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# TENDER RULES

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**SUPPLY OF DIESEL OIL FOR DIESEL ELECTRIC POWER PLANTS**

**DEADLINE FOR RECEIPT OF TENDERS: 30 November 2020 at 4.30 pm**  
(Vanuatu local time)

# Summary

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## Article I – SUBJECT OF TENDER

UNELCO ENGIE Solutions invites tenders for on-site supply of diesel oil for its diesel electric power plants below in Vanuatu:

- Tagabe Power Plant (near Bauerfield International Airport): 7,500,000 liters
- Port Vila Power Plant (Port-Vila – Downtown): 7,500,000 liters

The above volumes of diesel oil are estimates only of the 'typical' consumption of diesel oil per year. Deliveries of diesel oil to the power plants are non-linearly spread out over the year and have a seasonal pattern that currently follows overall electricity consumption.

The Vanuatu National Energy Road Map (NERM), in alignment with Vanuatu's signature and ratification of the Paris Climate Agreements (CoP21), aims to substantially reduce reliance on imported diesel and petroleum products by 2030, in particular in the context of electricity generation.

UNELCO ENGIE Solutions therefore does not make any representation as to the actual volume of diesel oil it will offtake each year as diesel oil demand could:

- increase or decrease if the economic situation of Vanuatu changes,
- decrease if renewable electricity generation (bio-oil, bio-fuel, wind, PV, geothermal, ...) increases
- be part of the overall supply if several suppliers are retained in this non-exclusive tender

## Article II – TERM OF CONTRACT

The Contract for the Supply of Diesel oil of the Diesel Power Plants ("**the Contract**") shall be valid for a period of three (3) years commencing on the date of its signing by the successful Tenderer.

The Contract may be extended twice for a period of one (1) year by addendum after agreement in writing between the parties.

The Contract may be terminated by either party (the supplier or UNELCO ENGIE Solutions) through a notice of its intention to terminate which shall be served by registered mail at least two (2) months before the end of each renewal period, without the other Party being entitled to claim any indemnity or compensation.

## Article III – TENDERS SUBMISSION

### 1. The tender documents

Each Tenderer shall produce, for itself, its co-contractors and potential sub-contractors, a tender dossier which includes the following documents.

#### 1. The tender dossier:

- a) Justification of the legal existence of the Tenderer as well as the powers of their representatives and, where appropriate, the empowerment of the representative by its co-contractors;

- b) Declaration on honor dated and signed to justify that the Tenderer fulfills and complies with its fiscal and social obligations (the companies selected will be required, within 15 days after notification of the contract to produce the certificates issued by the relevant competent authorities);
- c) Certificate on the honor of non-conviction for violations of the Labour Practises and Decent Work regarding the employment of foreign workers and the offenses of bargaining or lending of labor;
- d) Certificate of insurance valid covering professional civil liability;
- e) Certification on the honor certifying that the services will be provided by employees employed under conditions not contrary to the provisions of Book 1, Title III, Chapter II of amended Ordinance 85-1181 of 13 November 1985 concerning concealed work and illegal work;
- f) A technical brief summarizing the steps taken by the Tenderer to ensure the follow-up of the worksites:
  - ✓ Presentation and organization of the Tenderer. Attach an organizational chart indicating the areas of activity, the persons responsible, the persons who can engage the Tenderer, and the reporting relationships;
  - ✓ Methodology and organization implemented for the performance of the services, the main measures taken to ensure the control and the quality of the work and the follow-up of the subcontractors;
  - ✓ Technical means, equipment and equipment made available for the performance of the Contract, with for each equipment requiring the date of the last inspection and the name of the entity that carried out the inspection;
  - ✓ Human resources made available for performance of services, professional qualifications of staff, specifying individually the level of empowerment of staff;
  - ✓ The measures taken by the Tenderer to ensure the health and safety on the sites and the proposed measures to monitor the implementation of these provisions;
  - ✓ Proposed measures to reduce nuisance and protect the environment.

### **2. The tender documents shall include:**

- a) The Tender Rules initialed and signed by the authorized representative of the Tenderer, and
- b) The Draft Contract Agreement initialed and signed by the authorized representative of the Tenderer.

**Article IV – CONDITIONS OF TENDERS SUBMISSION**

**1. Transmission by email**

Applications and tenders may be submitted by email to the following address:

[marc.perraud@engie.com](mailto:marc.perraud@engie.com)

The documents MUST be provided in a PDF format. Each document shall be filed separately.

An acknowledgment of receipt of the tenders will be sent by UNELCO ENGIE Solutions to the relevant Tenderers.

The Tenderer must ensure that its offer is properly received by UNELCO ENGIE Solutions.

The submission of the offer by any Tenderer constitutes a commitment and undertaking to comply with these Tender Rules and all the provisions provided for in the documents constituting the Tender Dossier.

**2. Hand delivery**

Applications and tenders may be hand delivered, in a sealed envelope, to UNELCO ENGIE Solutions, Executive Assistant at the 1st Floor of UNELCO downtown offices in Port-Vila.

An acknowledgment of receipt of the tenders will be provided by UNELCO ENGIE Solutions.

The offers must be sent to the following address:

**M. Marc PERRAUD**

**SUPPLY OF FUEL FOR DIESEL POWER PLANTS IN VANUATU  
UNELCO ENGIE Solutions  
PO Box 26  
Port Vila - VANUATU**

**Article V – TENDERS SELECTION CRITERIA**

Tenders will be evaluated according to the following criteria:

Quality of presentation of the company (documents submitted)	20 %
Unit prices	80 %
Hedging feasibility and capabilities	Bonus

**1) First criteria: Quality of the presentation of the company (documents submitted)**

The offer is evaluated on the basis of the documents produced by the Tenderer, including all the methodological elements enabling UNELCO ENGIE Solutions to assess the capabilities and competences of the Tenderer to perform the services required by the Contract.

### **2) Second criteria: Unit Prices**

The Tenderer proposes a single unit price (formula) for delivered diesel oil to both sites described in the Tender Rules.

### **3) Third criteria: Hedging feasibility and capabilities**

The Tenderer should describe whether he has the capabilities, the experience in providing such services to other customers, and is willing to provide certain hedging services to UNELCO ENGIE Solutions (ex. Smooth variations in the evolution in the underlying spot price of diesel fuel, periodically propose options to lock-in forward prices for a given timeframe etc.)

### **4) Abnormally low offers**

If an offer appears to be abnormally low, UNELCO ENGIE Solutions may reject it by a reasoned decision after having requested in writing the details that it considers useful and it has verified the justifications provided.

## **Article VI – ADDITIONAL INFORMATION**

Requests for administrative information relating to this tender process should be sent by e-mail to: [tanguy.kerzreho@engie.com](mailto:tanguy.kerzreho@engie.com)

Requests for technical information relating to this tender process should be sent by e-mail to: [tanguy.kerzreho@engie.com](mailto:tanguy.kerzreho@engie.com)

UNELCO ENGIE Solutions reserves the right not to proceed with this tender process.

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The following Tender Rules are accepted

**Signature of the Tenderer:**

Date:

Name and capacity of the signatory:

Company Seal:

Signature: