



**American Samoa  
Power Authority**

Human Resource Department, Tafuna  
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## PUBLIC JOB POSTING

<i>Position Title</i>	<b>Chief Engineer</b>	<i>Posting Date</i>	<b>December 4<sup>th</sup>, 2017</b>
<i>Department</i>	<b>Wastewater/Water</b>	<i>Deadline</i>	<b>Until filled</b>
<i>Division</i>	<b>Environmental Services Division</b>		
<i>Position Type</i>	<b>2 year contract</b>	<i>Starting Rate</i>	<b>TBD</b>
<i>Reports To</i>	<b>Division Manager</b>	<i>Job Grade/Status</i>	<b>TBD ~Exempt</b>

### *Major Duties & Responsibilities*

The Chief Engineer is responsible for managing the Operations sub-divisions and subordinate engineering staff of the American Samoa Power Authorities Water and Wastewater Division. This position requires advanced professional engineering, project management and functional operations knowledge with respect to civil works, waterworks and wastewater works. The Chief Engineer will coordinate and oversee the performance of complex engineering tasks by subordinate Engineering staff and the performance of the operational systems and staff. The Chief Engineer will ensure quality and timely completion of both federally-funded and in-house operations projects. The Chief Engineer is also responsible for the budgeting of monies for each operations division, this includes local and grant funding sources. The Chief Engineer is responsible for maintaining federally sourced grants and meeting the standards of the United States Environmental Protection Agency.

- A. The Chief Engineer directs and coordinates the planning, design, and management of municipal construction projects, maintenance plans and system operations.
- B. The Chief Engineer has direct oversight of the Water and Wastewater Operations Divisions and is responsible for their day-to-day functionality.
- C. The Chief Engineer manages subordinate engineering staff through coordination with the Senior Engineer.
- D. The Chief Engineer reports directly to the Division Manager.

### *Minimum Requirements*

<i>Education</i>	Master's Degree in Environmental Engineering, AND Current registration as a Professional Engineer (P.E.) in a U.S. state.
<i>Experience</i>	<ol style="list-style-type: none"> <li>1. <b>Ten (10)</b> years of related experience in environmental engineering work including project management (planning, design and administration) OR</li> <li>2. <b>Eight (8)</b> years of related work experience in Civil or Environmental engineering work including project management (planning, design and administration) and a Master of Science Degree in Civil or Environmental Engineering AND</li> <li>3. <b>Four (4)</b> years' experience working in a managerial/supervisory role in Civil or Environmental Engineering</li> </ol>
<i>Knowledge, Skills &amp; Abilities</i>	<p><i>Chief Engineer duties and responsibilities require the incumbent to have the knowledge, skills and abilities in the areas of finance, compliance, personnel and project management as well as communication.</i></p> <ul style="list-style-type: none"> <li>• Knowledgeable about how to coordinate and enforce project compliance to all ASPA, ASG and Federal standards, regulations and policies.</li> <li>• Knowledgeable about how to Monitor capital improvement and operational budgets.</li> <li>• Knowledgeable about how to Conducts engineering research to remain current with technological developments in the operation, maintenance and management of wastewater systems.</li> </ul>

	<ul style="list-style-type: none"> <li>• Ability to provide advanced technical engineering expertise and project management skills in the planning, design, administration and construction of projects.</li> <li>• Ability to maintain liaison with managers &amp; representatives of other divisions;</li> <li>• Ability to Collects and analyses performance data and reports regularly and investigates abnormalities.</li> <li>• Ability to Monitors key operations parameters while striving to improve in quality and efficiency.</li> <li>• Skills to Coordinates the integration of assigned projects and activities with other departments, government agencies, federal agencies and regional institutions.</li> <li>• Skills to maintain a high level of morale and instil a positive team attitude to promote a work ethic based on quality of service amongst all team members.</li> <li>• All other duties assigned by Division Manager</li> </ul>
<p><b><i>Qualified applicants:</i></b> Please submit a completed ASPA Employment Application with a copy of your resume to ASPA Tafuna (address listed above) by the deadline. Please attach copies of credentials and transcripts. Candidates selected for hire must pass examinations (when applicable), pre-employment clearances &amp; test negative on pre-employment drug test. ASPA reserves the right to waive education and experience requirements as necessary. No phone inquiries accepted.</p>	
<p align="center"><b><i>An Equal Opportunity Employer * A Drug Free Workplace</i></b></p>	