



American Samoa Power Authority

P.O Box PPB Pago Pago, American Samoa 96799
Phone: (684) 248-1234 www.aspower.com

In reply refer :

REQUEST FOR PROPOSAL (RFP)

November 30, 2017

RFP NO. ASPA18.011.TD

PURCHASE AND DELIVERY OF TWO (2) USED BUCKET TRUCKS FOR DAILY OPERATIONS

Issuance Date: November 30, 2017
Closing Date/Time: December 7, 2017 at 2:00 pm American Samoa Time
Proposal Delivery Location: Procurement Office
New Operations Building
Tafuna Power Plant Compound

APPROVED FOR ISSUANCE:

UTU ABE MALAE
ASPA Executive Director

TABLE OF CONTENTS

1. Notice to Offerors	Page 3
2. Proposal Invitation	Page 4
3. Special Notice to Prospective Offerors	Page 6
4. General Terms and Conditions	Page 7
5. Attachment A: Proposal Transmittal Form	Page 12
6. Attachment B: Materials Specifications	Page 13
7. Attachment C: Proposal Form	Page 16
8. Attachment D: Proposal's Qualifications Sheet	Page 17
9. Attachment E: Disclosure Statements	Page 18
10. Attachment F: Non-Collusion Affidavit of Prime Proposal	Page 19

NOTICE TO OFFERORS

ISSUANCE DATE: November 30, 2017

RFP NO. **ASPA18.011.TD**

PROJECT NAME: PURCHASE AND DELIVERY OF TWO (2) USED BUCKET TRUCKS
FOR DAILY OPERATIONS

CLOSING DATE/TIME: December 7, 2017 at 2:00 pm American Samoa Time

The American Samoa Power Authority (ASPA) invites Proposals for the Purchase and Delivery of Two (2) Used Bucket Trucks for daily operations.

Scope of Purchase: The complete description of required deliverables is listed in the attached Scope of Work.

Documents:

This Proposal may be viewed online on ASPA Website www.aspower.com. Offerors may also pick up a complete package at:

ASPA Procurement Office
New Operations Building
Tafuna Power Plant Compound
Tafuna, American Samoa 96799

For more information about this RFP, you may contact ASPA:

Ioana S. Uli, Procurement Manager
Procurement Office
tel. (684) 248-1234
Bids@aspower.com

The American Samoa Power Authority reserves the right to:

1. Reject all Proposals and reissue a new or amended RFP;
2. Request additional information from any Proposal submitting a Proposal;
3. Negotiate a Contract with the firm selected for award; and
4. Waive any non-material violations of rules set up in this RFP at its sole discretion.

Approved for Issuance: Utu Abe Malae, Executive Director

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

PROPOSAL INVITATION

AMERICAN SAMOA POWER AUTHORITY
Procurement Office
P.O. BOX PPB
PAGO PAGO, AS 96799
(684) 248-1234

ISSUANCE DATE: November 30, 2017
RFP NO. ASPA18.011.TD
PROJECT NAME: **Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations**

This Request for Proposal shall require an original, one PDF electronic copy to be submitted in a sealed envelope, box, or other enclosure. All submittals must be received at ASPA Procurement Office no later than **2:00 p.m. on December 7, 2017**. The envelope or box must be labeled:

**ASPA Procurement Office
Attn: Ioana S. Uli, Procurement Manager
P.O. Box PPB, Pago Pago, AS 96799.**

**RFP NO. ASPA18.011.TD
PROJECT NAME: Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations**

Proposals must be in the actual possession of the Procurement Office at the location indicated, on or prior to the exact date and time indicated above.

A copy of this solicitation and any addenda may be obtained from our Internet Website at: <http://www.aspower.com> by selecting the Procurement link and the associated solicitation number.

Late submittals will not be opened or considered and will be determined as non-responsive. The prevailing clock shall be ASPA Procurement clock. All Offerors shall provide sufficient written and verifiable information that responds to the requirements set forth herein, the Material Specifications.

Offerors may submit their Proposals through the following mean:

Electronic File Transfer – The Offerors may submit the Proposal using the electronic mail facility. This will enable the Offerors to upload Proposal file by email attachment. The Proposals must be uploaded before **2:00 PM on December 7, 2017, American Samoa Time.**

NOTICE TO OFFERORS:

This Proposal is subject to the attached General Terms and Conditions of the Request for Proposals for:

**“RFP NO. ASPA18.011.TD
Purchase and Delivery of Used Bucket Trucks for Daily Operations.”**

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective terms listed on the schedule provided, unless otherwise specified by a Proposal. In consideration of the expense of the American Samoa Power Authority in opening, tabulating, and evaluating this and other Proposals, and other considerations such as the schedule, the undersigned agrees that this Proposal shall remain firm and irrevocable for One Hundred Twenty Day (120) calendar days from the listed Proposal opening date or until a construction services agreement may be jointly enacted between ASPA and the undersigned party.

