

52ST.305



TENDER FORM

The Chairman – Tender Opening Committee
PNG Power Ltd
P. O. Box 1105
BOROKO 111 NCD
Papua New Guinea
Phone: (675) 324 3381
Fax: (675) 3250791
Email: supplyhelpdesk@pngpower.com.pg

We (full name of company).....
.....
.....
.....

hereby tender for the undermentioned goods and services subject to the conditions of tendering and at the prices quoted in the scheduled therein

TENDER No. 31/2020

CLOSING AT 4.00 PM FRIDAY 27TH NOVEMBER 2020

FOR SUPPLY & DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT FOR A PERIOD OF THREE (3) YEARS TERM

REQUEST FOR PROPOSALS

I. Introduction

PNG Power Limited is responsible for generation, transmission, distribution and retailing of electricity in urban and rural areas of Papua New Guinea. It operates 34 centers in Papua New Guinea, has a total of 4,100km of transmission and distribution lines and serves approximately 124,264 customers. As one of Papua New Guinea's largest state owned enterprises employing over 2,000 employees, PNG Power invites proposals for the following:

- **Supply of Safety Personal Protective Equipment**

Details and specifications of the items are in Appendix A. PNG Power is seeking responsive and reliable suppliers that can adapt quickly to changes, offer fair market prices and practices in an open competitive environment.

II. Scope of work

PNG Power is seeking qualified, responsible, and reliable suppliers to provide Safety Personal Protective Equipments at competitive market price in 2021. These products must adhere to regulations and meet specific performance standards for protection. Suppliers will be responsible to deliver to multiple PNG Power locations throughout the country. Suppliers shall respond in a timely manner to all requests.

PNG Power will request particular samples of each item that will be subject to review and approval by Health, Safety & Environment Department for quality checks and testing purposes prior to purchasing.

PNG Power reserves the right to modify an order, return any item or cancel any order if the following conditions apply:

- The received items do not meet the initial specifications, and technical descriptions initially requested by PNG Power
- Estimated Time of Arrival (ETA) exceeds the initial time provided per the quote
- Additional fees not agreed to are applied

III. Request for Proposal timeline

- 2nd November, 2020 – RFP published on PNG Power Facebook page and local newspapers
- 6th November, 2020 – Questions due in writing to email hsew@pngpower.com.pg
- 13th November, 2020 – Responses to questions or queries

-
- 20th November, 2020 – Proposals due. Upload through www.tenderlink.com
 - January, 2021– **Notification of Decision**. Desired date to notify selected suppliers however, PNG POWER has the discretion to extend this date without notice. All proposals shall remain valid and open for a period of **one hundred and twenty (120) days** from the proposal submission close date unless a proposer notifies PNG POWER of its withdrawal. PNG POWER reserves the right to accept or reject any or all proposals. PNG POWER anticipates submitting a Notice of Award to the selected proposer(s) by email provided in the RFP responses. The contract(s) will be awarded to the most responsive and responsible proposer(s) meeting all requirements. PNG POWER reserves the right to select multiple proposers for award. The contract(s) resulting from this RFP shall be in effect when all necessary contract documentation is fully executed by PNG POWER and awarded supplier(s).

IV. Minimum qualifications:

Proposer must possess the following qualifications and experience:

1. Business legally registered in PNG
2. Verified business experience in PNG providing stated items or products
3. Experience working with Government, Mining, Oil and Gas industries
4. Possess effective and professional communication skills to provide information through emails and telephone in a timely manner
5. Proactive, detailed oriented and knowledgeable of items or products offered
6. Offers Government, Mining, Oil and Gas industries recommended products at competitive prices and actively excludes price gouging

V. Proposal requirements

Submit the following documents in 3 separate PDF Files:

A. Company Profile

1. Company History/Background
2. Organization Structure
3. Tax Identification Number
4. IPA Certificate
5. Details on Insurances (Public Liability, Workers comp, Product, Marine etc.)

