



MR 94/2021

**Tender Name: Preferred Supplier for Cartage of
15.5 meters and 17 meters Poles for Network
Central**

Purpose and description of the Tender

The Energy Fiji Limited (EFL) is inviting potential suppliers to bid for Cartage of 15.5 meters and 17 meters Poles for Network Central on a preferred supplier basis.

1. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: <i>(Location, Street , Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
Contact name of the Authorised Person:
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
Business structure:
Include the organisations years of experience in this field and reputation in the market place.
Financial standing <i>(Information designed to give client confidence in the financial competence of the BIDDER.)</i> <i>Audited financial accounts for past three years shall be included in appendix.</i>
Company Profile(s)

2. Other value added services.

The bidder is open to include any other information that may add value to their Services or after sales services.

It is mandatory for the bidder to provide the following:

- Information on delivery time
- Information on service provided to EFL previously
- Number of fleet/vehicles
- How soon the bidder can provide service in case of emergencies

3. Services Description and Pricing

It is mandatory for the bidders should provide vat inclusive price.

Description	Price (FJD VIP)/Km
Hire of Semi-Trailer to cart 15.5 meters or 17 meters wooden poles. (Price to be strictly on Kilometer basis)	

It is mandatory, the bidder to provide the number of poles and weight they will carry on the semi-trailer per trip.

Note: The price shall be typed. Handwritten bids will be disqualified.

LTA Approvals

It will be the responsibility of successful bidder to seek the following approvals from LTA:

- 1) Weight Exemption for the Poles.
- 2) Dimension exemption for the Poles
- 3) Height Exemption
- 4) Vehicle escort in case of over dimension load.

4. Documents to submit with the BID

1. Company Registration Certificate
2. Business license issued by respective City / Town Council
3. VAT registration certificate
4. Tax Compliance Certificate
5. Tin Number
6. Company Profile

7. Financial Report
8. Copies of relevant Insurance policies including carriers liability
9. FNPF Compliance Certificate
10. FNU Compliance
11. Proof of Drivers driving experience

5. Contractors Plant / Equipment details

Provide details of number of vehicles with size and type.

6. Insurance Policies

Provide Vehicle Insurance, Accident Compensation Commission (ACC) and other Insurance Cover details.

7. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per EFL's Tender Policy and Procedures.

All terms & condition, and pricing details will be stipulated in contract documents.

Evaluation Criteria

Bidder has to scope 100% mandatory compliance for consideration.

Compliance	Requirements	Bidders Offer
Number of 15 meters or 17 meters poles that can be transported per trip (Weight of Single Pole ~1.8 Ton)	Bidder to specify	
FNPF Compliance Certificate	Bidder to provide with the bid	
TAX Compliance Certificate	Bidder to provide with the bid	
FNU Compliance	Bidder to provide with the bid	
Relevant Insurance Cover Certificates	Bidder to provide with the bid	
Years of experience	Bidder to mention	
Fastening Equipment	Bidder to provide his/her own fastening equipment	
PPE for the driver	Bidder to provide	
Vehicle Wheel Tax and Driver's License	Bidder to provide with the bid	
LTA Exemption for cartage of 15.5m and 17m Poles	To be provided with the bid or shall be obtained by the bidder upon the award of the tender	
24/7 Availability	The services shall be available on a 24/7 basis when required during emergencies	

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company Name: _____
(Attach copy of Registration Certificate)
2. Director/Owner(s): _____
3. Postal Address: _____
4. Phone Contact: _____
5. Fax Number: _____
6. Email address: _____
7. Office Location: _____
8. TIN Number: _____
(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only)
9. Company Registration Number: _____
(Attach copy of the Business License)
10. FNPF Employer Registration Number: _____

(For Local Bidders only)
11. Contact Person: _____

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____ Date: _____

Submission of Tender

This tender is open to local bidders only since this is a local tender.

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Alternatively, those bidders who wish to submit electronic copies can do so via TenderLink by registering their interest at: <https://www.tenderlink.com/efl>

Courier charges for delivery of Tender Document must be paid by the bidders. EFL will not clear any bids received at the Post Office via registered mail.

This tender closes at 4:00 p.m. (16.00hrs Fiji time) on Wednesday 5th May, 2021.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

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The Secretary, Tender Committee

Energy Fiji Limited

Supply Chain Office

2 Marlow Street

Suva

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse on the envelope will be returned to the Tenderers unopened. (Bids via e-mail or fax will not be considered).

The bidders must ensure that their bid is inclusive of all Taxes payable under Fiji Income Tax Act and must have the most current Tax Compliance Certificate.

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9992400.

Bidders are requested to submit a:

- Valid Tax Compliance Certificate
- FNPF Compliance Certificate
- FNU Compliance Certificate

The Tender Bids particularly the “Price” must be typed and not hand written.

(Tender Submission via email or fax will not be accepted)