



ENERGY FIJI LIMITED

BIDDING DOCUMENT

MR 99/2021

**PREFERRED SUPPLIER FOR THE
HIRE OF EXCAVATOR & ROCK
BREAKER IN
LABASA**

Section 1. Instructions to Bidders

- 1. Scope of Bid**

The Energy Fiji Limited (hereinafter referred to as "the Employer"), wishes to receive bids for supply of Excavator & Rock Breaker on Hire basis in Labasa as specified in these bidding documents.
- 2. Eligible Bidders**

This Invitation to Bid is open to bidders who have sound financial background and have previous experience in this area.
- 3. Cost of Bidding**

The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 4. Deadline for Submission of Bids**

Bids must be received by the Employer at the address specified above no later than **1600 hours (Fiji Time) Wednesday 12TH May, 2021.**

The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 5. Late Bids**

Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.
- 6. Employer's Right to Accept any Bid and to Reject any or all Bids**

The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.
- 7. Notification of Award**

Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by fax/email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, completion and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").

The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

8. Signing of Contract Agreement

At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

9. Corrupt or Fraudulent Practices

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to

the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;

(b) The EFL will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

Table of Contents

Technical Specifications for Excavator & Rock Breaker	5
1. General Description	5
2. Financial Evaluation	5
3. OHS Certification	6
4. General Technical Requirements.....	6
5. Insurance	7
6. General Information	7

Technical Specifications for Excavator & Rock Breaker

1. General Description

The preferred supplier is to supply the Energy Fiji Limited with Excavator & Rock Breaker services on hire basis. The bidder's proposal shall address all specification and shall include sufficient information and supporting documentation in order to determine compliance with this specification without further necessary inquiries.

EFL is looking to award this tender for preferred suppliers for a period of 2 years to provide:

- Hire of Excavator (Steel and Rubber Track)
- Hire of Rock Breaker (Steel and Rubber Track)

2. Financial Evaluation

EXCAVATOR				
EFL Recommended	Weight	Cartage (Per Kilometre)	Working Hourly Rate	Minimum Working Hours
Excavator with Steel Track	6 Ton			
Excavator with Rubber Track	6 Ton			
Excavator with Steel Track	9 Ton			
Excavator with Rubber Track	9 Ton			
Excavator with Steel Track	12 Ton			
Excavator with Rubber Track	12 Ton			

ROCK BREAKER				
EFL Recommended	Weight	Cartage (Per Kilometre)	Working Hourly Rate	Minimum Working Hours
Rock Breaker with Steel Track	6 Ton			
Rock Breaker with Rubber Track	6 Ton			
Rock Breaker with Steel Track	9 Ton			
Rock Breaker with Rubber Track	9 Ton			
Rock Breaker with Steel Track	12 Ton			

Rock Breaker with Rubber Track	12 Ton			
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Note:

Bidder may also state any other excavator/rock breaker size available by adding additional rows to the table above. This can be taken into consideration for award during tender evaluation and negotiation.

3. OHS Certification

The Excavator shall be OHS Certified. It is **mandatory** for this certificate to be provided with the Tender Bid. Necessary documentation shall be submitted as evidence by bidder to ensure compliance.

4. General Technical Requirements

The following details are to be also submitted with the tender bid:

- a. Excavator & Rock Breaker Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- b. Driver Experience relative to power line maintenance (minimum 1 year)
- c. PPE details of Driver
- d. License details of driver (ID card copy to be provided)
- e. Excavator Wheel Tax expiry details

It is mandatory to provide details of Excavator/Rock Breaker driver and company experience with respect to working near EFL Underground High Voltage Cables, Overhead Line and Network Assets. Failure to provide such details and inexperience may result in bidder being disqualified for award of tender.

Below table must be submitted with bid proposal as part of Technical Evaluation. Failure to fill and submit table may result in disqualification of bid.

Criteria	EFL Requirement	Bidder's Response
Wheel Tax	Submit Wheel Tax Photo of each excavator/rock breaker	
Machinery Information	Submit list off all excavator/rock-breaker available (size, track type (rubber/steel) and wheel tax expiry) - refer Table 'Machinery Detail'	
Driver Details	Submit in a table form: driver name, license number, years of experience in general works, years of experience in powerline works - refer Table 'Driver Details'	
Driver License Photo	Submit photos of driver license	
PPE to be provided for driver by contractor	List PPE provided to driver	
FNU Compliance Certificate	Submit valid certificate	
FNPF Compliance Certificate	Submit valid certificate	

FRCS Compliance Certificate	Submit valid certificate	
Public Liability Insurance Certificate	Submit valid certificate	
Contractors All Risk Insurance Certificate	Submit valid certificate	

DRIVER DETAIL			
Criteria	Driver 1	Driver 2	Driver 3
Name			
Driver License Number			
Years of Experience in General Works			
Years of Experience in Powerline Construction Works			
License Photo			

Note: add additional Columns if required for additional drivers.

MACHINERY DETAIL			
Criteria	Machine 1	Machine 2	Machine 3
Registration Number			
Type of machine (excavator only or excavator + rock breaker)			
Wheel Tax Expiry			
Size (e.g. 6T, 12T etc.)			
Track Type (Steel/Rubber)			
Photo of machine			
Photo of Wheel Tax Sticker			

5. Insurance

- | | |
|-----------------------|-----------|
| (a) Contractor's Risk | \$500,000 |
| (b) Public Liability | \$500,000 |

The contractor shall indemnify EFL against any claims for liability, injuries, losses, damages etc. that may arise during the execution of the works.

6. General Information

1.	Name and Address of the Bidder:	
2.	Contacts:	
3.	Telephones:	
4.	E-mail:	
5.	Mobile No:	

Note:

- The Excavator and Rock Breaker must be Available on Weekday and Weekends after 48hours of notice from EFL person

- The Excavator or Rock Breaker may also be called on short notice during emergency with purchase order supplied after completion of works
- No charge shall be levied on EFL in the event the work scope for the Excavator/Rock Breaker has been cancelled due to unforeseen circumstances or cancellation of planned power shutdown program
- The supplier must provide PPE for their drivers and road cones for the Excavator/Rock Breaker
- The supplier must comply with all EFL rules, regulations and standards while working for EFL under the contract.

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

Full Company Business Name: _____

(Attach copy of Registration Certificate)

Director/Owner(s): _____

Postal Address: _____

Phone Contact: _____

Fax Number: _____

Email address: _____

Office Location: _____

TIN Number: _____

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

FNPF Employer Registration Number: _____

(For Local Bidders only) (Mandatory)

Provide a copy of Valid FNPF Compliance Certificate (Mandatory- Local Bidders only)

Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)

Provide a copy of Valid FNU Compliance Certificate (Mandatory Local Bidders only)

Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____

Submission of Tender

This tender is open to local bidders only since this is a local tender.

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Alternatively, those bidders who wish to submit electronic copies can do so via TenderLink by registering their interest at: <https://www.tenderlink.com/efl>

Courier charges for delivery of Tender Document must be paid by the bidders. EFL will not clear any bids received at the Post Office via registered mail.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 12th May, 2021.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

MR 99/2021
Preferred Supplier for Hire of Excavator & Rock Breaker in Labasa

The Secretary, Tender Committee
Energy Fiji Limited
Supply Chain Office
2 Marlow Street
Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400.

Bidders are requested to submit a:

- **Valid Tax Compliance Certificate**
- **FNPF Compliance Certificate**
- **FNU Compliance Certificate**

The Tender Bids particularly the “Price” must be typed and not hand written.

(Tender Submission via email or fax will not be accepted)