Vendor's Response</b>
BMP71 Printer		
Manufacturer		
Place of manufacture		
Manufacturers tradename/part number		
Manufacturing and Test Standards		

**Tenderers shall provide catalogue information on the proposed cabling accessories.**

# Tender Form 4 – Statement of Conformance

We have read and understood the Tender documentation for the Supply of Cable Markers and Accessories, and confirm that:

Tick 1 Box  
as  
Applicable

Our Tender is in full compliance with the requirements and we have no exceptions to note.

Our Tender does not fully comply with the requirements. The following exceptions apply:

.....  
.....  
.....  
.....  
.....  
.....  
.....

Signature .....  
Name .....  
Position .....  
Company .....  
Address .....  
Date .....

**B) Contractor's Tender Bid Documents dated xx<sup>th</sup> 2021**

*(The original Contractor Documents will be physically inserted here)*

# TENDER CHECKLIST

*The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid*

Tender Number \_\_\_\_\_

Tender Name \_\_\_\_\_

1. Full Company / Business Name: \_\_\_\_\_

**(Attach copy of Registration Certificate)**

2. Director/Owner(s): \_\_\_\_\_

3. Postal Address: \_\_\_\_\_

4. Phone Contact: \_\_\_\_\_

5. Fax Number: \_\_\_\_\_

6. Email address: \_\_\_\_\_

7. Office Location: \_\_\_\_\_

8. TIN Number: \_\_\_\_\_

**(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))**

9. FNPF Employer Registration Number: \_\_\_\_\_ **(For Local Bidders only) (Mandatory)**

10. **Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)**

11. **Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)**

12. **Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)**

13. Contact Person: \_\_\_\_\_

I declare that all the above information is correct.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

## **Tender submission**

Bidders are requested to upload electronic copies via Tender Link by registering their interest at: <https://www.tenderlink.com/efl>

**This is due to COVID 19 restrictions on movements. Therefore, EFL will not accept any hard copy submission to be dropped in the tender box at EFL Head Office in Suva.**

**This tender closes at 4.00pm (1600hrs) on Wednesday 3<sup>rd</sup> November, 2021.**

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400 or email us on [tenders@efl.com.fj](mailto:tenders@efl.com.fj)

**The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act.**

The lowest bid will not necessarily be accepted as the successful bid.

**The Tender Bids particularly the “Price” must be typed and not hand written.**

Any request for the extension of the closing date must be addressed to EFL in writing **three (3)** working days prior to the tender closing date.

**Tender Submission via email or fax will not be accepted.**

Cable and Wiring Marker