B. Technical Attributes

1. Technical Capability & Experience
2. Supply Chain Interconnectivity
3. Experience in Procurement, Shipping, Logistics& Inventory Management
4. Experience in similar engagements
5. Supply Chain and Business partners
6. Evidence of innovative solutions
7. Catalog of the three (3) categories of products inventory
8. 3x References

Proposed Solution:

9. *Your Methodology/approachon*
 1. Procurement of the PPL Safety PPE, Safety Consumables and Safety Equipment's,
 2. Shipping & Clearance process,
 3. Inventory Management process
 4. Transportation & Logistics model for efficient delivery
 5. Materials Quality Control
 6. Product Insurances & Warranties
 7. KPIs & discrepancy handling
 8. Payments process

C. Financial Attributes

1. Separate Price sheets for the three (3) categories of safety products that includes brands, sizes, unit cost, and volume discount pricing
2. Profit & Loss Statement
3. Cash flow statement
4. Bank Statement

VI. Period of Performance

The effective date of providing goods is expected to commence by the vendor on or about January 01, 2021 to December 31, 2021 ("Initial Term") with an annual renewal option for 2 years under the same terms, conditions and cost for each option term. The decision to exercise the option terms will be at PNG Power's sole discretion. No goods shall be requested or delivered until all necessary contract documentation is fully executed by PNG Power and awarded supplier(s).

VII. Submission Instructions

The Proposal must be lodged through PNG Power Tender Link Portal:

www.tenderlink.com

By the Closing Time

Three digital files (Preferably PDF) must be uploaded separately containing:

1. Company profile
2. Technical Attributes and
3. Financial Attributes

Additional Instructions:

1. Ensure the documents must be signed by the relevant business directors
2. No other submissions will be considered apart from the submissions uploaded via the PNGPower tender Link Portal
3. Give yourself sufficient time to upload, the portal will automatically reject any incomplete submissions by the due time hence to prevent failure ensure you do not wait until the last day to upload.

VIII. Appendices

Appendix A: Specifications for Safety Products

A1 – Safety Personal Protective Equipment Specifications

Below are basic mandatory PPE a field employee MUST have to be compliant with PNG Power PPE Policy.

No.	Item	Technical Specification
1	Safety helmet w/logo	Complies to ANSI Z89.1, EN 397:1995 and AS/NZS 1801:1997 standard Features: white colour, strong ABS shell (Polyethylene) with 6-point adjustable nylon ratchet suspension, adapts to all earmuffs and chin straps. Print of PNG power logo on helmet
2	Safety glass	ANSI Z87.1, AS/NZS 1337 Dark (smoke) and clear glasses, anti-fog lens, universal nose bridge, medium impact protection, lightweight, comfortable with wrap-around design
3	Reflective long sleeve 2 tone shirt w/logo	AS 2919-1987, AS/NZS 1906.4:2010, AS/NZS 4602.1:2011, EN 1149-5:2008 100% cotton drill, 155-160gsm, yellow/navy colour, full button front, hi-vis reflective 3M Scotchlite taping around body, 2 button down chest pockets with pen pocket, double button cuffs, mesh air vents at back and under arms. Additional safety features preferable. Same brand for shirt and trouser. Preferred brands include Bisley, Riggers, DSW, Worksafe. Embroidery of PPL logo, motto & staff name.
4	Reflective Pants w/logo	AS 2919-1987, AS/NZS 4501.2:2006, AS/NZS 4602.1:2011, EN ISO 13688 100% cotton drill, 190-320 gsm, navy blue color, hi-vis reflective 3M Scotchlite taping at the knees, 6 pockets. Additional safety features preferable. Embroidery of PPL logo, motto & staff name.
5	Hand gloves	EN388, AS/NZS 2161 Breathable cut & liquid resistant rubber gloves, polyurethane palm
6	Safety boot	AS NZS 2210:1, AS/NZS 2210.3:1994, EN 14116:2015 Leather, side-zip, water resistant, non-slip, steel toe, anti-static, TPU sole, Colour (black, honey or wheat)