



MR 344/2017

Date: 05/12/17

**Tender Name: Preferred Supplier of
Service Pole Fuse Cartridge, Swan Neck Bracket-
Screw, Pole Fuse Holder (Housing) and Insulated
House Service Cutouts**

THE COMPANY - FEA

Fiji Electricity Authority (FEA) is a government owned company solely responsible for supplying power throughout the Fiji Islands. Power is supplied through Hydro, Diesel and wind mill generators located in different parts of Fiji.

The operations of the company are organized into three geographically defined divisions, which correspond to the national administrative divisions. These divisions are:

1. Central/Eastern based in the capital, Suva
2. Western based in the city of Lautoka
3. Northern based in the town of Labasa

Suva and Lautoka are on the island of Viti Levu with main warehouse while Labasa is the commercial centre of the island of Vanua Levu. Lautoka warehouse is designated as the **Central Stores**.

Purpose and description of the Tender

The Fiji Electricity Authority (FEA) is inviting Request for Proposal [RFP] for supply of **Service Pole Fuse Cartridge, Swan Neck Bracket-Screw, Pole Fuse Holder (Housing) and Insulated House Service Cut-out (Fuse Carrier)** from suitable Companies.

Tender Term – [3 Year]

1. Product Information

The supplier should be a manufacturer, authorized distributor or reseller of the products.

The vendors shall submit the names/contacts of utilities or projects where they have previously supplied this material to.

All relevant test reports, product standard certificates and product specification / drawings are required to be supplied in the bid as part of their proposal.

Other information to be provided by the Bidder as part of the proposal is:

1. Manufacturer's / Vendor's warranty on the product.
2. Relevant Test Reports
3. Lead time
4. Standard compliance certificate.
5. The bidder must provide the weight
6. Previous FEA experience with the Bidder and supplier DIFOTIS

2. Delivery – Kinoya, Navutu, Labasa

4. INCOTERMS AND PRICING – The bidder must clearly state the price of their product with INCOTERMS associated with the price.

5. Bidder Details

The Bidder shall provide all the necessary information specified in the tables below:

General
The registered name of the Bidder:
Business address for correspondence: <i>(Location, Street, Locality City, Pin Code, Country, Telephone, Facsimile, Email Other)</i>
Contact name of the Authorised Person:
Contact's position: <i>Contact addresses if different from above</i> <i>Locality City, Pin Code</i> <i>Location, Street, Country, Telephone, Facsimile, Email, Web address</i>
Business structure:
Include the organisations years of experience in this field and reputation in the market place.
Financial standing <i>(Information designed to give client confidence in the financial competence of the BIDDER.)</i> <i>Audited financial accounts for past three years shall be included in appendix.</i>
Company Profile(s)

6. Other value added services.

The bidder is open to include any other information that may add value to their product / Services or after sales services.

7. Stock Availability.

1. Size of stock holding and ability to meet the required quantity.

8. Technical Support

1. Bidder may provide any detail or information of what technical support is available to FEA to make better use of supplier product.

9. Evaluation Criteria

The evaluation will be based on the Technical and financial compliance

10. Nominated Agent - Respondents shall state if it is their intention, if successful, to appoint an agent for any portion of the services offered.

- i) Respondents shall provide at least the following details of the proposed Agent in the appropriate schedule:
 - (a) Name and address of the Agent
 - (b) Location of factory/premises / Warehouse
 - (c) Number of people employed
 - (d) Quality Assurance status of proposed Agent; and
 - (e) Relevant experience
- ii) Respondents shall guarantee that all services provided by Agent and furnished under this Tender shall be free from deficiencies in design, performance, materials and workmanship.

11. Product Description and quantity.

FEA Stock Code	Description	Base Unit of Measure	Approximate 12months Usage
I02058A	40A Service Pole Fuse Cartridge	Each	9913
I02059A	60A Service Pole Fuse Cartridge	Each	9379
I02265C	80A Service Pole Fuse Cartridge	Each	6450
I02267	Swan Neck Bracket – Screw	Each	6356
I02228A	Pole Fuse Holder (Housing)	Each	8361
I02219A	Insulated House Service CutOuts (Fuse Carrier)	Each	7611

12. Specifications – Refer separate sheet

The Bidders have the option to provide samples of their products. Sample of the item is also available at our Kinoya, Navutu and Labasa Stores.

13. Product Warranty Period – The bidders to provide warranty period

14. Tender Evaluation

After the bids are received, it will go through a normal tender evaluation process as per FEA's Tender Policy and Procedures. The successful and unsuccessful bidders will be advised of the outcome after completion of the Tender evaluation process.

The successful the bidder will enter into 1 year contract with FEA as mutually agreed. All terms & condition, and pricing details will be stipulated in contract documents.

17. [Tender Submission - Instruction to bidders](#)

It is mandatory for Bidders to upload a copy of their bid in the **TENDER LINK** Electronic Tender Box no later than **4:00pm, on Wednesday 27th December, 2017**

To register your interest and tender a response, view 'Current Tenders' at:
<https://www.tenderlink.com/fea>

For further information contact The Secretary Tender Committee, by e-mail
TDelairewa@fea.com.fj

In additional, hard copies of the tender, one original and one copy must be deposited in the tender box located at the FEA Head Office, 2 Marlow Street, Suva, Fiji no later than **4:00pm, on Wednesday 27th December, 2017**- Addressed as

Tender – MR 344/2017 Preferred Supplier for the Supply of Pole Fuse Cartridges, Swan Neck Bracket Screw, Pole Fuse Holder (Housing) & Insulated House Service Cutouts

**The Secretary Tender Committee
Fiji Electricity Authority
Head Office
Suva
Fiji**

- **Hard copies of the Tender bid will also be accepted after the closing date and time provided a soft copy is uploaded in the e-Tender Box and hard copy is dispatched to courier before the closing date and time. Please note courier submission date should be forwarded to FEA with your bid.**

Tenders received after **4:00pm** on the closing date of **Wednesday 27th December, 2017**

- will not be considered.
- Lowest bid will not necessarily be accepted as successful bid
- **It is the responsibility of the bidder to pay courier chargers and all other cost associated with the delivery of the hard copy of the Tender submission including any Duties/Taxes. Hard copies of the Tender submission via Post Box will not be considered.**