



Palau Public Utilities Corporation

REQUEST FOR PROPOSAL RFP PUC17-023 for CONSTRUCTION OF CONCRETE FOOTINGS for ELECTRICAL POWER POLES PROJECT

Issued on : OCTOBER 10, 2017
Closing Date : OCTOBER 27, 2017

Request For Proposal No. (RFP No.) : RFP PUC17-023
Corporation : Palau Public Utilities Corporation (PPUC)
PO Box 1372, Oldiais Building, Medalaii, Koror
Republic of Palau 96940
Country : Republic of Palau

Table of Contents

1.	PREFACE	1
2.	BACKGROUND	1
3.	SCOPE OF WORK	1
4.	PPUC ADVICE AND ASSISTANCE	2
5.	CONTRACTOR REQUIREMENTS	2
A.	Safe Working Procedures	2
6.	OBTAINING RFP	2
7.	PROPOSAL REQUIREMENTS	3
8.	SUBMISSION OF PROPOSALS	3
9.	PAYMENT TERMS	3
10.	EVALUATION AND SELECTION PROCESS	3
11.	GENERAL CONDITIONS	3
12.	CONTRACT CLAUSES	4
13.	CONTACT DETAILS	5
	APPENDIX 1- BID FORM	6
	Appendix 2: Schedules of Rates and Prices	7
	APPENDIX 3- PLANS	9

1. PREFACE

This Request For Proposals (RFP) for Construction of Concrete footings for Electrical Power Poles has been prepared by Palau Public Utilities Corporation - wishes to receive Proposals from all interested persons or firms eligible to operate and with the capability to supply the services in the Republic of Palau.

2. BACKGROUND

The Palau Public Utilities Corporation (PPUC) provides power, water and sewerage services to Koror and other areas in the Republic of Palau. PPUC intends to install electrical power lines in Ulimang Ngarard State in order to provide electrical power services to the community and improve its capacity, efficiency, reliability and environmental safety.

The installation of power poles in Ulimang Ngarard State requires adequate support foundations. PPUC seeks through this RFP qualified contractors for the construction of concrete footings for the power pole installation. The designs are attached to this RFP as Appendix A.

3. SCOPE OF WORK

The project includes labor, equipment, tools, material, maintenance, etc., to construct eight (8) Electrical Power Pole Foundations with Ground Rods and approximately 320' of Directional Boring.

EIGHT (8) CONCRETE FOOTINGS FOR ELECTRICAL POWER POLES.

- Earth Works.
- 1 1/2 Diameter Hole Drilling.
- 6 Ft. x 6 Ft. Concrete Footing.
- 4 Ft, x 4 Ft. x 6 Ft. high Concrete Pole Encasement.
- Mobilization and Demobilization.
- For more Detail See Attached Plans

Additional Requirements:

- Contractor shall submit a detailed construction schedule, Gantt Chart with S-Curve.
- All structural concrete shall be 3,000 psi, minimum compressive strength with 28 days minimum curing time.

Additional Requirements after contract execution:

- Contractor shall be responsible for securing the required permits and clearances for the work (EQPB, Historical, Building Permit etc.). Site work shall not commence without the required permits submitted to PPUC.
- The contractor shall be required to submit within ten (10) calendar days the schedule of values of each work item and Gant Chart with S- Curve to PPUC after the issuance of a Notice To Proceed (NTP).
- The contractor must submit sample, brochures or test certification (MILL) of the materials to be used in the project for PPUC approval prior to the procurement of the same. Material/ s delivered to the site without prior PPUC approval shall not be accepted for use in the project and shall be withdrawn from the site at the contractor's expense.

- Contractor must take three (3) concrete cylinder samples, or as required by the PPUC, for each concrete pouring. These samples shall be tested for compressive strength as required on the 7th, 14th and 28th day. Copies of each test result shall be provided to the PPUC for project records purposes.
- Contractor shall remove and replace specified portion of the work where concrete samples had failed.

4. PPUC ADVICE AND ASSISTANCE

PPUC will provide support for preliminary inspections by bidders, to ensure that the location of this Construction of Concrete footings for Electrical Power Poles Project is known and defined.

5. CONTRACTOR REQUIREMENTS

The Contractor shall provide Labor, Equipment and All Materials needed to finish this project according to plan attached for the Construction of Concrete footings for Electrical Power Poles Project.

A. Safe Working Procedures

Note that Electrical Power Poles are High Voltage Transmission Lines are hazardous (High Voltage) sites.

