



ENERGY FIJI LIMITED

BIDDING DOCUMENT

MR 78/2021

**PREFERRED SUPPLIER OF BORER ON
HOURLY BASIS IN THE CENTRAL
DIVISION**

Section 1. Instructions to Bidders

- 1. Scope of Bid** Energy Fiji Limited (hereinafter referred to as "the Employer"), wishes to receive bids for Hire of Borer on hourly basis as specified in these bidding documents.
- 2. Eligible Bidders** This Invitation to Bid is open to bidders who have sound financial background and have previous experience in supplying Borer(s).

Bidders shall provide such evidence of their continued eligibility satisfactory to the Employer as the Employer shall reasonably request.

Bidders shall not be under a declaration of ineligibility for corrupt or fraudulent.

Contractors with transmission/distribution line construction or maintenance are encouraged to bid.
- 3. Eligible Materials, Equipment and Services** The Borer to be supplied under the Contract shall have their origin from a reputable companies. The bidders must provide evidence of the origin of the borer.
- 4. Qualification of the Bidder** To be qualified for award of Contract, bidders shall submit proposals regarding scheduling and resourcing which shall be provided in sufficient detail to confirm the bidder's capability to fulfil the contract.
- 5. Cost of Bidding** The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs.
- 6. Sealing and Marking of Bids** Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

For further information contact The Unit Leader Strategic Procurement, Inventory & Properties at JReddy@efl.com.fj
- 7. Deadline for Submission of Bids** Bids must be received by the Employer at the address specified above no later than 1600 hours (Fiji Time) (14th April 2021).

The Employer may, at its discretion, extend the deadline for submission of bids by issuing an addendum, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadlines extended.
- 8. Late Bids** Any bid received by the Employer after the deadline for submission of bids prescribed will be rejected and returned unopened to the bidder.

- 9. Modification and Withdrawal of Bids** The bidder may modify or withdraw its bid after bid submission, provided that written notice of the modification or withdrawal is received by the Employer prior to the deadline for submission of bids.

The bidder's modification or withdrawal notice shall be prepared, sealed, marked and delivered, with the outer and inner envelopes additionally marked "MODIFICATION" or "WITHDRAWAL", as appropriate. A withdrawal notice may also be sent by fax but must be followed by a signed confirmation copy.

No bid may be modified by the bidder after the deadline for submission of bids.

- 10. Employer's Right to Accept any Bid and to Reject any or all Bids** The Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer's action.

- 11. Notification of Award** Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder by fax/email, confirmed by registered letter, that its bid has been accepted. This letter (hereinafter and in the Conditions of Contract called the "Letter of Acceptance") shall name the sum which the Employer will pay the Contractor in consideration of the execution, completion and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Conditions of Contract called "the Contract Price").

The notification of award will constitute the formation of the Contract.

Upon the furnishing by the successful bidder of a performance security, the Employer will promptly notify the other bidders that their bids have been unsuccessful.

- 12. Signing of Contract Agreement** At the same time that he notifies the successful bidder that its bid has been accepted, the Employer will send the bidder the Form of Contract Agreement provided in the bidding documents, incorporating all agreements between the parties.

Within 7 days of receipt of the Form of Agreement, the successful bidder shall sign the Form and return it to the Employer.

1. Corrupt or Fraudulent Practices

The Employer requires that the Contractor observe the highest standard of ethics during the procurement and execution of such contracts. In Pursuance of this policy, the Employer:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves and/or those close to them, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; and
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition;
- (b) EFL will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

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Technical Specifications - **MR 78/2021**

Preferred Supplier of Borer on Hourly Basis in the Central Division

1. General Description

The preferred supplier is to supply the Energy Fiji Limited with Borer to be used anywhere in the Central Division on hourly basis and mostly to be utilized on 33kV Line Extension project from Sawani Substation to proposed Waitolu Substation. The borer will be required to dig pole pit and also will be required to plant poles where applicable.

The bidder's proposal shall address all specification and shall include sufficient information and supporting documentation in order to determine compliance with this specification without further necessary inquiries.

EFL is looking to award this tender for preferred suppliers for a period of 2-3 years. Tender can be awarded to multiple suppliers based on technical and financial evaluation.

2. Technical and Financial Specification

Note to bidders: Please submit a copy the table below with your products details (in the BIDDERS PRODUCT DETAILS column) in comparison to what is required by the employer.

