



Commonwealth Utilities Corporation
Office of the Executive Director



REQUEST FOR PROPOSALS

CUC-RFP-17-026

Professional Enterprise Resource Planning (ERP) Utility Software For Billing, Financials, Work Order Computer System

The Office of the Executive Director for the Commonwealth Utilities Corporation, is soliciting competitive sealed proposals from utility billing, financials and work order software developer firms, for the Purchase of Enterprise Resource Planning Solution (ERP) software and sustainment for the Commonwealth Utilities Corporation, Commonwealth of the Northern Mariana Islands.

The scope of work entails assessment, training, project management, migration, application and implementation. Deliverables may include a quotation for equipment to support the project, collaborative and performance reporting.

A Pre-Proposal Conference will be conducted at the CUC Main Conference Room, 3rd Floor, Room 17, Joeten Dandan Commercial Building, Dandan, Saipan on **June 27, 2017 at 10:00 AM (ChST)**.

The RFP Package may be obtained from the CUC Procurement and Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, Saipan, between 7:30 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m., Monday through Friday, except on government observed holidays, upon completion of registration and presentation of a receipt evidencing a non-refundable payment to the CUC Treasury Section, by cash, check or credit card in the amount of \$100.00 (non-refundable) for one RFP package set. The RFP package consisting of the specifications and scope-of-service will be provided in a CD or emailed to the registered email ID. Prospective Proposers must pre-register with the CUC Procurement & Supply Division.

One (1) original and five (5) hard copies, along with an electronic copy of the proposal on a compact disk in PDF format must be submitted in a sealed envelope marked "*CUC-RFP-17-026 Professional Enterprise Resource Planning (ERP) Utility Software For Billing, Financials, Work Order Computer System*" to the CUC Procurement & Supply Office, 3rd Floor, Room No. 3, Joeten Dandan Commercial Building, P.O. Box 501220, Saipan, MP 96950, **no later than July 14, 2017 at 10:00 AM (ChST)**. Late submissions and conditional proposals will not be considered.

A *Proposal Guarantee* of fifteen (15%) percent of the total proposal price must accompany the proposals. The security deposit may be in cash, certified check, cashier's check, or proposal bond executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety. A *Payment Bond* of one hundred (100%) percent and a *Performance Bond* of one hundred (100%) percent of the total bid price will be required upon the execution of the contract by the successful Proposer. The Payment and Performance bond must be executed by a surety company holding a certificate of authority from the United States Secretary of Treasury as an acceptable surety.