It is the responsibility of each Proposal before submitting a Proposal to (a) examine the documents contained in the Proposal package thoroughly; (b) visit the site or to otherwise become familiar with local conditions that may in any manner affect cost, progress, or performance of the work; (c) become familiar with federal, territorial, and local laws and ordinances, rules and regulations that may in any manner affect cost, progress, or performance of the work; (d) study and carefully correlate Proposal's observations with the Proposal package documents; and (d) notify ASPA of all conflicts, errors, or discrepancies in the Proposal package documents.

Soliciting or accepting any gift, gratuity, favor, entertainment, kickback or any items of monetary value from any person who has or is seeking to do business with ASPA is prohibited. Any vendor knowing of this type of activity is encouraged to report in confidence to ASPA's legal department so the matter can be dealt with.

SIGNED: _____ DATE _____

AMERICAN SAMOA POWER AUTHORITY

SPECIAL NOTICE TO PROSPECTIVE OFFERORS

Offerors are reminded to read the Sealed Proposal Solicitation Instructions and General Terms and Conditions attached to a Proposal Invitation to ascertain that all of the following requirements (see check boxes) of the Proposal are submitted in the Proposal envelope at the date and time for Proposal opening.

- [x] 1. **PROPOSAL FORMS**
Attachment A: Proposal Transmittal Form
Attachment B: Specifications
Attachment C: Proposal Form
Attachment D: Proposal's Qualifications Sheet
Attachment E: Disclosure Statements
Attachment F: Non-Collusion Affidavit of Prime Proposal

- [x] 2. **BUSINESS LICENSE**

Offerors must submit current business AND current contractor's license as stated below (see General Terms and Condition for more information).

- [x] 3. **PROPOSAL**

The Proposal must include all of the following to be deemed responsive:
- a. The contractor's Proposal price for the purchase and delivery of all materials listed in the Proposal form.
 - b. All items as listed above in #1 from Attachments A to F.

This Notice must be signed and returned in the Proposal envelope. Failure to comply with requirements will mean disqualification and rejection of the Proposal.

I, _____, authorized representative of _____, acknowledge receipt of this special reminder to prospective Offerors together with Proposal Invitation No. RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations, on this _____ day of _____, 2017.

Offeror's Representative's Signature

GENERAL TERMS AND CONDITIONS

1. Solicitation

ASPA issues this RFP in order to solicit proposals for the purchase and delivery of two (2) used bucket trucks for the daily operations of our T&D Division.

2. Specifications - Exhibit B

3. PRE-PROPOSAL QUESTIONS

Any pre-Proposal questions and/or clarifications shall be submitted in writing to the Procurement Office or via Bids@aspower.com through electronic mail or in hard copy. All pre-Proposal questions must be received no later than **4:00 p.m. on December 4, 2017**. After that time, ASPA will issue addenda to address any questions and/or clarifications as may be necessary.

4. PAYMENT TERMS

Net 30 days after delivery. (Pre-payment is negotiable)

5. Invoice

Selected offeror must submit an invoice for payment. When submitting your quotation or invoice for payment, please reference all correspondence to RFP NO. ASPA18.011.TD.

6. Preparation Instructions

The Proposal must contain one (1) part. Offerors shall prepare all Proposals in detail accordingly.

Price: Offeror must set forth the rate for each used bucket truck as stated on the attached Proposal Form.

7. Qualification of Offerors

ASPA may make such investigations as it deems necessary to determine the ability of the offeror to perform the work, and the offeror shall furnish to ASPA such information and data for this purpose as ASPA may request, or the offeror may be deemed non-responsive.

8. BASIS OF AWARD

Award is made to the lowest responsive, responsible Offeror providing the best value to the American Samoa Power Authority.

At the time of Proposal opening, each Proposal will be checked for the presence or absence of required information in conformance with the submission requirements of this RFP.

ASPA will evaluate each Proposal to determine its responsiveness to the published requirements.

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

Unless the Procurement Manager determines that satisfactory evidence exists that a “mistake” has been made, as set forth in Procurement Rule § 3-114, Offerors will not be permitted to revise their Proposals after Proposal opening.

