	SECRETARIAT OF THE PACIFIC REGIONAL ENVIRONMENT PROGRAMME TENDER APPLICATION FORM

File: AP 4/13/10/5

THIS APPLICATION IS FOR THE FOLLOWING TENDER:
Consultant – Systems Developer for the Pacific Islands Protected Area Portal (PIPAP)

1.	**DETAILS**			
NAME OF FIRM *(if applicable)*				
NAME OF PRINCIPAL CONSULTANT				
LIST OTHER PROPOSED PERSONNEL *(if applicable)*				
NATIONALITY				
POSTAL ADDRESS		E-MAIL ADDRESS		
TELEPHONE WORK		MOBILE NUMBER		
TELEPHONE HOME		FAX NUMBER		

2.	**ACADEMIC BACKGROUND** *(PRINCIPAL APPLICANT & PROPOSED PERSONNEL)*	
Dates	Institution/Country	Qualification Attained

3.	**WORK EXPERIENCE**	
Dates	Employer	Position (briefly list core functions)

4.	**PROFESSIONAL AFFILIATIONS/AWARDS**	
Dates	Organisation	Member/Award Status

5.	PROFESSIONAL REFEREES (List at least 3 including the most recent relevant to this job)		
Name		Position	Organisation & Contact Details
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6.	STATE HOW YOU MEET EACH SELECTION CRITERIA

CRITERIA 6.1
At least 5 years relevant work experience in the following: 20%
 	
    a) Applications development and information systems administration and management.
    b) Internet and associated technologies, such as websites and portals (Drupal, SharePoint)
	•

CRITERIA 6.2 Demonstrated experience in the following technical areas: 20% • Background in PHP development • Source code control using Git. • working with implementing online mapping capabilities. • working with Drupal • working with PostGIS • Familiarity with the Agile development methodology	•
CRITERIA 6.3 Demonstrated advisory and analytical skills 15%.	•
CRITERIA 6.4 Demonstrated knowledge of accepted and emerging information technology issues and challenges in the Pacific Islands 10%.	•

CRITERIA 6.5 Demonstrated experience working within a multi-disciplinary and multi-cultural team environment including designing and conducting IT-related training programmes 15%.	•
CRITERIA 6.6 Excellent written and verbal communication skills including high level of presentation and inter-personal skills and maintaining effective relationships with a diverse group of people 10%.	•
CRITERIA 6.7 Detailed Financial Proposal in USD dollars. Clearly identify amount for fees, expenses and all other related costs 10%.	• Attach details Financial Proposal

7.	GENERAL INFORMATION	
Declaration of close relations to any individual who is currently employed at SPREP. Please list name/s and nature of relationship.		
Declaration Tenderer has no association with exclusion criteria, including bankruptcy, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, misrepresentation, corruption, participation in a criminal organization, money laundering or terrorist financing, child labor, and deficiency in capability in complying main obligations.		
Discipline Record (list past employment disciplinary cases or criminal convictions, if any)		

8.	ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT

9.	HOW DID YOU LEARN ABOUT THIS TENDER?

10.	CERTIFICATION & AUTHORISATION: All information submitted herewith is true and correct. SPREP has the authority to seek verification of any information provided.	
Signature		**Date**

The following documents must be attached to this Tender application form:

- Curriculum Vitae – Principal Consultant & Proposed Personnel
- Please provide a copy of valid Business Licence
- All relevant supporting documents for each of the technical evaluation criteria