

6 Attachment 2 - Tender Forms to Be Submitted

Instructions

1. Tenderers **MUST** complete and submit all of the following forms, in the formats provided in this Attachment:

- A1 – Tender Form
- A2 – Conflict of Interest Declaration
- A3 – Schedule of Prices and Technical Schedules
 - 3.1 Base Offer
 - 3.2 Optional Cost – Special Tools (Tenderer to Itemise)
 - 3.3 Recommended Spares (Tenderer to Itemise)
 - 3.4 Technical Specification Non-Compliance (Tenderer to Itemise)
 - 3.5 Standard Warrantees and Guarantees
 - 3.6 Specific Technical Schedules – Switchgear and Components
- A4 – Proposed Subcontractors (if applicable)
- A5 – Confirmed Delivery Programme
 - 5.1 Delivery Schedule
- A6 – List of Referees the Principal may contact in relation to this offer
 - 6.1 First Referee
 - 6.2 Second Referee

2. Tenderers who fail to supply all of the items listed in above, will be deemed non-compliant and will be excluded from the tender evaluation process.

1 A1 – Form of Tender

Te Aponga Uira
Tutakimoa, Rarotonga
PO Box 112

Tender for:	AVATIU VALLEY POWER STATION SWR1 HV SWITCHGEAR REPLACEMENT PROJECT
Vendor:	[Name of Vendor]

Having examined the Tender Documents in relation to Tender Reference No. CK171831 and dated 23/04/2018, released by Te Aponga Uira, we submit the following offer.

We offer to complete, hand over to the Principal and remedy defects in the whole of the works set out in the Tender Documents and the Tender Specifications in conformity with these Tender Documents for the sum of [insert the price offered in text with the value in numbers thus (NZD\$_____)] stated exclusive of Value Added Tax, together with such other sums as may be ascertained in accordance with the Contract.

We acknowledge receipt of Notices _____ to _____.

We undertake to complete and handover of the **whole** of the Contract Works within the period stated in the Conditions of Tendering and understand that we are to provide at our own cost all goods and services that are not specifically noted as being supplied by the Principal.

We agree this Tender is irrevocable for a period of sixty (60) working days from the date fixed for receiving the same and that it remains binding upon us and may be accepted by the Principal at any time before the expiry of that period.

We acknowledge that when the preferred Tenderer has been identified, the Principal will invite that Tenderer to enter into negotiations based on the draft contract in Attachment 3 to the RFT. Identification of a preferred Tenderer is not a promise or assurance that the Principal will contract with that person. Only when both parties have agreed to the terms of the contract and executed the contract, will the Principal formally issue a Letter of Acceptance to the successful Tenderer.

We understand that the Principal are not bound to accept the lowest or any Tender the Principal may receive.

We understand that no contract shall come into existence, and no legal or other obligations shall arise between us and the Principal (or between us and any other agent of the Principal) in relation to the conduct, outcome or otherwise of the Tender process, prior to and apart from the Principal's acceptance of our Tender.

We understand that the Principal may contact the referees nominated by us in this offer and make whatever enquiries the Principal deems necessary regarding our financial health and ability to deliver the Contract Works/Goods/Services. Further, during the assessment stage we understand and agree that the Principal may request specific information from all Tenderers in order to assist the Principal's assessment. We acknowledge that a failure to provide such information may result in disqualification from the process.

We provide the following information required to be submitted with this Tender:

- A1 – Tender Form (this form)

- A2 – Conflict of Interest Declaration
- A3 –Schedule of Prices and Technical Schedules
- A4 – Proposed Subcontractors *(if applicable)*
- A5 – Confirmed Delivery Programme
- A6 – List of Referees the Principal may contact in relation to this offer.

If the Tenderer is unable to agree to any clauses included in the Conditions to the Contract, it must set out in a table form the clause reference, reason why the Tenderer cannot accept it and proposed alternative wording.

Tenderers details:

Tenderer's full name:

Tenderer's trading name (if Company):

Contact person (if Company):

Postal address:

Physical address:

Phone number:

Mobile:

Email address:

Signature

Date

Full Name

Position (if Company)

2 A2 – Conflict of Interest Declaration

A conflict of interest arises if you or a close family member has an interest e.g. is a board or committee member or is employed in a senior position in the Government agency that wants to purchase the goods or services relating to this tender process.

In submitting this tender bid, I declare:

- I understand that an actual, potential or perceived conflict of interest may arise in participating in this tender process and that I am obliged to declare any such conflict of interest.
- I confirm that in submitting this information that I have either declared any potential conflicts of interest or that I am not aware of any situation or issue that would conflict with the interest of the Principal.
- If a conflict of interest arises at any time before the selected supplier has been awarded, I will advise the Contact Officer or the Principal immediately.
- I have personally completed this declaration on behalf of the Supplier(s) and declare that the submitted tender bid provided are true and correct.