Negotiations are allowed and best responsive proposal is the major determining factor for selection and award.

Proposals will be evaluated by according to ASPA’s Procurement Rules and criteria set forth in these Proposal documents.

9. QUALIFICATION OF PROPOSAL

ASPA may make such investigations as it deems necessary to determine a Proposal’s ability to enter into and perform the agreement, and the Proposal shall furnish to ASPA such information and data for this purpose as ASPA may request, or the Proposal may be deemed non-responsive.

10. MULTIPLE PROPOSALS – COLLUSION

If more than one Proposal is submitted by any one party or in the name of its clerk, partner or other person; all Proposals submitted by said party may be rejected by ASPA. This shall not prevent a Proposal from submitting alternate Proposals when called for. A party who has proposed prices on materials is not thereby disqualified from quoting prices to other Offerors or from submitting a Proposal directly to ASPA.

If ASPA believes that collusion exists among any Offerors, none of the participants in such collusion shall be considered.

Proposals in which the contract prices are unbalanced or unrealistic may be rejected at ASPA’s sole discretion.

11. OFFEROR’S UNDERSTANDING

Each Offeror must understand and acknowledge the conditions relating to the execution of the work and it is assumed that it will make itself thoroughly familiar with all of the Contract Documents prior to execution of the written contract.

Each Offeror shall inform itself of, and shall comply with, federal and territorial statutes and ordinances relative to the executing of the work. This requirement includes, but is not limited to, applicable regulations concerning protection of public and employee safety and health, environmental protection, historic preservation, the protection of natural resources, fire protection, burning and non-burning requirements, permits, fees, and similar subjects.

Any Proposal may be withdrawn prior to the scheduled time for the opening of Proposals by notifying ASPA in a written request. No Proposal may be withdrawn after the time schedule for opening of Proposals.

12. OPENING AND EVALUATION OF PROPOSALS

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

In accordance with ASPA Procurement Rule §3-110, Proposals will be opened and recorded on the assigned date and at the time indicated above at the Procurement Conference Room located at the ASPA New Operations Building inside the Tafuna Plant or in another place designated by the ASPA Procurement Manager in writing.

13. EXECUTION OF CONTRACT

The Contractor shall, after receiving the Notice of Award, sign a Purchase contract within ten (10) days and deliver to ASPA the contract, together with all any requirements included in this Proposal document.

14. ASSIGNMENT

The Contractor shall not assign, transfer, convey or otherwise dispose of the award or the contract, or its right, title or interest therein, or its power to execute such contract, to any other persons, firms or corporations without the prior consent in writing of ASPA.

15. RFP CONDITIONS

This RFP does not commit ASPA to award a contract or to pay any cost incurred in the preparation of a Proposal. The American Samoa Power Authority reserves the right to:

Reject any Proposal for being non-responsive to requirements contained in this RFP;

Reject all Proposals and reissue an amended RFP;

Negotiate a contract with the Offeror selected for award; and

Waive any non-material violations of rules contained in this RFP.

ASPA reserves the right to issue any addendum to this RFP. Offerors shall send ASPA a signed form confirming receipt of any addendum, and shall submit supporting/additional information as required by any addendum. In the event that a Proposal fails to acknowledge receipt of any such addendum in the space provided, such Proposal's Proposal shall be considered irregular and will be accepted by ASPA only if it is in ASPA's best interest, as determined by ASPA in its sole discretion. In the event that addenda are not received until after the Proposal has submitted its Proposal, a supplementary Proposal may be submitted revising the original Proposal. Such supplementary Proposals must be received by ASPA prior to the scheduled time for opening of Proposals.

16. COMPLIANCE WITH LAWS

Offerors who are awarded a contract under this solicitation shall comply with the applicable standards, provisions and stipulations of all pertinent Federal and/or local laws, rules and regulations relative to the performance of this contract and the furnishing of goods.

17. AWARD, CANCELLATION, AND REJECTION

Purchase Contract award shall be made to the responsible Offeror submitting the lowest responsive Proposal. No other factors or criteria shall be used in the evaluation.

ASPA reserves the right to waive any minor irregularities in the Proposal received. The Procurement Manager shall have the authority to award, cancel, or reject Proposals, in whole or in part for any one or more items if she determines it is in the best public interest. It is the policy of ASPA to award contracts to qualified Offerors. ASPA reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items based on the quotation prices for a period of thirty (30) days after the original award.

