



**SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT
PROGRAMME**

TENDER APPLICATION FORM

File: AP_6/5/8/3

THIS APPLICATION IS FOR THE FOLLOWING TENDER:

Legislative Review and Assessment of the Environmental and Waste Legislative Environment in 15 Pacific Island Countries for the PacWastePlus Project

1. DETAILS			
NAME OF FIRM <i>(if applicable)</i>			
NAME OF PRINCIPAL CONSULTANT			
LIST OTHER PROPOSED PERSONNEL <i>(if applicable)</i>			
NATIONALITY <i>(Samoa nationals or if you are currently residing in Samoa please enclose a copy of your business licence)</i>			
POSTAL ADDRESS		E-MAIL ADDRESS	
TELEPHONE WORK		MOBILE NUMBER	
TELEPHONE HOME		FAX NUMBER	
2. ACADEMIC BACKGROUND (PRINCIPAL APPLICANT & PROPOSED PERSONNEL)			
Dates	Institution/Country	Qualification Attained	
3. WORK EXPERIENCE			
Dates	Employer	Position (briefly list core functions)	
4. PROFESSIONAL AFFILIATIONS/AWARDS			
Dates	Organisation	Member/Award Status	

5. PROFESSIONAL REFEREES (List at least 3 including the most recent relevant to this job)		
Name	Position	Organisation & Contact Details
6. STATE HOW YOU MEET EACH SELECTION CRITERIA		
CRITERIA 1 (7%) Strong knowledge of environmental issues and governance context in the Pacific Region including Timor Leste	<ul style="list-style-type: none"> • 	
CRITERIA 2 (13%) Expertise of project team (outline each individual) to be deployed in environmental legislation and waste management legislation including the drafting, assessment and consultation on impacts and possible unintended consequences from poorly researched/framed legislative instruments.	<ul style="list-style-type: none"> • 	
CRITERIA 3 (12%) Proven track record of project team to be deployed in undertaking legislative assessments, consultation with government departments on the developing and implementation of legislative instruments.	<ul style="list-style-type: none"> • 	
CRITERIA 4 (13%) Demonstrated experience of project team to be deployed in developing legislative assessment reports to guide the development of supporting tools that further the implementation of effective legislative instruments.	<ul style="list-style-type: none"> • 	
CRITERIA 5 (30%) Detailed Project Methodology that includes activities to be conducted as well as timeframe of engagement.	<ul style="list-style-type: none"> • 	
CRITERIA 6 (25%) Financial Proposal	<ul style="list-style-type: none"> • 	

7. GENERAL INFORMATION	
Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.	
Declaration Tenderer has no association with exclusion criteria, including bankruptcy, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, misrepresentation, corruption, participation in a criminal organization, money laundering or terrorist financing, child labor, and deficiency in capability in complying main obligations.	
Discipline Record (list past employment disciplinary cases or criminal convictions, if any)	
8. ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT	
9. HOW DID YOU LEARN ABOUT THIS TENDER?	
10. CERTIFICATION & AUTHORISATION:	All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.
Signature	Date

The following documents must be attached to this Tender application form:

- Curriculum Vitae – Principal Consultant & Proposed Personnel
- Detailed Project Methodology
- Detailed Financial Proposal
- If you are a Samoan National or currently residing in Samoa, please provide a copy of Business Licence
- Any other relevant information to support this tender application.