

ANNEX II

<p style="text-align: center;">Technical and Financial Proposal Submission Form RFQ 21-044 Consultancy to Conduct gender equality, social inclusion, and rights-based analysis of the national energy frameworks in the Federated States of Micronesia, and develop a GESI and Rights-based integration Plan for FSM-EU SEAM REEE</p>
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PART A – Background

	RESPONSE BY BIDDER
Name:	
Physical Address:	
Postal Address:	
Telephone Contact:	
Email:	
Two contacts of referees /references. Attach additional details considered as relevant..	

PART B – Evaluation Criteria

CRITERIA	RESPONSE BY BIDDER
Experience in conducting gender, social inclusion, human rights analysis	
Knowledge and Experience working with energy and renewable energy initiatives	
Experience in working at national and local levels of governments in FSM or in other Pacific island countries	
Applied knowledge of mainstreaming human rights, gender, and social inclusion in energy or other development sectors	

Experience in working with civil society and marginalised groups	
Ability to work remotely and under own supervision	
Short description (maximum 800 words) of 2 similar assignments relating to the development of gender, social inclusion, human rights analysis which you have involved in.	
Remuneration.	

ANNEX IV
Financial Proposal Submission Form
RFQ 21-044

Consultancy to conduct gender equality, social inclusion, and rights-based analysis of the National Energy Frameworks in the Federated States of Micronesia, and Develop a GESI and Rights-based Integration Plan for EU -FSM SEAM REEE

Part A: Undertaking

1. I agree that if this proposal is accepted, to enter into an agreement with the Owner, to commence and to complete all the work specified or indicated in the contract documents.
2. In submitting this proposal, I confirm that I have examined all the RFQ documents to provide technical services to support EU-FSM SEAM REEE Project.
3. I agree to complete the services for the price stated in the remuneration.

Part B: Conflict of interest

1. I confirm that I, my family members, and the organisation or company that I am involved with are independent from SPC. To the best of my knowledge, there are no facts or circumstances, past or present, or that could arise in the foreseeable future, which might call into question my independence.
2. If it becomes apparent during the procurement process that I may be perceived to have a conflict of interest, I will immediately declare that conflict and will cease to participate in the procurement process, unless or until it is determined that I may continue.

OR

I declare that there is a potential conflict of interest in the submission of my bid. Please provide an explanation with your bid.

Part C: Privacy notice

1. I understand that my bid and my personal information will be stored and used by SPC in accordance with *SPC's Privacy Policy and Guidelines for handling personal information of bidders and grant applicants*. Please inform SPC if you would like copies of the policy or guidelines.
2. If successful, I understand that SPC will disclose information such as my name and my company's name, and the amount of the award of SPC's website.

Date:

Name:

Signature:

Title:

ANNEX IV

Due diligence questionnaire

Consultancy to conduct gender equality, social inclusion, and rights-based analysis of the National Energy Frameworks in the Federated States of Micronesia, and Develop a GESI and Rights-based Integration Plan for EU -FSM SEAM REEE

Please complete the following questionnaire and provide supporting documents where applicable.

For individuals operating a business in their personal capacity

1. Please provide any two of the following documents to verify identity and proof of address:
 - a. Passport
 - b. Driver's license
 - c. Voter card or other government-issued identity card
 - d. Bank statement with the individual's name displayed

2. Have you been convicted for criminal offences relating to anti-money laundering or terrorism financing? Yes No

If you answered 'yes', please provide further details.

3. Have you ever been the subject of any investigation, indictment, conviction or civil enforcement action related to financing terrorists? Yes No

If you answered 'yes', please provide further details.

For companies and other legal entities

1. Please provide the following documents to verify identity and proof of address:
 - a. Evidence of Power of Attorney/Board Resolution granted to the officers to transact business on its behalf; and
 - b. Any of the following documents:
 - Certificate of Incorporation
 - Memorandum and Articles of Association
 - Telephone bill in the name of the company
 - Bank statement with the entity's name displayed

2. Does your entity have foreign branches and/or subsidiaries? Yes No

3. If you answered 'yes' to the previous question, please confirm the areas of your entity covered by responses to this questionnaire
Head Office & domestic branches Yes No N/A
Domestic subsidiaries Yes No N/A
Overseas branches Yes No N/A
Overseas subsidiaries Yes No N/A

4. Is your entity regulated by a national authority? Yes No
If you answered 'yes' please specify the name:
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5. Does your entity have a written policy, controls and procedures reasonably designed to prevent and detect money laundering or terrorist financing activities? Yes No
If you answered 'yes', please send SPC your policy in English

6. Does your entity have an officer responsible for an anti-money laundering and counter-terrorism financing policy? Yes No
If yes, please state that officer's contact details:.....

7. Does your entity provide financial services to customers determined to be high risk including but not limited to:
- Foreign Financial Institutions Yes No
- Casinos Yes No
- Cash Intensive Businesses Yes No
- Foreign Government Entities Yes No
- Non-Resident Individuals Yes No
- Money Service Businesses Yes No

8. If you answered 'yes' to any of the boxes in question 7, does your entity's policies and procedures specifically outline how to mitigate the potential risks associated with these higher risk customer types? If yes, how?

9. Has your entity ever been the subject of any investigations or had any regulatory or criminal enforcement actions resulting from violations of laws and regulations relating to either money laundering or terrorism financing? Yes No
If you answered 'yes' please provide details

10. Has the director or CEO of your entity ever been the subject of any investigations or had any regulatory or criminal enforcement actions resulting from violations of laws and regulations relating to either money laundering or terrorism financing? Yes No
If you answered 'yes' please provide details

I declare that none of the funds received or to be received by my organisation will be used to finance terrorism or involve money laundering.

I declare that the particulars given herein above are true, correct and complete to the best of my knowledge, and the documents submitted in support of this form are genuine and obtained legally from the respective issuing authority.

Date:

Name:

Signature:

Title: