



Careers



INTERNATIONAL LEGAL ADVISER

About the *Pacific Islands Forum Secretariat*

The *Pacific Islands Forum Secretariat* (*Forum Secretariat*) is the region's premier political and economic policy organisation, with a vision of helping to create a region of peace, harmony, security, social inclusion and prosperity, so that all Pacific people can lead free, healthy, and productive lives.

The international organisation works to achieve this vision by fostering cooperation between governments, collaboration with international agencies, and by representing the interests of its members - including directly engaging with community members in order to identify pressing needs of the region.

The *Forum Secretariat* has undergone an organisational restructure, with a view to achieve greater consistency across the organisation in the way workforce capability is developed, and capability gaps are identified and addressed. As such, the organisation has produced a highly professional workforce that is capable of creating and delivering high quality outcomes for the people of its member countries.

About the Opportunity

The *Forum Secretariat* is now looking for a full-time **International Legal Adviser** to join the team in Suva, Fiji.

Reporting to the Director of Governance and Engagement, this role is to provide legal policy advice and analysis on regional issues covered by the Secretariat. Some key areas of responsibility will include (but will not be limited to):

- Legal analysis and advice on regional policy;
- Convening of Forum Meetings and Representation of the Forum's interests to relevant international bodies;
- Management of the Forum's treaty depositary role and assistance in the provision of other in-house legal advice and services; and
- Team leadership and performance.

The *Forum Secretariat* is seeking an individual who has proven ability to monitor regional and international developments and to conduct comprehensive analysis and provide high quality policy advice. Holds an advanced university degree in law with a sound knowledge of the international concerns and interests of Forum members and of the regional positions on these concerns and interests.

About the Benefits

The appointment carries a competitive remuneration and benefits package including medical and life insurance. The salary will be in the range of **SDR 41,064 to SDR 61,597 per annum**. At the 1 April 2018 exchange rate this salary range was equivalent to **FJD120,670 to FJD181,010**.

For non-Fijian nationals, this salary may be tax-free. To be eligible for these positions, the applicant must be a national of one of the following Forum member countries*. Applicants must be willing to travel periodically via economy class.

Interested applicants are encouraged to apply through our website: www.forumsec.org where an information package containing the job description and remuneration details is also available. Candidates must include in either their application or Curriculum Vitae the full contact details of three referees.

The Forum Secretariat is an Equal Opportunity Employer.

Deadline for applications is at 5pm (Fiji time), 25 May 2018.

* Member States of the Pacific Islands Forum: Australia, Cook Islands, Federated States of Micronesia, Fiji, French Polynesia, Kiribati, Nauru, New Caledonia, New Zealand, Niue, Palau, Papua New Guinea, Republic of the Marshall Islands, Samoa, Solomon Islands, Tonga, Tuvalu, and Vanuatu.