



SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT
PROGRAMME
RECRUITMENT & SELECTION
APPLICATION FORM

THIS APPLICATION IS FOR THE FOLLOWING POSITION:

Hazardous Waste Management Adviser (HWMA)

1. PERSONAL DETAILS

NAME			
DATE OF BIRTH		SEX	
NATIONALITY			
FAMILY STATUS (DEPENDENTS)			
POSTAL ADDRESS		E-MAIL ADDRESS	
TELEPHONE WORK		MOBILE NUMBER	
TELEPHONE HOME		FAX NUMBER	
LANGUAGES			
HOBBIES			
COMMUNITY INVOLVEMENT			

2. ACADEMIC BACKGROUND (Most recent ones first)

Dates	Institution/Country	Qualification Attained

3. OTHER PROFESSIONAL DEVELOPMENT/WORKSHOPS/CONFERENCES ATTENDED (State only those that are relevant to this position)

Dates	Institution/Country	Programme Title/Theme

4. WORK EXPERIENCE WITH REMUNERATION (Most recent employment first)

Dates	Employer	Position (briefly list core functions)

5. PROFESSIONAL AFFILIATIONS/AWARDS

Dates	Organisation	Member/Award Status

6. PROFESSIONAL REFEREES (List at least 3)

Name	Position	Organisation & Contact Details

7. STATE HOW YOU MEET EACH SELECTION CRITERIA

CRITERIA 1

- Minimum qualifications of a Master degree in Environmental Science, Chemistry, or other relevant technical field OR a Bachelor degree in lieu, with applied relevant work experience in excess of the minimum required relevant work experience.

CRITERIA 2

- At least 10 years of experience in hazardous waste and/or chemical management and pollution control and other relevant areas, preferably in the Pacific islands region, with at least 7 of those years at the senior leadership and advisory level

CRITERIA 3

- Extensive knowledge of global and regional environmental issues and instruments, including:
 - a) Cleaner Pacific 2025, Basel, Rotterdam, Stockholm, Waigani and Minamata Conventions and familiarity with other relevant multi-lateral environment agreements
 - b) Accepted and emerging environment issues relating to waste management and pollution control issues relevant to Pacific island countries and territories, including interactions between pollution, biodiversity and ecosystems and pollution and climate change.
 - c) Multilateral and bilateral funding opportunities for hazardous waste management in the Pacific region.

CRITERIA 4

- Extensive leadership and management experience including high level advisory and analytical skills as well as leading and nurturing teams of diverse technical backgrounds and expertise in multicultural and multi-disciplinary environments.

CRITERIA 5

- Excellent project management and leadership experience including the development of funding proposals, design and delivery of integrated work programme activities, monitoring and evaluation of performance, resource management as well as a good understanding of synergies and inter-linkages across multilateral environmental agreements.

CRITERIA 6

- Excellent relationship management and fundraising skills and experience that demonstrate a high level of professional and constructive engagement with a diverse range of stakeholders as well as an excellent understanding of key donor partners and funding institutions with proven fundraising experience.

CRITERIA 7

- Excellent experience at strategic and high level communication, negotiation and reporting across diverse audiences, as well as extensive experience in capacity building, particularly in the Pacific setting.

8. GENERAL INFORMATION

Computer Literacy (list programmes and level of competency)	
Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.	
Discipline Record (list past employment disciplinary cases or criminal convictions, if any)	
Details of any Medical History	
Possible start date if successful	

9. ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT**10. HOW DID YOU LEARN ABOUT THIS POSITION?****11. CERTIFICATION & AUTHORISATION:**

All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.

Signature	Date
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The following documents must be attached to this Application Form:

- Curriculum Vitae

Applicants may attach copies of available Referee reports and other information they wish to provide to support their application.