



Job Vacancy

Opening Date: February 22, 2021

Closing Date: April 14, 2021

The Palau Public Utilities Corporation, a semi-autonomous agency of the Republic of Palau responsible for the operation and management of the electric, water and wastewater utility infrastructure of the entire Republic including Systems in the Outlying Islands, is seeking a qualified and competent individual to fill the following position:

- **Chief Executive Officer**

Except as specifically limited by resolution of the Board of Directors, the Chief Executive Officer will perform duties and responsibilities outlined in RPPL No. 9-4 Subsection 406 to include, but not limited, to the following:

1. Overall management of PPUC in order to meet legal mandates in generation, transmission, provision (and removal), and distribution of affordable and high quality electricity, water and wastewater services within the entire Republic.
2. Ensure financial accountability, integrity and health of the Corporation, and to safeguard advancement of the Corporation's mission, objectives, and growth as a public owned utility company. This includes the implementation of transparent management, equity, accountability, and good governance in conducting PPUC public affairs and managing resources.
3. Oversee construction, modifications, proper and timely maintenance and replacement of the Corporation's facilities to ensure proper and ongoing functions of all PPUC facilities.
4. Ensure and enforce compliance to all rules, regulations and policies of the Corporation.
5. Submit operations and financial reports to the Board on a monthly basis and as required by the Board and its mandates.
6. Prepare operational and maintenance efficiency benchmarks and submit to Board for approval within 1st three months of employment.
7. Submit operations and financial reports to the Board on a monthly basis and as required by the Board and its mandates with emphasis on, among other things, progress updates, quality assurance, efficiencies in comparison to Item 6 above and etc.
8. Prepare or cause to be prepared all plans and specifications for the construction and repair works on facilities operated by the Corporation, and oversee construction of any additions, modifications to and/or replacement of any part of the Corporation's facilities in compliance with the Corporation's Procurement Regulations.

9. Propose needed improvement or changes in the manuals, procedures, and forms for safety, procurement, personnel and financial matters for Board review and approval;
10. Ensure proper accounting and spending of Corporation's funds; certify that all spending are in compliance with rules and regulations of the Corporation.
11. To ensure that all of the corporation's departments and divisions are appropriately organized and competently staffed to implement No. 1 and 2 above.
12. Ensure effective internal controls are in place to:
 - a. Promote transparency in all dealings of the corporation; and
 - b. Enhance good customer relations; and
 - c. Enhance good relations with public and the community; and
 - d. Protect corporation against fraud, theft, nepotism, favoritism, self-enrichment, abuse of authority, etc.
13. Work in conjunction with the Board to develop a short, medium and possibly long-term strategic plan aligned with the following:
 - a. Mandates of RPPL 9-4; and
 - b. ROP's commitment to be 45% renewable energy dependent by 2025; and
 - c. Improving electrical power usage efficiencies of the WWO; and
 - d. Improving water quality outputs of Rural Water Systems to meet EQPB drinking standards.
14. Performs other duties or projects as required or as assigned/directed by PPUC's Board of Directors.

QUALIFICATIONS

Education and Experience:

Minimum of a Bachelor's Degree in Business Administration, or Engineering, with at least ten (10) years of management experience working with a utility company or a government run utility agency, **OR** an MA or MS with at least five (5) years of management experience working with a utility company or a government run utility agency, **OR** an MBA with a minimum of five (5) years of management experience with a utility company or government run utility agency.

Knowledge, Skills and Abilities:

Knowledge of related laws and regulations
Strong project management skills
Good financial management skills
Strategic planning knowledge and skills
Strong leadership and interpersonal abilities

Salary is negotiable depending on qualification and experience. Interested individuals may obtain more information by contacting the Office of Board of Directors at telephone number (680) 488-8768 or facsimile at (680) 488-8764. Complete resume can be forwarded to: board@ppuc.com. PPUC reserves the right to accept or reject any and all applications.

The PPUC Board of Directors reserves the right to amend or waive any of the above mentioned requirement(s) if proven to be in the best interest of the corporation.