



Careers



SENIOR TECHNICAL ADVISER - EU

About the *Pacific Islands Forum Secretariat*

The *Pacific Islands Forum Secretariat* (*Forum Secretariat*) is the region's premier political and economic policy organisation, with a vision of helping to create a region of peace, harmony, security, social inclusion and prosperity, so that all Pacific people can lead free, healthy, and productive lives.

The international organisation works to achieve this vision by fostering cooperation between governments, collaboration with international agencies, and by representing the interests of its members - including directly engaging with community members in order to identify pressing needs of the region.

The *Forum Secretariat* has undergone an organisational restructure, with a view to achieve greater consistency across the organisation in the way workforce capability is developed, and capability gaps are identified and addressed. As such, the organisation has produced a highly professional workforce that is capable of creating and delivering high quality outcomes for the people of its member countries.

About the Opportunity

The *Forum Secretariat* is now looking for a full-time **Senior Technical Adviser - EU** to join the team in Suva, Fiji.

Reporting to the Secretary General, this role will be responsible for ensuring the smooth management and coordination of the Pacific Regional Indicative Programme (PRIP), by providing technical assistance to the Regional Authorising Officer (RAO) on all aspects related to the management of the PRIP in terms of programming; identification/formulation; implementation; monitoring and evaluation; and by maintaining constructive relations and dialogue with development partners, and especially with the Delegation of the European Union for the Pacific.

The *Forum Secretariat* is seeking a strategic thinker with diplomacy skills with a Masters degree in Economics, Project Management, Public Policy Management, Social Science or a related discipline. Additionally, you will have significant demonstrated experience in related positions, with a minimum of five years spent working in developing countries, and a minimum of ten years' experience in total.

You will have extensive knowledge of EU development policy, and a broad understanding of development and sectoral issues in the Pacific Region, as well as hands-on application and management experience in EDF rules and procedures.

With exceptional communication, interpersonal and stakeholder management skills, you will be able to build and maintain strong relationships across diverse member countries and at all levels from Ministers, politicians, technocrats, and PIFS, PIFS member countries, and EU bureaucrats and civil servants. Additionally, you will be well versed, and highly competent, in drafting policy and other effective communications.

About the Benefits

The appointment carries a competitive remuneration and benefits package including medical and life insurance. The salary will be in the range of **SDR 41,064 to SDR 61,597 per annum**. At the 1 July 2018 exchange rate this salary range was equivalent to **FJD121,061 to FJD181,595**. For non-Fijian nationals, this salary may be tax-free.

To be eligible for this position, the applicant must be a national of one of either Forum member countries, EU Member States, Africa-Caribbean-Pacific (ACP), or Organisation for Economic Co-operation and Development (OECD) member countries. Applicants must be willing to travel periodically via economy class.

Interested applicants are encouraged to apply through our website: www.forumsec.org where an information package containing the [job description](#) and [remuneration](#) details is also available. Candidates must include in either their application or Curriculum Vitae the full contact details of three referees. The Forum Secretariat is an Equal Opportunity Employer.

Deadline for applications is at 5pm (Fiji time), 5 October 2018.