18. OFFEROR'S QUALIFICATION DATA

It is the intention of ASPA to award a contract only to the Contractor who is able to furnish satisfactory evidence that it has the requisite experience and ability and that it has sufficient capital, facilities and plant to enable it to perform the work successfully and promptly and to complete it within the term set forth in the contract.

19. Delivery and Remedies for Default

ASPA may, at its option, declare the Contractor to be in default, and his Proposal and resulting contract to be null and void or ASPA shall charge the Contractor a fee of \$100 per day until the default has been remedied.

Offeror shall indicate in its Proposal the lead time for delivering.

ASPA shall be notified by the vendor if the product ordered cannot be delivered within the time period to give ASPA the opportunity to secure product elsewhere.

Prices

All prices shall be firm and not subject to increase if accepted during the acceptance period.

ASPA reserves the right to require such additional information, samples and, if practicable, demonstration of items offered as may be necessary to allow a full and complete evaluation of all Proposals. Samples and/or demonstrations will be supplied promptly and free of charge to ASPA. Failure to provide samples within a set of business days agreed upon by both parties may be grounds for Proposal rejection. Samples will upon request, and if not destroyed by testing, be returned at the Proposal's expense.

The responsibility to determine the equivalence of quality and performance of any item offered to the specifications established for this Invitation rests solely with ASPA and its decision shall be final.

ASPA reserves the right to require such additional information, samples and, if practicable, demonstration of items.

Warranty

The Contractor warrants;

- that goods, supplies, materials, and equipment covered by this contract conform to the specifications, design, drawings, samples and other descriptions referred to in this contract;
- that such goods, supplies, materials, and equipment are free from defects in materials and workmanship, patent or latent; and

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

- that such goods, supplies, materials and equipment are fit for ordinary purposes for which they are used, and fit for such particular purposes as the Contractor has reason to know or should know.

20. Conflict of Interest

No member, officer, or employee of ASPA during his/her tenure or for one year thereafter shall have any interest, direct or indirect, in any property included, or any contract for property, materials, or services to be furnished or used in connection with this contract or the proceeds thereof.

21. Assignment

The Contractor's obligation and duties under this contract shall not be assigned in whole or in part by the Contractor without the prior written approval of ASPA.

22. Indemnification

Contractor agrees to investigate, defend and hold ASPA harmless from and against any and all loss, damage, liability, claims, demands, detriments, cost, charges and expense (including attorney's fees), and causes of action of whatsoever character which ASPA may incur, sustain or be subjected to, arising out of or in any way connected to the services to be performed by Contractor or subcontractor under this Contract and arising from any cause, except the sole negligence of ASPA.

ATTACHMENT A

PROPOSAL TRANSMITTAL FORM

Date: _____

AMERICAN SAMOA POWER AUTHORITY
American Samoa Government

To Whom It May Concern:

The undersigned (hereafter called an Offeror), _____ (Corporation, Partnership or Individual) hereby proposes and agrees to furnish all the necessary information pertaining to:

RFP NO. ASPA18.011.TD

PROJECT NAME: PURCHASE AND DELIVERY OF TWO (2) USED BUCKET TRUCKS

In accordance with the Materials Specification (Attachment B), General Terms and Conditions, the Project Specifications, Approved Design and Construction Plans, and other procurement requirements specified in this document for the prices stated in the itemized Proposal form(s) attached hereto, plus any and all sums to be added and/or deducted resulting from all extra and/or omitted work in accordance with the unit and/or lump sum prices stated in the itemized Proposal form attached hereto.

The undersigned has read and understands the Proposal requirements, and is familiar with and knowledgeable of the local conditions at the island-wide location(s) where the work is to be performed. The Proposal has read the RFP Instructions and General Terms and Conditions attached to ascertain that all of the requirements (see boxes) of the Proposal are submitted in the Proposal envelope, with an original, one PDF electronic copy, and five (5) hard copies, at the date and time for Proposal opening. (See Page 6 of this document, "SPECIAL NOTICE TO PROSPECTIVE OFFERORS" to verify that all submittal requirement boxes have been checked).