2.1 Declaration

I declare that I have a potential conflict of interest as follows:

I will manage this conflict of interest by:

Declared by:

Signature

Date

Full Name

Position (if Company)

3 A3 – Schedule of Prices / Technical Schedules

The tender schedules in this section **MUST** be completed and submitted with the Tenderers offer.

The Tenderer shall quote their firm price for the design, manufacture, test, supply, delivery DDP of the plant and equipment given in this Specification.

All pricing to be in New Zealand Dollars (NZD) and exclusive of VAT.

3.1 Base Offer

Item	Description	Number	Price (NZD)
1	DM100 – SWR1 Earthing Transformer	1	
2	DM101 – Generator 11	1	
3	DM102 – Generator 12	1	
4	DM103 – Generator 3	1	
5	DM104 – SWR1 / SWR2 Bustie	1	
6	DM105 – Aux Transformer TR10	1	
7	DM106 – Aux Transformer TR6	1	
8	DM107 – Avarua City Feeder	1	
9	DM108 – West Coast Feeder	1	
10	DM109 – East Coast Feeder	1	
11	DM110 – Generator 5	1	
12	DM111 – Diesel UPS / Flywheel	1	
13	DM112 – RE Project Enablers	1	
14	DM113 – Spare Circuit Breaker	1	
15	DM114 – Spare Circuit Breaker	1	
16	DM115 – Spare Circuit Breaker	1	
17	Switchgear Arch Flash (Tenderer to itemise)	-	
18	Software, Comms Leads, Dongles (Tenderer to itemise)	-	
19	Factory Testing		
20	Documentation		
21	Recommended Spares (Tenderer to itemise)		
22	Freight, insurance to site (DDP)		
23	Other Items (Tenderer to itemise)		
24	Site Works		
24.1	Installation/ Commissioning Engineer (2 x 10 days)		
24.2	Training		
		Total Net	
		VAT at 15%	
		Total Gross	

3.3 Recommended Spares (Tenderer to Itemise)

Item	Description	Number	Price (NZD)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
	To Main Price Schedule		

3.5 Standard Warrantees and Guarantees

Item	Description	Months after Delivery
1	DM100 – SWR1 Earthing Transformer	
2	DM101 – Generator 11	
3	DM102 – Generator 12	
4	DM103 – Generator 3	
5	DM104 – SWR1 / SWR2 Bustie	
6	DM105 – Aux Transformer TR10	
7	DM106 – Aux Transformer TR6	
8	DM107 – Avarua City Feeder	
9	DM108 – West Coast Feeder	
10	DM109 – East Coast Feeder	
11	DM110 – Generator 5	
12	DM111 – Diesel UPS / Flywheel	
13	DM112 – RE Project Enablers	
14	DM113 – Spare Circuit Breaker	
15	DM114 – Spare Circuit Breaker	
16	DM115 – Spare Circuit Breaker	
17	Arch Flash Equipment	
18	Other Items	

3.6 Specific Technical Schedules –Switchgear and Components

Manufacturing Information		
Manufacturer		
Place of Manufacture		
Breaker Type/Model		
Degree of Protection		
Manufacturing Standards		IEC
Testing Standards		IEC
Technical Information		
Nominal Voltage		kV
Generator - Nominal Rating		Amps
Bus Bar Rating		Amps
Bus Bar Size		mm x mm
Lightning Impulse Withstand		kV Peak
1 min Power Frequency Withstand		kV RMS
Rated short time withstand		kA / Sec
VT Specs		IEC
CT Specs		IEC
Earthing Method - Bus Bars		
Earthing Method - Cables		

4 A4 – Proposed Subcontractors (if applicable)

Subcontractor details:

Subcontractor's **full** name:

Subcontractor's trading name (if Company):

Contact person (if Company):

Postal address:

Physical address:

Phone number:

Mobile:

Email address:

Works/Skills to be performed:

Educational/Technical Qualifications:

Work Experience:

Potential or Actual Conflicts of Interest:

5 A5 –Confirmed Delivery Programme

5.1 Delivery Schedule

Confirmed delivery dates from receipt of TAU Purchase Order;

Item	Description	Weeks after Order
1	Documentation	
1.1	Certified Dimensional Drawings	
1.2	Certified Schematic Drawings	
1.3	Operation and Maintenance Manuals	
2	Main Equipment Completed for FAT – Client Witnessed (CBs, Loose Items)	
3	Main Equipment Completed for Shipping (CBs, Loose Items)	
4	Delivery to Site – Avatiu Valley Power Station Rarotonga	

6 A6 – List of Referees who may be Contacted

6.1 First Referee

Name:

Company:

Address:

E-mail Address:

Phone No.:

Facsimile No.:

Nature of Relationship with
Tenderer:

6.2 Second Referee 2

Name:

Company:

Address:

E-mail Address:

Phone No.:

Facsimile No.:

Nature of Relationship with
Tenderer:
