



Global Coordinator - Pacific Trade Invest (PTI) Network

The Pacific Islands Forum Secretariat

The Pacific Islands Forum is the region's political and policy organisation, with a vision of helping to create a region of peace, harmony, security, social inclusion and prosperity, so that all Pacific people can lead free, healthy, and productive lives.

The Pacific Islands Forum Secretariat (Forum Secretariat) headquartered in Suva, Fiji works to support Members' achievement of this vision by fostering cooperation between governments, collaboration with international agencies, and by representing the interests of its members - including directly engaging with community members in order to identify pressing needs of the region.

The work of the Forum Secretariat is guided by the Framework for Pacific Regionalism (FPR) as being:

The expression of a common sense of identity and purpose, leading progressively to the sharing of institutions, resources, and markets, with the purpose of complimenting national efforts, overcoming common constraints, and embracing sustainable and inclusive development within Pacific countries and territories and for the Pacific region as-a-whole.

The FPR is underpinned by the Blue Pacific narrative, endorsed by Forum Leaders in Samoa in 2017. It calls for a long-term regional commitment to act as one "Blue Continent" as the means to achieve its development aspirations. The Leaders Blue Pacific vision is that it would serve as the platform to reinforce and inspire the region in its shared stewardship of the Pacific Ocean, and to reaffirm the connections of Pacific peoples with their natural resources, environment, culture and livelihoods.

The Opportunity

The Forum Secretariat is looking for a **Global Coordinator - PTI Network** to join the team in Suva, Fiji. Reporting to the Director Programmes & Initiatives, this role is to support the PTI network with a view to fostering greater cohesion and harmonisation as well as securing its long-term sustainability in a manner responsive to the needs of the Pacific Islands Forum Secretariat, Forum Member countries, development partners, regional private sector and other sector-related interests.

To facilitate the above, the incumbent will be responsible for:

- Establishing the PTI Programme Management Unit;
- Establishing the PTI Network Advisory Board;
- Leading day-to-day administration of the PMU; and
- Supporting the PTI network.

The Secretariat seeks a strategic and proficient individual with a University degree (postgraduate level) in business, public management, governance or a discipline related to corporate governance, management or economics, and sound financial skills would be ideal with at least 8 years of experience working in the Pacific region and or in an international environment, having exposure to regional meetings, negotiations and evidence based strategic planning with demonstrated high-level analytical skills.

The Benefits

The appointment carries a competitive remuneration and benefits package including medical and life insurance. The starting salary will be at **SDR 36,640** per annum. At the 1 February 2021 exchange rate this salary was equivalent to **FJD107,638**. For non-Fijian nationals, this salary may be tax-free.

To be eligible for this position, the applicant must be a national of a Forum member country*. Applicants must be willing to travel periodically via economy class.

Interested applicants are encouraged to apply through our website: www.forumsec.org where an information package containing the job description and remuneration details is also available. Candidates must include in either their application or Curriculum Vitae the full contact details of three referees. The Forum Secretariat is an Equal Opportunity Employer. **Deadline for applications is at 5pm (Fiji time), 16 April 2021.**

* Member States of the Pacific Islands Forum: Australia, Cook Islands, Federated States of Micronesia, Fiji, French Polynesia, Kiribati, Nauru, New Caledonia, New Zealand, Niue, Palau, Papua New Guinea, Republic of the Marshall Islands, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.