



## MARSHALLS ENERGY COMPANY, INC

P.O. Box 1439, Majuro, Republic of the Marshall Islands, MH 96960  
Tel: (692) 625-3507, Email: meccorp@ntamar.net Fax (692) 625-3397

JUNE 19 2019

**TO :** All Vendors  
**FROM :** Marshalls Energy Company  
**SUBJECT :** Request for Proposal  
**BID # :** MEC-19-004  
**NOTICE :** MEC-19-004

Dear Sir/Madam,

### REQUEST FOR PROPOSAL (RFP)

**Supply and Delivery of SINGLE PHASE PADMOUNT TRANSFORMERS for Marshalls Energy Company Inc.'s Distribution System for Majuro, Marshall Islands.**

The **Marshalls Energy Co, Inc**, with an office address of **1439 Lagoon Drive, Delap, Majuro, Republic of the Marshall Islands**, invites you to submit a firm-fixed proposal for the **Procurement and Delivery of PADMOUNT SINGLE PHASE TRANSFORMERS** per below Specs;

#### **Specification**

Services/Material goods to be provided by the Vendor shall include as follows;

#### **Item #1 – PADMOUNT SINGLE PHASE TRANSFORMERS**

No	CODE	Description	Qty	U/I	U/P	T/P
1.0		Padmtd 13800HV 120/240LV 1Ph 60Hz 15kVA transformer • AS PER MEC002 – SINGLE PHASE PADMOUNT XMFR SPEC_VER2	5	EA		
2.0		Padmtd 13800HV 120/240LV 1Ph 60Hz 25kVA transformer • AS PER MEC002 – SINGLE PHASE PADMOUNT XMFR SPEC_VER2	40	EA		
3.0		Padmtd 13800HV 120/240LV 1Ph 60Hz 37.5kVA transformer • AS PER MEC002 – SINGLE PHASE PADMOUNT XMFR SPEC_VER2	5	EA		
4.0		Padmtd 4160HV 120/240LV 1Ph 60Hz 25kVA transformer • AS PER MEC002 – SINGLE PHASE PADMOUNT XMFR SPEC_VER2	40	EA		

**Item # 2 – Payment Plan**

- 20% with issuance of Purchase Order
- 40% due upon receipt of shipping documents confirming equipment is onboard the ship and receipt of required test certificates
- 40% due 30 days after arrival at Majuro, allowing for clearances, inspection and acceptance

**Clarifications**

Any questions and clarification inquiries must be posted in the RFP's tender forum in Tenderlink.

**Proposal Submission:**

Each submission must clearly show that the required specification items are met and highlight any optional additions or deletions and their individual associated cost.

All Proposals must be quoted in United States dollars and shall include the following information;

- a. Technical specification Data sheets & Brochures of Product Offered
- b. Partial or staggered deliveries will be accepted and partial payments will relate to partial shipments but a preliminary delivery schedule must be submitted with the bid.
- c. Proposal (price, delivery, and terms) CIF Majuro, Marshall Islands.

**Evaluation Criteria**

Lowest price submitted will **NOT** automatically be selected.

Award will be made after consideration of the following factors as marked below:

**Financial (50%):**

- Lump Sum Fixed Price CIF Landed on Majuro, Republic of the Marshall Islands

**Technical (50%):**

- Quality and Quantity of materials/equipment offered as per requirements above.
- Delivery Timeframe of within 16 weeks from award
- Partial deliveries will be accepted and partial payments will relate to partial shipments but a preliminary delivery schedule must be submitted with the bid.
- Ability to meet Payment Terms as stated in **Item # 2** above
- Company profile/past performance/reference letters
- Warranties and certificates including safety certificates
- Technical or service support program

**Closing dates for Quotations:**

Interested vendors should submit a quote for the services as described in this RFP. Proposals are due to the following electronic bidding tenderlink address **by 3:00 p.m. on Jul 10, 2019**. Offers received after the closing date will be rejected and submission disqualified.

**Method of Submission of Quotation:**

Submission of quotations shall be done electronically through e-Tender Box on TenderLink <https://www.tenderlink.com/mecrmi/>. Manual/hardcopy/emailed/fax submission is not allowed.

The electronic submission procedures shall be:

(i) Proposers or Vendors that are not yet registered with TenderLink are required to register as supplier to enable downloading of the tender documents. Please click on the 'Registration' tab of the portal: <https://www.tenderlink.com/mecrmi/>.

(ii) Upload your price quotation or proposal on the e-Tender Box before the time and date indicated herein. The submission box will close on the said deadline.

(iii) To ensure your quotation or proposal is received before the closing deadline, we strongly recommend that you allow sufficient time to upload your proposal submission files.

***Validity of Price Quoted:***

90 days from the date of submission of the quotation.

The quotation should have the heading "**MEC RFP #19-004 SINGLE PHASE PADMOUNT TRANSFORMERS**".

***RFP Results:***

Proposals will be opened and confirmed by MEC at **3:00PM on the 12<sup>th</sup> of Jul 2019**. Each Proposer or Vendor will be designated as - A, B, C etc, and the lump sum (total) price recorded for public viewing and for purposes of transparency

MEC reserves the right to reject any and all Requests for Proposals submitted for any reason, if in MEC's sole opinion to do so would be in MEC's best interest.

**Yours Faithfully,**

**Jack Chong Gum**

**CEO**

**Marshalls Energy Company**

**Cc: Joseph Pedro – Procurement Manager**

**Steve Wakefield – CTO**

**Leihani Anjain – CFO**

**Kayo Kotton – COO**