



SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT
PROGRAMME
RECRUITMENT & SELECTION
APPLICATION FORM

THIS APPLICATION IS FOR THE FOLLOWING POSITION:

Environmental GIS Specialist- Inform Project

1. PERSONAL DETAILS

NAME			
DATE OF BIRTH		SEX	
NATIONALITY			
FAMILY STATUS (DEPENDENTS)			
POSTAL ADDRESS		E-MAIL ADDRESS	
TELEPHONE WORK		MOBILE NUMBER	
TELEPHONE HOME		FAX NUMBER	
LANGUAGES			
HOBBIES			
COMMUNITY INVOLVEMENT			

2. ACADEMIC BACKGROUND (Most recent ones first)

Dates	Institution/Country	Qualification Attained

3. OTHER PROFESSIONAL DEVELOPMENT/WORKSHOPS/CONFERENCES ATTENDED (State only those that are relevant to this position)

Dates	Institution/Country	Programme Title/Theme

4. WORK EXPERIENCE WITH REMUNERATION (Most recent employment first)

Dates	Employer	Position (briefly list core functions)

5. PROFESSIONAL AFFILIATIONS/AWARDS

Dates	Organisation	Member/Award Status

6. PROFESSIONAL REFEREES (List at least 3)

Name	Position	Organisation & Contact Details

7. STATE HOW YOU MEET EACH SELECTION CRITERIA

CRITERIA 1

Minimum qualifications of a Bachelor degree in Natural Science, Geographic Information Systems (GIS), Environmental Management, Ecology, Geography, Informatics or related fields

CRITERIA 2

At least 7 years' experience in Geographic Information Systems (including open source software), spatial data management (including databases use and development), environmental and natural resource management, including monitoring and interpreting data for reporting.

CRITERIA 3

Excellent experience in GIS:

- The use of ESRI software products and Open Source GIS software, for mapping and spatial analysis, including the development of (open source) geodatabases.
- Managing diverse spatial data layers, including quality control, data versioning and proven ability to develop and apply metadata.
- Sharing spatial data via the web (e.g. GeoServer, GeoNode,...)
- Developing and applying data processing workflows and processes to validate national data.

CRITERIA 4

Extensive experience and excellent ability in:

- a) developing and coordinating GIS, data analysis and management training activities
- b) applying GIS and environmental spatial data to the production of environmental planning and monitoring reports, preferably at national State of Environment reporting scale.

CRITERIA 5

Excellent written and verbal communication skills including high level of presentation and inter-personal skills, collaboration with donors and partners with sound experience in developing and maintaining effective relationships with a diverse group of people and as part of a team within a multi-disciplinary and multi-cultural environment.

CRITERIA 6

Demonstrates initiative and ability to think outside the box in dealing with multiple tasks, demanding deadlines and with little supervision and demonstrates excellent understanding and appreciation of environmental ethics, values and priorities within the workplace.

CRITERIA 7

Excellent knowledge of environmental issues, including key emerging issues and challenges within the Pacific Island region: a. Broad knowledge of environmental spatial data management and spatial planning, preferably in small islands context;

b. Spatial data sharing sensitivities and issues within the Pacific island region;

c. Broad knowledge of the following policy and reporting frameworks:

- i. State of the Environment Report;
- ii. National Environmental Management Strategies;
- iii. 2030 Sustainable Agenda and the SDGs; and
- iv. Multilateral Environmental Agreements

8.	GENERAL INFORMATION
Computer Literacy (list programmes and level of competency)	
Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.	
Discipline Record (list past employment disciplinary cases or criminal convictions, if any)	
Details of any Medical History	
Possible start date if successful	
9.	ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT
10.	HOW DID YOU LEARN ABOUT THIS POSITION?
11.	CERTIFICATION & AUTHORISATION:
All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.	
Signature	Date

The following documents must be attached to this Application Form:

- Curriculum Vitae

Applicants may attach copies of available Referee reports and other information they wish to provide to support their application.