



VACANCY ANNOUNCEMENT

Position: Chief Executive Officer/ General Manager
Opening Date: January 13, 2009
Closing Date: April 13, 2009
Salary: \$45,000 - \$65,000 per annum
Depending on education, qualification and work experience

Position Summary:

The candidate will provide leadership to improve the overall goals, plans and operations of the corporation and to develop strategic plans to advance the corporation's mission and to promote growth as a public entity. The candidate will oversee the corporation's administration, financials and operations to insure production efficiency, quality, service and cost-effective management of every level of resources pertaining to the corporation as legally mandated.

Major Duties & Responsibilities:

- Responsible for the overall management of PPUC in order to meet its legal mandate in generation, transmission and distribution of electricity within the Republic of Palau,
- Implement all policies, rules and regulations of the corporation set out by the PPUC's creation law (Republic of Palau Public Law 4-13 and entirety of Palau National Code Section 30) and the PPUC Board of Directors,
- Implement corporation's existing Site Master Plan for the overall improvement of PPUC which consist of the following plans of action:
(i.e., Power Station Construction Plans, Transmission and Distribution and Substation Expansion Plans, Renewable Energy Introduction Plans, Improvement Plans for PPUC's Business Management, Operational Improvements of PPUC's Power Supply Facilities)
- To prepare and report on the overall performance of the corporation's administrative, financial, operational and any projects overview to the Board of Directors on a regular basis,
- To Develop strategic plans to advance the corporation's mission and objectives and growth as a public owned utility,
- To review activity reports of the corporation and financial statements to determine progress and status in attaining objectives and revise objectives and plans in accordance with current conditions, and to ensure that the corporation generate sufficient revenue to cover its operational expenses and to create for plant replacement fund.
- To contract for professional, legal, accounting, interim procedures and forms of procurement, personnel and financial matters,
- To prepare and submit the corporation's annual budget to the PPUC's Board of Directors for review and approval,

- To prepare, or cause to be prepared all plans and specifications for the construction and repair of works and facilities operated by PPUC,
- To oversee the construction of any additions, modifications to or replacement of any part of the Corporation's facilities
- To ensure that all Corporation funds and assets are properly accounted for and are spent only for necessary and proper expenses and of use by the Corporation
- To conduct regular visits to Corporation's electric power systems in Babeldaob and outlying states and to ensure plants and transmission and distribution are maintained and properly operated according to industry standards,
- To attempt at every level to achieve his/her performance benchmark provided by the Corporation's Board of Directors to measure the Corporation is meeting its goals and objectives.
- Performs other duties or projects as required or as assigned by the PPUC's Board of Directors.

Knowledge and Skills Requirements

- Candidate should have experience in strategic planning and execution,
- Knowledge of contracting, negotiating, and change management,
- Skill in examining and re-engineering operations and procedures,
- Ability to develop financial plans, interpret financial data and manage resources,
- Ability to identify and secure funding/revenue sources for corporation projects, plans and growth management,
- Knowledge of communication and public relation techniques.

Required Qualifications:

Bachelors Degree in Engineering and/or MBA in Business Administration Management and have a minimum of five (5) years experience in management and demonstrate ability in the operational, financial, personnel and other aspects of managing an electrical utility company or similar installation.

Send Complete Resume To:
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