Signed

Seal

Date: _____

ATTACHMENT B

SPECIFICATIONS: USED BUCKET TRUCK

Year Equipment: 2000 to Present (preference given to newer)
Year Chassis: 2000 - 2007- Pre Emission Engine
Hours/Mileage: Low hours/mileage preferred
Fuel Type: Low to Medium Sulfur Diesel

General Specifications:

ITEM	QTY	DESCRIPTION
1.	1	50 to 60 Foot Working Ht material Handling Articulating Aerial Device, Center. Class C insulation for working 35 KV and below. Minimum of 30 foot side reach (preference for larger reach) A. Base Set of Outriggers: Two (2) adjustable "A" frame. B. Rotation: Continuous. C. Throttle Control: Automatic. D. Controls: Single Handle. E. Manuals: Two (2) Operator and Maintenance Manuals.

AERIAL DEVICE:

2.	2	Body Belt Safety, large belt with lanyard, 5/8" polypropylene Rope, hook on both ends, for attachment to platform bracket.
3.	1	Emergency Operating System Electric Powered includes pump and motor, operates off truck battery.
4.		Engine Start/Stop at bucket. Captive Air Operated
5.	1	Jib/Winch, hydraulic, with 80" of 7/16" rope, tool line. (Hydraulic or Manual tilt) Material handling minimum 1000lbs. lifting capacity at various angles. (up to 10,000lbs preferred)
6.	1	Jib adapter for A.B. Chance tools. (or equivalent)
7.	2	platform access ladders aluminum or stainless steel steps.
8.	1	Lifting eye on lower boom.
9.	1	Hydraulic Tool Circuit with quick disconnects at tail shelf.
10.	1	(Two) one-man side -hung platforms: 30"x30"x42" hydraulically operated platform rotators and manual platform tilts.
11.	1	Platform covers (corresponding to platform) hard plastic or equivalent.
12.	2	Platform liners (corresponding to platform dimensions) (50KV Minimum rating)
13.	1	Auxiliary flat-shoe A-Frame outriggers. Fiberglass outrigger pads
14.	2	Full length subframe.
15.	2	Pump. Load sensing pressure and flow compensating piston, fittings supplied
16.	1 set	Rubber Wheel Chocks (pair)

RFP NO. ASPA18.011.TD Purchase and Delivery of Two (2) Used Bucket Trucks for Daily Operations

- | | | |
|-----|---|---|
| 17. | 1 | PTO and hoses installed. |
| 18. | 1 | 1 Month supply of Hydraulic oil and lubricants. |
| 19. | 1 | Boom storage support installed. |
| 20. | 1 | Paint-White |

BODY AND ACCESSORIES:

- | | | |
|-----|---|--|
| 21. | 1 | Aerial Service Line/Step Body Fiberglass with stainless steel fittings. (Aluminum will be considered)
Compartmentalized with fixed shelves and removable dividers, with fixed material hooks. |
| 22. | 1 | Lights and reflectors in accordance with FMVSS#108 lighting package, installed. Two strobes with cab control.
Two spotlights with manual control on both side of cab. |
| 23. | 1 | Mounting body. |
| 24. | 1 | Set of splash aprons, installed. |
| 25. | 2 | Grab handles installed at rear of body. |
| 26. | 1 | Paint body one (1) solid color white. |
| 27. | 1 | Heavy duty combination bumper and step, tread plate, V type
With recess for pintle hook. |
| 28. | 1 | Cab guard. |
| 29. | 1 | A.B. Chance 3 phase lifting attachment.
10' A.B. Chance gray epoxy-glass crossarm assembly, male T400-1824, including mast, crossarm, thread (3) wire holder arm clamp and mast adapter. Single phase lift adapter. (or equivalent) |
| 30. | 1 | Berg 7-way trailer receptacle. (or equivalent) |
| 31. | 1 | Heavy duty rear bumper, tread plate with recess for pintle hook, Holland model #T125 "A" or equivalent, installed at 28" ± 1" from ground to center line of throat. |
| 32. | 1 | Safety chain eyes. |
| 33. | 1 | Braden PD18-12FEB (or equivalent), front mounted winch, with extended shaft to curbside. Winch controls mounted at front bumper. Vernier hand throttle installed by winch controls. Alternate winch configurations will be considered |
| 34. | 1 | Winch cable installed, 250' of 9/16" cable (eyes both ends). |
| 35. | 1 | Bayonet capstan, Aluminum. |
| 36. | 1 | Collapsible reel. |

CHASSIS (Minimum Specs)

The offeror must provide a complete unit that meets all ANSI, DOT and OSHA requirements for stability and safety.

