



SPREP

Secretariat of the
Pacific Regional
Environment Programme

PO Box 240, Apia, Samoa
E: sprep@sprep.org
T: +685 21929
F: +685 20231
W: www.sprep.org

SPREP Circular

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To: SPREP National Focal Points
CROP Organisations
Collaborating Countries/Organisations
Institutional Focal Points

File No: FN 4/9; STF 5/1/4/14

Subject: **Recruitment – Project Manager, Pacific Islands
Greenhouse Gas Abatement Renewable Energy Project
(PIGGAREP)**

Applications are invited for the above position within SPREP in Apia, Samoa. The closing date for applications is 28 February 2007.

I would be grateful if Governments and Administrations can advertise this vacancy as widely as possible, without incurring any costs to SPREP. Copy of the vacancy announcement is attached, with complete Terms of Reference available on our website, www.sprep.org for all interested candidates.

Thank you for your valuable assistance.

Yours faithfully,

F. Vitolio Lui
Acting Director

Atts.

AT/FVL/jt



Secretariat of the Pacific Regional Environment Programme (SPREP)

Vacancy: Project Manager, PIGGAREP (PMP)

Applications are invited for the above position with SPREP in Samoa. Appointment would be for a 3-year term initially with renewal for an additional 2-year period depending upon the officer's performance during the first term, continuity of related programme activities and availability of funds.

The Secretariat's work is delivered through two programmes; Island Ecosystems and Pacific Futures. The Pacific Futures Programme includes a component that aims to advise and assist SPREP member countries to address Climate Change issues, of which greenhouse gas mitigation through use of renewable energy is a significant element. The Pacific Islands Greenhouse Gas Abatement Renewable Energy Project (PIGGAREP) is a major regional initiative to reduce the growth rate of emissions from Greenhouse Gases (GHG) from fossil fuel use in the Pacific Island Countries (PICs) through the removal of the barriers to the widespread and cost effective use of feasible renewable energy technologies (RETs). The position of Project Manager offers the opportunity to play a key role in promoting greenhouse gas mitigation through use of renewable energy in the Pacific region.

Responsibilities for the Project Manager include:

- Overall responsibility for the day-to-day management and implementation of all project activities
- Coordinate and monitor the implementation of the activities described in the annual work plans
- Ensure effective coordination of all PIGGAREP activities, both incremental and baseline (particularly co-financed) activities
- Leading the implementation of the inception phase of the Project.
- Overseeing Project activities in the 11 PIGGAREP participating Countries
- Foster and establish strong links with all project partners, particularly those who are implementing and/or funding co-financed activities and other related programmes and projects in the PICs
- Monitoring and reporting on project activities and budgets.
- Assume overall responsibility for the widespread dissemination of PIGGAREP best practices and experiences

Requirements include advanced degree (at least M.Sc. or equivalent) in engineering, energy, environmental management or other field relevant to the project; extensive knowledge and experience with the climate change and energy issues of the PICs, and a proven track record of project management experience with GEF- and UNDP-funded projects or similar regional/multi-country projects in small island developing countries. Also essential are proven ability to work as part of an interdisciplinary and/or multi-cultural team, ability to meet project deadlines; and an ability to work live and work within Pacific island communities, as well as practical experience with renewable energy projects/programmes; excellent communication skills, and ability to work with and manage work of consultants.

An attractive salary package includes a basic salary range from 36,687 to 48,802 SDRs, currently equivalent to SAT148,604 to 197,678 (including COLDA). Additional allowances include housing, education, medical and accident/life insurance, with relocation etc. for non Samoan citizens.

Please obtain a detailed duty statement including experience and qualification requirements, remuneration package as well as a copy of the PIGGAREP Project Document, from the SPREP website: <http://www.sprep.org> or contact the Personnel Officer, Telephone (685) 21929 ext. 230, Fax (685) 20231 or via SPREP email. **Applications** (including 3 referees) must be addressed to the Director, SPREP, PO Box 240, Apia, Samoa or Email SPREP@sprep.org, **close on 28 February 2007**. Late applications will not be considered. An electronic copy (PDF-format if possible) of the full application must be forwarded to SPREP. Preferably the electronic copy should be included on a CD-ROM or alternatively sent to SPREP via email address above.

SPREP is an Equal Opportunity Employer