Any persons working on this project must take extra precaution and must be provided with, and wear personal protective equipment including but not limited to gloves, safety shoes and eye protection.

The Contractor will be fully responsible for the safety of their employees under this contract.

6. OBTAINING RFP

Electronic copies of the RFP may be obtained by emailing the nominated Contact Officer below, or from the PPUC website www.ppuc.com. All prospective bidders are requested to provide their contact details (company name and website, contact person, email and telephone number) to ensure they receive any updates to the RFP.

PPUC will also issue hard copies of the RFP on request at Palau Public Utilities Corporation (PPUC), Oldiais Building, Medalaii, Koror PO Box 1372, Republic of Palau 96940.

Contact Officer:

The contact officer for this RFP is:

Mr SOFRONIO B. MAHOR

Chief Procurement Officer

PPUC

Oldiais Building, Medalaii, Koror

PO Box 1372,

Republic of Palau 96940

Telephone No.: 680-488-3870/3872

E-mail Address: ponz@ppuc.com

7. PROPOSAL REQUIREMENTS

The Proposer shall submit a written quotation which includes:

1. A Title Page identifying the RFP No. and the Works to be provided;
2. An appreciation of the scope of work and activities required, and the methods proposed to be used to complete the works;
3. Summary of experience in the Pacific Rim for the last three years.
4. Key Personnel or Contact Personnel;
5. Proposed time to start after notification of award
6. Schedule of work (Gantt Chart with S- Curve) showing timeframes for the completion of the works, including any lead time required for arranging travel, accommodation, equipment etc.;
7. Detailed Cost and Fixed Lump Sum Price for all the works;
8. Other Proposal features which will contribute to the value of the offer.

8. SUBMISSION OF PROPOSALS

Interested Contractors may submit their sealed Proposal hardcopy to PPUC- Main Office, 2nd Floor, Oldiais Building, Medalaii, Koror, Palau 96940, or by email to the nominated Contact Officer. For inquiries regarding submission of quotations, please contact Mr. Mahor as noted above.

9. PAYMENT TERMS

A. Payment terms shall be determined as follows:

- a. After evaluation per proposal
- b. After negotiations with the winning offeror.
- c. All payments shall be made after receipt of original invoice from contractor for each work phase, certified by a duly authorized PPUC representative

10. EVALUATION AND SELECTION PROCESS

All proposals received shall be evaluated by a specially convened committee. The following criteria and grading (NOT Necessarily in Order) will be used to evaluate proposals:

1. 20% Bidders Compliance with All the Conditions and Requirements of the RFP.
2. 20% Bidders Qualifications
3. 20% Bidders Capability.
4. 10% Bidders Proposed Project Time-Frame.
5. 30% Bidders Proposed Project Cost.

11. GENERAL CONDITIONS

- A. Proposers are required to submit their proposals based upon the conditions expressed in these instructions
 - i. Assignment of Contract: The contract shall not be assigned to any party without prior written consent from PPUC.

- ii. RFP Modification: This RFP does not commit PPUC to award a contract, to pay any costs incurred in the preparation of the proposal under this request, or to procure or contract for services. PPUC also reserves the right to accept or reject any or all proposals received under this request, to negotiate with qualified Bidder, or to cancel in whole or in part this RFP, if it is in the best interest of PPUC to do so. Prospective Bidder under this RFP may be required to participate in negotiations and to submit any price, or technical revisions to their proposals as may result from the negotiation process.
- iii. Performance & Payment Bond: PPUC requires that all contractors with contracts in excess of \$50,000 should acquire performance and payment bonds tendered in a manner and through a surety acceptable to the PPUC Chief Executive Officer / General Manager, which guarantees satisfactory completion of a project. The performance and payment bonds shall be in an amount equal to the total price specified in the contract. (to be determined by PPUC)
- iv. Transfer of property: All proposals shall become PPUC property.
- v. Conformity: The PPUC procurement regulations shall apply to all proposals and winning contractor shall be bound by them.
- vi. Bid Bond: Each project cost proposal must be accompanied by a certified check, cashier's check or proposal bond made payable to PPUC, in the sum of 10% of the aggregate cost of the proposal; such guarantee to be forfeited should the offeror to whom the work is awarded fail to execute and deliver contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and in all other respects perform the agreement created by the PPUC's acceptance of said proposal.
- vii. Submission of the Proposal:
 - 1. A cover page with a table of contents
 - 2. An executive summary page that summarizes the corporate history, contractor's ability to satisfy the requirements of this RFP, project cost and a synopsis of salient details required in this RFP.
 - 3. The proposals shall be sealed in a package and should include:
 - a. The Contractors information (i.e., Name, Address, and Contact) on the outside package
 - b. The RFP# on the outside of the package that should be submitted NOLATER THAN 4:00 PM of CLOSING DATE-Palau Time.
[Note: The RFP # should be in big fonts.]
 - c. The sealed package should include the One (1) Original plus Six (6) copies and One (1) Soft Copies of the proposal.
- viii. Inquiries: Any inquiries, requests, clarification, or additional information pertaining to this RFP shall be made in writing, by email or fax through the contacts provided

