



**SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT  
PROGRAMME**

**TENDER APPLICATION FORM**

File: AP\_3/29

**THIS APPLICATION IS FOR THE FOLLOWING TENDER:**

**Building Resilience to Climate Change and Natural Disasters in Karama and nearby communities, Malalau District, Papua New Guinea**

*Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV or your Technical Proposal. Failure to do this will mean your application will **not** be considered.*

<b>1. DETAILS</b>			
NAME OF FIRM (if applicable)			
NAME OF PRINCIPAL CONSULTANT			
LIST OTHER PROPOSED PERSONNEL (if applicable)			
NATIONALITY			
POSTAL ADDRESS		E-MAIL ADDRESS	
TELEPHONE WORK		MOBILE NUMBER	
TELEPHONE HOME		FAX NUMBER	
<b>2. ACADEMIC BACKGROUND (PRINCIPAL APPLICANT &amp; PROPOSED PERSONNEL)</b>			
Dates	Institution/Country	Qualification Attained	
<b>3. WORK EXPERIENCE</b>			
Dates	Employer	Position (briefly list core functions)	
<b>4. PROFESSIONAL AFFILIATIONS/AWARDS</b>			
Dates	Organisation	Member/Award Status	
<b>5. PROFESSIONAL REFEREES (List at least 3 including the most recent relevant to this job)</b>			

Name	Position	Organisation & Contact Details

**6. STATE HOW YOU MEET EACH SELECTION CRITERIA**

<p><b>CRITERIA 6.1</b></p> <p>a) Qualifications from a recognised tertiary institution in a field related to natural resources management, climate change or related fields (10%);</p>	<ul style="list-style-type: none"> <li>•</li> </ul>
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<p><b>CRITERIA 6.1</b></p> <p>b) Extensive experience and examples of previous project work supporting (30%):</p> <ul style="list-style-type: none"> <li>○ Assessment of the effectiveness of ecosystem-based shoreline protection measures;</li> <li>○ Ecosystem-based shoreline preservation and protection, including identification of appropriate species, working with communities to strengthen nursery infrastructure and planting selected species;</li> <li>○ Food security, including aquaculture and climate resilient cropping;</li> <li>○ Fuel efficient cooking options;</li> <li>○ Water security; and</li> <li>○ Development of community disaster management or similar plans.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
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<b>CRITERIA 6.1</b> c) Extensive experience working with local communities, delivering and implementing community-based climate change or similar projects on ground in Papua New Guinea (20%);	•
<b>CRITERIA 6.1</b> d) Detailed technical proposal/workplan and methodology (20%); and	•
<b>CRITERIA 6.1</b> e) Detailed financial proposal (20%).	• Attach a detailed financial proposal if necessary

<b>7. GENERAL INFORMATION</b>
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Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.	
Declaration Tenderer has no association with exclusion criteria, including bankruptcy, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, misrepresentation, corruption, participation in a criminal organization, money laundering or terrorist financing, child labor, and deficiency in capability in complying main obligations.	
Declaration Tenderer (and other proposed personnel) have not been charged with any child related offences	
Discipline Record (list past employment disciplinary cases or criminal convictions, if any)	

<b>8. ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT</b>
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<b>9.</b>	<b>HOW DID YOU LEARN ABOUT THIS TENDER?</b>
<b>10.</b>	<b>CERTIFICATION &amp; AUTHORISATION: All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.</b>
<b>Signature</b>	<b>Date</b>

**The following documents must be attached to this Tender application form:**

- Curriculum Vitae – Principal Consultant & Proposed Personnel
- Detailed Financial Proposal
- Business Licence
- Any other relevant information to support this tender application.