Technical Specification		
Specification	EFL's Mandatory Requirement	Bidders Comments
Borer Digging Capacity	4.5m Depth	
Lifting Capacity	Greater than 2 ton	
Registration	Not an Aged Asset with leaking hydraulics	
Operator	Minimum 2 years' experience (Documents to be Submitted of Experience) i.e. license details, EFL power pole planting experience etc.	
Outriggers	Availability of Outriggers for Stability	
OHS Certification	Documentation to be provided with Bid	
Wheel Tax Validity	Copy of Wheel Tax to Be Provided with Bid	
Quantities of Borer Available with Bidder	Minimum of 2	
Photos of Borer as Evidence	To be provided with the bid	
Ownership of Machinery	Documentation to be provided with Bid	
Lifting Belts	Should be tested and working condition	

Valid FNPF Compliance Certificate	Documentation to be provided with Bid	
Valid Tax Compliance Certificate	Documentation to be provided with Bid	
Valid FNU Compliance Certificate	Documentation to be provided with Bid	
Public Liability Insurance	Documentation to be provided with Bid	
Contractors all Risk Insurance	Documentation to be provided with Bid	

Note:

1. Bid prices shall be typed; bids with handwritten prices shall be disqualified

For Companies Registered in Fiji

- Companies must comply with the Fiji Income Tax and the Value added tax regulation
- Provision of valid Tax Compliance Certificate.
- Provision of valid FNPF Compliance Certificate.
- Provision of valid FNU Compliance Certificate.
- Provision of insurance policies - Public Liability
- EFL will deduct 5% from supplier payment and remit to FRCS as provisional Tax under new tax administration decree.

3. General Requirements

The following details are to be also submitted with the tender bid:

- a. Borer Driver details (Name, FNPF number, Years of Employment, years of experience etc.)
- b. PPE details of Driver
- c. License details of driver (ID card copy to be provided)

It is mandatory to provide details of driver and company experience with respect to working on EFL lines and network assets. Failure to provide such details and inexperience may result in bidder being disqualified for award of tender.

4. Information to be Supplied

The following information shall be supplied with the offer:

- a) Bidders FNPF Compliance
- b) Bidder TAX compliance certificate
- c) FNU Compliance Certificate
- d) Business Registration
- e) Public Liability Insurance - \$500,000
- f) Contractors Risk - \$500,000

5. Pricing Schedule

Location	Mobilization to Site from Base (Lump Sum Price) (\$ VIP)	De-Mobilization from Site to Base (Lump Sum Price) (\$ VIP)	Hourly Working Rate (\$ VIP)	Standby Charge Rate (\$ VIP)
Between Suva- Nausori Corridor				
Between Pacific Energy Sawani to Waitolu				
Between Waitolu to Vunidawa				
Wailoa				
Monasavu				
Korovou				
Lami				
Navua				
Deuba				

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6. Price Validity

The prices must be valid for a minimum of 3 months from date of close of tender. In exceptional circumstances, EFL may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing.

Submission of Tenders

Two (2) hard copies of the tender bids in sealed envelope shall be deposited in the tender box located at the Supply Chain Office at the EFL Head Office, 2 Marlow Street, Suva, Fiji.

Courier charges for delivery of Tender Document must be paid by the bidders.

This tender closes at 4:00pm, on Wednesday 14th April, 2021.

Each tender shall be sealed in an envelope with the envelope bearing only the following marking:

Tender- MR **78/2021** - PREFERRED SUPPLIER of BORER on HOURLY BASIS in the CENTRAL DIVISION

The Secretary,
Tender Committee,
Energy Fiji Limited,
Supply Chain Office,
Private Mail Bag,
Suva.

It must also indicate the name and address of the tenderer on the reverse of the envelope.

All late tenders, unmarked Envelopes and envelopes without bidder's name and address on the reverse of the envelope. (Bids via e-mail or fax will not considered).

For further information or clarification please contact our Supply Chain Office on phone (+679) 3224360 or (+679) 9991587.

Bidders are requested to submit a:

- Valid Tax Compliance Certificate
- Valid FNPf Compliance Certificate
- Valid FNU Compliance Certificate

TENDER SUBMISSION CHECK LIST

The Bidders must ensure that the details and documentation mention below must be submitted as part of their tender Bid

Tender Number _____

Tender Name _____

1. Full Company / Business Name:

(Attach copy of Registration Certificate)

2. Director/Owner(s): _____

3. Postal Address: _____

4. Phone Contact: _____

5. Fax Number: _____

6. Email address: _____

7. Office Location: _____

8. TIN Number:

(Attach copy of the VAT/TIN Registration Certificate - Local Bidders Only (Mandatory))

9. FNPf Employer Registration Number: _____ **(For Local Bidders only) (Mandatory)**

10. Provide a copy of Valid FNPf Compliance Certificate (Mandatory- Local Bidders only)

11. Provide a copy of Valid FRCS (Tax) Compliance Certificate (Mandatory Local Bidders only)

12. Contact Person:

I declare that all the above information is correct.

Name: _____

Position: _____

Sign: _____

Date: _____