



## Senior Adviser - Economics

### *The Pacific Islands Forum Secretariat*

The Pacific Islands Forum Secretariat (Forum Secretariat) is the region's premier political and economic policy organisation, with a vision of helping to create a region of peace, harmony, security, social inclusion and prosperity, so that all Pacific people can lead free, healthy, and productive lives.

The international organisation works to achieve this vision by fostering cooperation between governments, collaboration with international agencies, and by representing the interests of its members - including directly engaging with community members in order to identify pressing needs of the region.

The work of the Pacific Islands Forum Secretariat (PIFS) is guided by the Framework for Pacific Regionalism (FPR) as:

The expression of a common sense of identity and purpose, leading progressively to the sharing of institutions, resources, and markets, with the purpose of complimenting national efforts, overcoming common constraints, and embracing sustainable and inclusive development within Pacific countries and territories and for the Pacific region as a whole.

The FPR is underpinned by the Blue Pacific narrative, endorsed by Forum Leaders in Samoa in 2017, which calls for a long-term regional commitment to act as one "Blue Continent" as the means to achieve its development aspirations. The Leaders vision was that it would serve as the platform to reinforce and inspire the region in its shared stewardship of the Pacific Ocean, and to reaffirm the connections of Pacific peoples with their natural resources, environment, culture and livelihoods.

### The Opportunity

*The Forum Secretariat* is looking for a **Senior Adviser - Economics** to join the team in Suva, Fiji. Reporting to the Director Programmes and Initiatives, the role is responsible for providing high quality policy advice on a range of economic issues which also involves staff management, oversight of Ministerial and Officials level meetings, providing technical assistance and guidance to Members either personally or via the work of consultants, and oversight of budget and other accountability and administrative systems.

To facilitate the above, the incumbent will be responsible for:

- Ensuring close coordination and consultations with other key Advisers at the Secretariat to take on board their feedback and advice on key initiatives. This includes, managing a team of policy staff/analysts/officers and consultants to deliver timely and high-quality policy advice and technical assistance to Member States and the Senior Management Team. This can be done either directly or through other Advisers at PIFS, consultants, development partners and other counterparts;
- Managing a team of policy staff/analyst/officers and consultants to provide timely and high-quality briefings, correspondence, reports and analysis for Executive and other stakeholders consideration;
- Managing a team to organise Officials' and Ministers' meetings Schedule and oversee the management of Ministerial and Officials' level meetings at the request of Member States and the Executive, particularly the annual Forum Economic Ministers' Meeting;
- Building strong relationships through Officials-level liaison with Member States and other counterparts; and
- Team leadership and performance.

The *Secretariat* seeks a strategic and proficient individual with an advanced degree (preferably at postgraduate level) in Economics, Econometrics, Public Policy or a related discipline. Candidates must also have substantial years of experience in formulating and implementing national and regional economic policies.

### The Benefits

The appointment carries a competitive remuneration and benefits package including medical and life insurance. The starting salary will be in the range of **SDR 48,487 to SDR 54,548** per annum. At the 1 February 2020 exchange rate this salary range was equivalent to **FJD144,997 to FJD163,122**. For non-Fijian nationals, this salary may be tax-free. To be eligible for this position, the applicant must be a national of a Forum member country\*. Applicants must be willing to travel periodically via economy class.

Interested applicants are encouraged to apply through our website: [www.forumsec.org](http://www.forumsec.org) where an information package containing the job description and remuneration details is also available. Candidates must include in either their application or Curriculum Vitae the full contact details of three referees. The Forum Secretariat is an Equal Opportunity Employer. **Deadline for applications is at 5pm (Fiji time), 27 March 2020.**

\* Member States of the Pacific Islands Forum: Australia, Cook Islands, Federated States of Micronesia, Fiji, French Polynesia, Kiribati, Nauru, New Caledonia, New Zealand, Niue, Palau, Papua New Guinea, Republic of the Marshall Islands, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.