1. Diesel Engine (Preference given to Ford or Caterpillar Power due to availability of local service and parts)

2. Five Speed Manual Transmission(low gear ratio for climbing steep inclines) (Optional – Automatic)
3. Heavy duty clutch
4. Air Brakes front and rear
5. Bronze King Pin Bushings or equivalent
6. Drag link and Tie Rods, Greasable
7. Single Power Steering
8. Shock Absorbers, Front Double Acting Telescopic
9. Wheel Seals, Grease Type
10. Drain Cocks, Manual
11. Parking Brake
12. Slack Adjusters, Front and Rear
13. Tires, Goodyear Uni-steel or equivalent
14. Horn, Single Electric
15. Mirrors, Dual Western High visibility
16. Running Boards
17. Windshield Wipers, Two Speed Electric
18. Sun Visors LH&RH
19. Seat Belts, Lap and Shoulder
20. Bench Seat
21. Ammeter
22. Air Cleaner Restriction Gauge
23. Electric Gauges, Oil Pressure, Coolant Temp, Fuel Gauges
24. Electric Speedometer
25. Tachometer Electric
26. Circuit Protectors, Fuses
27. Flasher Emergency
28. Headlights, Halogen
29. Lights Cab Marker(minimum 5 lights)
30. Tail Lights
31. Turn Signal & Side Marker Combo Lamps
32. Alternator, 95 Amps minimum
33. Fuel Tank(50 Gallon Minimum)
34. Bumper Front Full Width
35. Color(Pure White)
36. AM/FM Radio
37. All other standard equipment.

OTHER:

Di-Electric Test; units have to be di-electrically certified – historic certification documents must be provided as proof.

Alternate configurations will be considered. Small deviations from the specifications will not disqualify an otherwise acceptable offer.

ATTACHMENT C
PROPOSAL FORM

TO: American Samoa Power Authority, Attn: Procurement Manager

ADDRESS: P.O. Box PPB, Pago Pago, American Samoa, 96799

TITLE: PURCHASE AND DELIVERY OF TWO (2) USED BUCKET TRUCKS FOR DAILY OPERATIONS

RFP NO. ASPA18.011.TD

PROPOSAL: _____

DATE: _____, 2017

ATTACHMENT D

PROPOSAL'S QUALIFICATIONS SHEET

(Please Print or Type and Complete All Sections. An incomplete section will be considered non-responsive. Use additional sheets if necessary.)

1. Name of Offeror _____

2. Name of Official Representative _____

3. Business Address/e-mail

4. Telephone, Fax and Official Contact Person

5. Type of Business Structure (Please check)

___ Corporation ___ Partnership ___ Joint Venture

___ Proprietorship

NOTE: Corporations must complete the recordation of their Articles of Incorporation, which is evidenced by the Certificate of Incorporation issued by the Treasurer of the American Samoa Government. Copies of partnership agreements and articles of incorporation should be submitted to the Revenue Branch along with this application form and relevant documents. Aliens cannot operate sole ownership enterprises, and partnerships with aliens are subject to review by the Immigration Board.

6. Have you ever sued or been sued by any Government Agency?

7. If so, name the agency and reasons thereof

8. If so, state case settlement, if settled

**ATTACHMENT E
DISCLOSURE STATEMENTS**

This form must be completed by all Offerors and submitted with the Proposal.

I _____ (Name of owner or partner- all partners must
complete a form) of _____, the Proposal that has
(Name of company)

submitted the attached Proposal:

(Complete one of the two following statements)

1. I **have no** immediate relatives (parents, children or siblings) who are currently employed by the American Samoa Power Authority (ASPA).

(Signed) (Title)

2. I have immediate relatives (parents, children or siblings) who are currently employed by ASPA.
Their names and positions in are as follows.

Name	Relationship to Offeror	Position in ASPA
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Signed) (Title)

Note: It is not against ASPA procurement rules for the relatives of ASPA employees to submit proposals on and receive government contracts provided they disclose such relationships at the time of proposal submission.

ATTACHMENT F
NON-COLLUSION AFFIDAVIT OF PRIME PROPOSAL

_____ being first duly sworn deposes and says that:

1. He/She is _____ (Owner, Partner, Representative or Agent) of _____ the Offeror that has submitted the attached Proposal.
2. He is fully informed regarding the preparation and contents of the attached Proposal and of all pertinent circumstances regarding such Proposal.
3. Such Proposal is genuine and is not a collusive or false Proposal.
4. The price or prices in the attached Proposal are fair and proper, and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposal or any of its agent's representatives, owners, employees, or parties in interest, including this affiant.

(Signed)

(Title)

Subscribed and sworn to before me

This _____ day of _____, 2017.

(Signed)

(Title)

My Commission expires: _____, 20 _____