

PREPARATION OF BIOMASS GASIFICATION PLANT SITE BID SAM GEF 02/2018
PREBID MEETING ON APRIL 30TH 2018
AT EPC OFFICE IN TATTE BUILDING

MINUTES OF PREBID MEETING

Attendance: see signed sheet attached; include reps from 3 contractors, 2 reps from MNRE, Project Manager and 1 EPC staff.

PM opened meeting at 10am

1. PM explained bid:
 - a. 2ND bid for biomass gasification project; 1st is currently advertised and for design, supply and construction of plant; this 2nd bid is for preparation of site for new plant.
 - b. PM noted a typing error in bid financial capacity requirement; bid stated Average Annual Turnover to be US\$0.025M; this is wrong, it should be US\$0.25M. Correction will be included in an Addendum to be issued after pre bid meeting.
 - c. Bid closing on 21st May 2018 at 10am; ask bidders if adequate time, all agreed yes.
 - d. Bid security to be provided, \$2,000 in form of bank check, bank security or cashier check.
 - e. PM emphasize containment of oil spills so no spillage on ground because SWA water well is about 400 meters from plant site and groundwater aquifer is all below plant site. Contractor must store all oil and fuel inside a covered containment area. Contractor to have portable toilet to use on site.
 - f. Scope – clear vegetation and dispose; excavate, level, compact and grade site to established finished levels as provided in topo survey; grade to 0.3% slope towards west boundary of property; size of property is 165m x 80m right at intersection; build security chain link fence around property and two 7.5m wide x 1.8m high roller gates for manual opening and closing.
2. Questions asked and answers:
 - a. Q – Finished level of site is almost same as existing, which road level. This means some of top soil on property need to be excavated out and refilled with scoria materials and recompacted. What is thickness of scoria to be compacted to bring it to finished level?
A – This will be advised in an addendum because site to be checked on type of top soil.
 - b. Q – Contractor will need water on site for mixing concrete for construction of fence posts footings. Will EPC apply for water connection on site?
A – EPC will apply for water connection with SWA which will be later used by new plant. A meter will be installed as well and contractor will pay for water usage.
 - c. Q – Can EPC identify area for contractor to dispose of green waste from site?

A – Yes, EPC will identify an area not far from site. PM stressed that no excavated materials be pushed to over boundaries of project site.

3. Meeting adjourned at 11am and all bidders will attend site visit.

Recorded and prepared by:

A handwritten signature in blue ink, appearing to read 'P. P. O.', is written over the printed text 'Project Manager'.

Project Manager

May 1st 2018