12. CONTRACT CLAUSES

A. All contracts shall, at a minimum, contain the following clauses:

1. Governing Regulations
2. Penalties for Violation of Regulations
3. Contract Disputes
4. Gratuities
5. Kickbacks
6. Representation of Contractor
Concerning Contingent Fees
7. Changes
8. Stop Work Order
9. Termination for Defaults or Convenience
10. Approvals, Certificates, Permits and Licenses
11. Laws and Regulations
12. PPUC's right to inspect
13. Commencement of Work
14. Liquidated Damages
15. Schedule
16. Clear Title
17. Taxes
18. Force Majeure
19. Relationship
20. Entire Agreement
21. Assignment
22. Subcontract
23. Contracting Officer

13. CONTACT DETAILS

Sofronio "Pons" Mahor
PPUC Contracting Officer
PPUC Procurement Division
Tel: (680) 488-5320 Fax: (680) 488-4499
Email: ponz@ppuc.com

James Mengeolt
SCD Manager
Tel: (680) 488-2413
Email: james@ppuc.com

APPENDIX 1- BID FORM

Letter of Quotation

Date: _____/_____/_____

RFP No.: RFP-PUC17-023

Construction of Concrete Footings for Electricals Power Poles Project

To: The Chief Executive Officer / General Manager
Palau Public Utilities Corporation

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the RFP, including Addenda issued in accordance (if any);
- (b) The price of our Bid, excluding any discounts offered in item (d) below is the sum of: [amount of local currency in words], [amount in figures]
- (c) Our bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the RFP, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (e) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive; and
- (f) We accept full responsibility for the health and safety of persons employed by us in completing the works under this Quotation.

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Appendix 2: Schedules of Rates and Prices

Price Schedules

General

1. The Request for Proposal will be a Lump Sum Quotation for completion of all specified works.
2. The Schedules generally describe the works to be performed. Bidders shall be deemed to have read the RFP and visited the sites to ascertain the full scope of the requirements prior to filling in the price. The entered price shall be deemed to cover the full scope as aforesaid, including overheads and profit.
3. If bidders are unclear or uncertain as to any item, they shall seek clarification in writing prior to submitting their bid.

Pricing

4. Prices shall be entered in indelible ink, and any alterations necessary due to errors, etc., shall be initialled by the Bidder.
5. Bid prices shall be quoted in United States Dollars, in the manner indicated in the Bid Form of the RFP. For each item, bidders shall complete each appropriate column in the respective Schedules, giving the price breakdown as indicated in the Schedules.
6. Payments will be made to the Contractor in United States Dollars.
7. When requested by the Employer for the purposes of making payments or partial payments, valuing variations or evaluating claims, or for such other purposes as the Employer may reasonably require, the Contractor shall provide the Employer with a breakdown of any composite or lump sum items included in the Schedules.

Schedule of Works - Construction of Additional MPP Warehouse
and Workshop Project

ITEM	DESCRIPTION OF WORKS	Price USD (Incl Taxes and Duties)
	CONSTRUCTION OF CONCRETE FOOTING FOR ELECTRICAL POWER POLES PROJECT.	
1	<ul style="list-style-type: none"> • Earth Works. 	
2	<ul style="list-style-type: none"> • 1 1/2 Diameter Hole Drilling. 	
3	<ul style="list-style-type: none"> • 6 Ft. x 6 Ft. Concrete Footing. 	
4	<ul style="list-style-type: none"> • 4 Ft, x 4 Ft. x 6 Ft. high Concrete Pole Encasement. 	
5	<ul style="list-style-type: none"> • Mobilization and Demobilization. 	
TOTAL COST PROPOSAL		\$ _____

Name of Bidder _____

Signature of Bidder _____

APPENDIX 3 - PLANS (SEE ATTACHED PLANS)